

# Meeting of the Friends of the Lake Travis Community Library

## March 15, 2007

### **In Attendance**

Nancy Pencsak, Ginger Gober, Diane Taylor, Ann Holt, Joyce Botta, Margaret McDermott, Carol Black, Helen Kott, Millie Collie and Sharon Temple, Library Director.

### **Minutes**

Reading of January minutes was waived. Joyce Botta's computer was down so February minutes were not available. Both February and March minutes will be brought to the April meeting.

### **I. REPORTS:**

#### **Treasurer's Report:**

- ❖ Diane Taylor presented the monthly Treasurer's Report. Ginger Gober made the motion that the report be approved and Margaret seconded, it was unanimously approved. The Friends Treasurer's Report for March 16, 2007 is attached.
- ❖ Margaret McDermott made the motion that the Treasurer, Diane Taylor, be allowed to make prudent decisions about money investments without the approval of the board. Nancy Pencsak seconded the motion and it was unanimously approved.
- ❖ Diane Taylor received permission to buy a \$10,000 CD, using money from 3 CDs that were maturing plus on-line sales money. Nancy Pencsak made the motion and it was seconded by Ginger Gober

#### **Books Sales – Nancy Pencsak**

- ❖ Book sale at Lakeway Activity Center was very successful – We sold \$ 1125 worth of books, tapes and CDs. As Nancy Pencsak puts “a bag every 96 seconds”. June is the next book sale. We will need more volunteers to help with the loading and unloading of books.

#### **Library District Board Update- Carol Black**

- ❖ Carol Black said that the Library District Board was pleased that the Friends are taking over the scholarship fund.
- ❖ The Library District Board will buy new shelving to house the additional books we are purchasing.
- ❖ Sharon Rogers and Bob Johntz drew first and second places for the ballot for seats on the board. Both are very qualified candidates.

#### **Librarian Report - Sharon Temple**

- ❖ Sharon added 600 books to the library last month. She has ordered 80 books in Spanish. She needs volunteers to assist with preparing all of these books for shelving.
- ❖ The first adult program was a success. Twenty-two people came out in the rain storm to attend the class on gardening.
- ❖ Sharon explained the contents of Fifties BiFokal Kit that we purchased as agreed to in the last meeting. The kit will be used as a part of our program to reach out to senior citizens. Our Fifties BiFokal Kit will be shared and traded with other local library BiFokal Kits.
- ❖ Our new check-in desk is due to arrive today.

- ❖ We have not found a replacement for the weekend person, Paul, who has resigned.
- ❖ Ann Holt has returned as a part time worker at the library. A cheer went up at the board meeting.

### **Volunteers – Margaret McDermott**

- ❖ We have 4 new volunteers Linda Adams, Bruce Warmuth, Christine Gmieiner, and Barbara Exum. Let's all extend a welcome and thank you to these new volunteers.
- ❖ We need weekend volunteers, even if you only do it once a month or just whenever you can.
- ❖ People who want to volunteer, but can not work on a regular schedule, are welcomed. Volunteers are needed to help with covering books and other projects.

### **Programs – Marilyn Stovall**

- ❖ Marilyn Stovall was not present, however Ann Holt reported on their first Adult Reading Program visit to the Summit which was very well received. The residents loved Marilyn, who came dressed as a leprechaun and had the crowd dancing a jig.
- ❖ Next week will be the first reading visit to Vista Oaks. The pre-meeting went well they are excited about the prospect of having volunteers read to the residence of Vista Oaks.

### **Fund Raising – Vacant**

- ❖ Nancy Pencsak agreed to co-chair this committee. She is currently responsible for fund raising thru book sales. Millie Collie said she has done this kind of work in the past and would like to help here, but currently her husband is ill and she can not work as a chair person.
- ❖ Diane Taylor pointed out that there are pre-defined projects for fund raising and gave 2 examples. Rich Fabish is going to be applying for a \$3000 equipment grant from IBM. We plan to ask the Lions Club to donate a defibrillator.
- ❖ Joyce Botta will pursue finding a person to fill this vacancies.

### **Membership – Vacant**

- ❖ Jonila McGinley will return as the Membership Chair when she completes her medical treatment.

### **Publicity - Rhonda Hostetler**

- ❖ Rhonda is willing to keep the position of Publicity Chair, but will need to be informed of Friends of the Library plans, since she is working full time and unable to attend the meetings.
- ❖ Dianne Taylor will talk with Rich Fabish about being the point person as this would coincide with his duties as webmaster for the Friends web site.

### **President's Report – Helen Kott**

- ❖ Helen thanked everyone who helped with programs throughout the month, especially all those volunteers who worked long hours on the book sale.
- ❖ The first adult program went very well now we need additional suggestions and lessons for adults. If you have ideas let Helen Kott or Sharon Temple know.
- ❖ Helen said that her husband, P.K. Chatterjee, has agreed to do an adult program on investment.

## **II. NEW BUSINESS**

- ❖ Helen Kott will present the Library Scholarship Award at the Lake Travis High School Awards Assembly.
- ❖ Margaret is looking for 2 new volunteers to make a committee of 5. They will establish guidelines for the \$1000 Library Service Scholarship. Ginger Gobel volunteered to be on the committee.
- ❖ We anticipate having more students competing for the scholarship as they become aware of the Friends Scholarship Fund.
  
- ❖ We are planning to have a recognition meeting for longtime inactive volunteers. We need to form a committee to organize this recognition event. Nancy Pencsak and Julie Rhone will assist with this committee. Helen Knott will pursue getting a chair for the committee.

## **III. NEXT MEETING**

The next meeting will be Thursday, April 19, 2007 at 10:15 AM in the Library. Please make a special effort to attend.

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Joyce Botta, Secretary

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Helen Kott, President