

Meeting of the Friends of Lake Travis Community Library  
February 20, 2014

**In Attendance:** Carol Black, Carol Bosse, Joyce Botta, Jana Dodd, Jean Hennagin, Helen Kott, Margaret McDermott, Morgan McMillian, Maureen Mulrooney, Nancy Pencsak, Jody Roelofs, Diane Taylor, Sharon Temple, Tim Toler, Elizabeth Walden, Danielle Wilson

**Call to Order:** The meeting was called to order at 9:35 a.m. by President Jana Dodd.

**Minutes:** The January 16<sup>th</sup> minutes were presented. Helen Kott made a motion to approve with Carol Bosse seconding. The minutes were approved and are attached.

**Treasurer's Report:** Jana Dodd gave the treasurer's report for Amy Holland. Joyce Botta moved to approve with Carol Bosse seconding and the motion passed. The report is attached.

**Volunteer Report:** Danielle Wilson reported that two new volunteers started last week. There are a few openings. She will prepare a formal schedule of open shifts.

**Texas Library District Discussion Group:** The Texas Library Districts' meeting was held at Lake Travis last month. Nancy invited everyone to attend the next meeting which will be held at the Wells Branch Library in July. The exact date will be announced later.

**Lake Travis Library District Board Meeting Report:** Maureen Mulrooney reported that the district is beginning an investigation into the feasibility of using solar panels. The board approved a plan to match 5% of employee retirement contributions.

**Library Director's Report:** Morgan McMillian thanked the Friends for sending her to the Seaton Tea.

- The Balance Class which is an eight week program has been very successful and there is a waiting list for the next session.
- Numerous programs are scheduled for March including the Wildflower Singers.
- The SpringFest is on Saturday, April 26<sup>th</sup> and Morgan will be recruiting volunteers. The library will host an adult spelling bee in April. Jody Roelofs moved that the Friends approve a maximum of \$400 dollars to provide adult refreshments for the spelling bee. Helen Kott seconded and the motion was passed.

**Membership:** Joyce Botta queried the group on whether to have an event for the volunteers. After some discussion, she will work on an idea of combining an event with a Christmas activity.

Joyce and Danielle will work on a correct substitute list with a reminder to volunteers to use this list when sending a request for a sub. It is also important to use the bcc feature when sending an email.

**Display Window:** Diane Taylor reported that the only dates that she still needs assistance are July, October, and December. If you can help either with set up, take down, or by providing items to go in the display, please let Diane know.

**Butterfly Garden:** Co-chairs Helen Kott and Eileen Houston reported that they hope to set up a maintenance schedule which will be posted on the bulletin board in the break room. The maintenance is currently done on Tuesdays. They are also considering irrigation options to replace using heavy hoses to hand water.

**Scholarship Committee:** Elizabeth Walden reported that Michael Whitney had resigned from the committee and they needed a replacement as soon as possible as the committee will be meeting on March 18th to schedule interviews with applicants. Jean Hennagin volunteered and was accepted to join the committee.

**Fundraising:** Nancy Pencsak reported that online sales are going well. The Book Sale is scheduled for March 7<sup>th</sup> and 8<sup>th</sup> with setup being done on Thursday, March 6<sup>th</sup>. Jean Hennagin reported that the Amazon link on the library's website is working and we received \$60 for the month of January.

**New Business:**

- Helen Kott announced that a Library Road trip to Fredricksburg is scheduled for Friday, April 4<sup>th</sup>. Information will be announced in the March newsletter.
- Everyone was asked to be alert for articles about Friends of the Library. If you clip them out, please be sure that a date is on the item. A volunteer is needed to act as archivist.

**Our next meeting will be Thursday, March 20, 2014, at 9:30 in the Meeting Room of the Library.**

The meeting was adjourned.

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Sharon Temple, Secretary

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Jana Dodd, President