

# Meeting of the Friends of the Lake Travis Community Library May 17, 2007

## **In Attendance**

Diane Taylor, Jonila McGinley, Margaret McDermott, Carol Bosse, Helen Kott, Marilyn Stovall, Nancy Pencsak and Sharon Temple, Library Director.

## **Minutes**

The April meeting minutes were reviewed. Diane Taylor moved that the minutes be accepted as written and Carol Bosse seconded. The motion was unanimously approved.

## **I. REPORTS:**

### **Treasurer's Report:**

- ❖ Diane Taylor presented the monthly Treasurer's Report. Margaret McDermott moved that the report be approved and Nancy Pencsak seconded. The motion was unanimously approved.
- ❖ A discussion followed regarding the best way to inform new patrons that Randall's will donate a portion of their receipts to the library if the patron uses the library ID number. Diane moved that she and Valerie Liebl (new Fundraising Chair) develop a plan. Margaret McDermott seconded. The motion was unanimously approved.

### **Books Sales – Nancy Pencsak**

- ❖ Nancy Pencsak provided a written report of internet book sales and asked us to bring small boxes, bubble wrap, etc. for shipping the books to customers.
- ❖ The next City-Wide Garage Sale is Saturday June 23<sup>rd</sup> at the Activity Center. Volunteers will be needed to transport books, work the sale and pack up afterwards. Nancy will have a sign-up sheet in the workroom when the sale nears.

### **Library District Board Update – Carol Black**

- ❖ Marilyn Stovall, Friends liaison for Library Board meetings, reported that the two new board members, Sharon Rodgers and P. K. Chatterjee, were installed at the meeting last week.
- ❖ Court ordered community service hours were discussed but tabled until more information is obtained.
- ❖ A procedure for excessive overdue materials is being developed.

### **Librarian Report - Sharon Temple**

- ❖ The new employee, Earline Loflin, is on board and has been working at the circulation desk. Barbara Brewer has resigned. Earline will pick up some of her hours, and Mary Whittaker will handle the Saturday and Sunday hours.
- ❖ The Reference Section has been moved for better access to the table where patron's can use the material. The new end shelves have been installed and bolted down. These shelves will be used for displaying various materials (ex: travel books in June, book club books, etc).
- ❖ Book News and On-Line Book Club are up and running with links on our web site. The Library Newsletter will be added to the Book News link. Sharon encouraged everyone to get acquainted with these new additions to our web page.
- ❖ 134 new patrons were added in April, making a total of 8,800 patrons.

- ❖ There will be a summer reading “kick-off event” on June 2. If insurance issues can be resolved it will take place in the parking lot with lots of activities for the children. Otherwise, it will be smaller and held inside the library. In any event, cookies, prizes, and volunteers will be needed. Margaret McDermott volunteered to send an e-mail requesting help with the event.

#### **Volunteers – Margaret McDermott**

- ❖ The schedule is working reasonably well, but we are losing several dedicated volunteers (Diane Hill, Barbara Schrader, Mary Lou Lovorn). We need more recruiting efforts.
- ❖ Margaret indicated that the teen notice on the bulletin board is excellent and one is needed for adults, as well.

#### **Membership – Junila McGinley**

- ❖ Jonila McGinley would like to honor former volunteers who are no longer working at the library. The consensus was that a tea be planned for the fall for that recognition. It could be held at the library, after hours. Jonila agreed to head a committee to develop a plan.
- ❖ Jonila brought the scrap book but would like to give up that responsibility. She will continue to collect clippings and gather info in her box in the workroom until a replacement is found.

#### **Programs – Marilyn Stovall**

- ❖ Marilyn Stovall said that response to the reading program at the Summit and Vista Oaks continues to grow. She had been reading Chicken Soup for the Soul and Nancy Drew mysteries. She has added Erma Bombeck to the delight of the patrons.
- ❖ Residents of the Summit are checking out books; Vista Oaks plans to begin doing check out after a resident’s meeting to explain procedures.

#### **Fund Raising – Vacant**

- ❖ Valerie Liebl has agreed to accept this position with Nancy Pencsak as co-chair, beginning in June.

#### **Publicity - Rhonda Hostetler**

- ❖ Rhonda cannot attend meetings due to work schedule, but continues to do publicity for us.

#### **President’s Report – Helen Kott**

- ❖ No additional report as items were covered adequately by committee chairs.

## **II. OLD BUSINESS**

- ❖ Book Drop – Sharon Temple will initiate more discussion with Ginger about repairing the current book drop box.
- ❖ Scholarship award – Helen Kott and Sharon Temple attended the awards ceremony at the high school and presented a \$1000 scholarship to Zane Goodwin. The event lasted several hours and discussion centered on the possibility of doing the presentation at our meeting next year instead. It was

- suggested that we invite Zane to our fall volunteer recognition event and include all teen volunteers to inspire them to work toward earning next year's scholarship (or scholarships).
- ❖ Marilyn Stovall moved that we table the scholarship discussion for the scholarship committee recommendations next year. Diane Taylor seconded and the motion was approved unanimously.
  - ❖ Helen Kott volunteered her home at 711 Malibar for the June Meeting and Salad Luncheon. It will be on June 21, at 11:30 a.m. The meeting will be abbreviated – we will dispense with committee reports, but committee chairs will be elected and Sharon will update us on program plans.
  - ❖ Helen will have a sign-up sheet in the library and provide maps to her home. Parking is limited, so carpools are recommended.

### **III. NEW BUSINESS**

- ❖ We have been contacted about having a float in the Lakeway Fourth of July Parade. Marilyn moved that we participate; Margaret McDermott seconded. The motion was approved unanimously.
- ❖ Marilyn offered to try to secure a military vehicle, and various ideas for the entry were discussed. The theme is “Land of the Free, Home of the Brave”. The goal is to promote using the library to learn more about the historical heroes showcased by our entry. Helen will fill out the paperwork that is due on June 1, and more brainstorming on this issue will continue.

### **III. NEXT MEETING**

The next meeting will be Thursday, June 21, 2007 at 11:30 AM at the home of Helen Kott, 711 Malibar, Lakeway. Please plan to attend.

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Carol Bosse, Corresponding Secretary  
(in the absence of Joyce Botta)

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Helen Kott, President