

Meeting of the Friends of the Lake Travis Community Library September 20, 2007

In Attendance

Helen Kott, Marilyn Stovall, Nancy Pencsak, Diane Taylor, Joyce Botta, Pat Alexander, Jonila McGinley, Ann Holt and Earlene Loflin, Assistant Librarian.

Minutes

Nancy Pencsak moved that the June minutes be accepted as written, Ann Holt seconded and the motion was approved.

I. REPORTS:

Librarian Report – Earlen Loflin for Sharon Temple

- ❖ The library continues to grow in patrons, circulation and collection. We have added 1,676 new patrons since September 2006. We had 1,021 children involved in the summer reading program and 346 adults involved in the adult programs.
- ❖ The Library Staff has requested that a Friends volunteer become active in the Children's Reading Program. Any volunteers?
- ❖ Rather than Craft and Science programs alternating weeks in the summer, they will both run weekly.
- ❖ The Reading Log Registration will be eliminated, it is double work and very time consuming.
- ❖ The magazine stands purchased for the library by the Friends are now on order.
- ❖ Earlene Loflin will assume responsibility for the scheduling of Friends for work in the library.

Treasurer's Report – Diane Taylor

- ❖ Diane Taylor presented the monthly Treasurer's Report. Joyce Botta moved that the report be approved and Marilyn Stoval seconded. The motion was unanimously approved. At Diane's request, Amy Holland has agreed to research and advise Diane on how to handle designated funds on the Treasurer's Report.
1. Diane will close out the Prosperity savings account and purchase a CD for at a better rate of return, while retaining the checking account for day to day

operations. The motion was made by Marilyn Stoval, seconded by Ann Holt and unanimously approved.

Library District Report - Marilyn Stoval for Carol Black

- ❖ Revenues have been better than anticipated and the funds have been invested well.
- ❖ The Lone Star Grant of \$5,000 will be put toward reference materials and internet programs.
- ❖ Minutes are posted in library and on the web site. The next meeting of the Library District Board will be October 8, 2007.

President's Report – Helen Kott

- ❖ Zane has received his scholarship money.
- ❖ Pat Alexander is now doing the scrapbook. A place in the work room has been designated has a gathering point for material to be added to the scrapbook.
- ❖ In October the Adults in the Library Program will begin with a class on Genealogy. We need additional ideas for the program.
- ❖ We need a volunteer to represent the library at the September 29 Information Fair in the Lakeway Activity Center.

II. OLD BUSINESS

- ❖ Ann Holt will be redesign the Volunteer Form with input from Diane Taylor.
- ❖ Marilyn Stoval was the Friends Representative at the Library District Board Meetings for the first part of the year. Joyce Botta will assume those duties for the remainder of the year. Marilyn was thanked for her involvement.
- ❖ Jonila McGinley gave a progress report on the plans for the Volunteer Recognition Party. The party is scheduled for November 4 at 4:00 PM in the Library. We will serve cake, sandwiches, punch and coffee. A book plaque will be put in a new book to honor each of the Past Volunteer Guest.
- ❖ Nancy Pencsak reported that August Friends on-line book sales netted \$1,454.56.
- ❖ Marilyn Stoval reported on the Adult Reading Program. There were scheduling problems but they have been resolved. Subs and assistance need more training and a better understanding of the need to keep to promised schedule. The program is still very much appreciated and enjoyed by participants.

III. NEW BUSINESS

- ❖ A motion was made by Helen Kott and seconded by Joyce Botta to give Nancy Pencsak \$50 a month to cover her gas expense for the many trips from library to the book storage location and to and from home to post office to mail books sold online. The motion was passed.
- ❖ Joyce Botta will review cost and potential benefits of advertising in the Lake Travis Membership Directory and Community Resource Guide. She will then recommend to the Friends how to proceed on this issue.

IV. NEXT MEETING

The next meeting will be Thursday, October 18, 2007, at 10:15 AM in the library. The meeting was adjourned.

Joyce Botta, Secretary

Helen Kott, President