

MINUTES of the MEETING of the FRIENDS of the LAKE TRAVIS COMMUNITY LIBRARY  
January 16, 2014

**In Attendance:** Joan Buzzard, Ginger Gober, Jean Hennagin, Diane Taylor, Sharon Rogers, Nancy Pencsak, Tim Toler, Amy Holland, Jana Dodd, Margaret McDermott, Helen Kott, Carol Bosse, Sharon Temple, Maureen Mulrooney, Morgan McMillian, Danielle Wilson

**Call to Order:** President Jana Dodd called the meeting to order at 9:30 a.m.

**Minutes:** Margaret McDermott moved to approve, with Nancy Pencsak seconding. The motion passed and the minutes are attached.

**Treasurer's Report:** Amy Holland

- Diane Taylor moved to accept the Treasurer's report of both End of Year December 31, 2013 and January 16, 2014 Treasurer's Report. Joan Hennagin seconded the motion and the motion passed.
- Reports are attached
- Jana Dodd, Tim Toler, Nancy Pencsak, and Amy Holland completed a review of the financial records. The review showed that everything was in order.

**Volunteers:** Danielle Wilson

- Numerous volunteer applications have been received and most volunteer shifts have been filled.
- Please let her know if you have any tasks that the teen volunteers could work on during any spare time.
- Danielle will include Friends of the Library information on the volunteer application and will share that information in orientations.
- The new volunteer application form is also a Friends' membership application, replacing the two separate forms that existed before.

**LTLD Report:** Margaret McDermott

- The Texas Library Districts will meet at our library on January 17, 2014 and we are welcome to attend. Polycom will demo their distance learning program at 11:00 a.m.
- The board approved a Patron Responsibility policy. A copy of this is at the circulation desk sign-in clipboard.
- Maureen Mulrooney will represent the Friends at the January 23, 2014 LTLD board meeting. Nancy will email the board agenda to anyone who wishes to receive it or it can be found when it is posted at the library.

**Library Director:** Morgan McMillian

- The new pavers have been installed and orders can still be taken but you need to explain that there will be a time lapse before the next group of pavers can be installed. Ginger Gober is updating the paver pathway map that is kept at the circulation desk.

- Upcoming programs include: Chess club meetings on Mondays' from 4:30-6:00 p.m. The library is participating in the 7<sup>th</sup> Annual Reads Program. Stephen Saylor is the featured author and he will speak on April 2 at 7 p.m. at the Bee Cave Library. There will be a program on the Affordable Care Act on Feb. 3 at 7 p.m. where information will be shared, questions answered, and one-on-one help given to any who need it.

**Display Window** – Diane Taylor

If you have items that could be used in the display or would like to help with displays, please contact Diane. We are responsible for the display window with the red background.

**Butterfly Garden** - Helen Kott

Helen and Eileen Houston are co-chairing the committee and will be contacting former members including Carol Bosse, Hester Curen, Mimi King, and Maureen Mulrooney to formulate a plan of action for the garden.

**Scholarship Committee** – Joan Buzzard

Application packets are available at the circulation desk and are due back by April 1, 2014. An interview schedule will soon be available for students to schedule their interview time.

**Fundraising** – Nancy Pencsak

- The next book sale will be held March 7<sup>th</sup> and 8<sup>th</sup> with set up on March 6, 2014. Jean Hennagin volunteered to research feasibility of selling leftover books on Craigslist.

**New Business**

- A signup sheet was circulated for reviewing the by-laws. Jean Hennagin, Tim Toler, and Jana Dodd are serving on the committee.
- Tim Toler volunteered to be the Programming chair. Ginger Gober and Maureen Mulrooney are other members of the committee. Morgan will also meet with the committee.
- Amy Holland requested a board resolution for the new president, Jana Dodd, and vice-president Tim Toler as signatories on the bank account. The resolution was granted.

**Our next meeting will be Thursday, February 20<sup>th</sup>, at 9:30 a.m. in the Meeting Room of the Library.**

The meeting was adjourned.

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Sharon Temple, Secretary

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Jana Dodd, President