

Meeting of the Friends of the Lake Travis Community Library January 17, 2008

In Attendance

Helen Kott, Diane Taylor, Joyce Botta, Ann Holt, Margaret McDermott, Ginger Gober, Carol Bosse, Joyce Champeny, Valerie Liebl, Jerry Rische, and Betty Rische.

Minutes

Margaret McDermott moved that the December minutes be accepted as written, Valerie Liebl seconded and the motion was approved.

I. REPORTS:

Volunteer Report – Earlene

- ❖ Earlene thanked the Friends for the new DVD display shelves.
- ❖ We now have a full compliment of volunteers for the circulation desk with 3 new volunteers currently being trained. The new volunteers will be subs until slots are available.
- ❖ Diane Taylor will put together a list of specific tasks that volunteers can do. It will be in the form of an insert for the volunteer information material. This can be added to the volunteer card that Carol Bosse has created.

Seton Tea - Joyce Champeny

- ❖ Joyce Champeny has volunteered to decorate the Friends of the Library table at the Seton Tea. Today she gave a demonstration of how she planned to decorate the table. The theme is from the child's book, "The Things I Saw on Mulberry Street".
- ❖ Currently the Friends table is sold out. However, Joyce suggested that if you were unable to go to the tea, you might still want to contribute to the Seton fund raiser because it is such a worthwhile cause.

Treasurer's Report – Diane Taylor

- ❖ Diane Taylor presented the monthly Treasurer's Report. Joyce Botta moved that the report be approved as amended and Ann Holt seconded. The motion was unanimously approved.
- ❖ Dianne Taylor will follow up on Ginger Gober's question, "Are the Friends of the Library entitled to Sales Tax Free Days?"
- ❖ Budget report will be attached and emailed with minutes.

Library District Report - Helen Kott

- ❖ Helen Kott will wear 2 hats on the new library committee. She will be a working member of the committee and also represent and keep the Friends informed of activity.
- ❖ Peter Hitt has not been able to in touch with Haythem Dawlett. There are many unanswered questions and we still do not have the deed to the property. Ground breaking is still scheduled for April.
- ❖ Margaret McDermott and Helen Kott will alternate being the Friends liaison to the Library District Board for the next 3 months and attend the monthly board meeting.

Scholarship Fund - Margret McDermott

- ❖ Scholarship Committee will hold its first meeting on January 22. This will begin months of active meetings. We have \$6,000 set aside for scholarships.
- ❖ We currently have 4 seniors eligible to apply for the Friends Scholarship.

President's Report – Helen Kott

- ❖ **Three big concerns for 2008**
 1. Getting more Friends involved in helping the library achieve its goals. There will be push to make everyone more aware of this need. We do not have enough people to chair our standing committees and accomplish the type of community projects that we need to get done.
 2. Update our wish list for the library.
 3. Expand the list of specifics volunteer needs.
- ❖ Attached are some of our brain storming ideas on these subjects.

II. NEW BUSINESS

- ❖ **We have a pressing need to find someone to chair the Program Committee. Is anyone interested in helping set up new programs and insure the continuance of present programs for the Friends?**
- ❖ As discussed earlier Bee Cave Library has asked us to join them in support of the One Book One Community Program Initiative. (Select a book and the community reads it and discusses it.) This is a long range plan. Joan Buzzard has volunteered be our representative. Margret McDermott, Helen Kott and Joyce Botta will also attend the first meeting on February 5 at 6 PM. Ginger Gober suggested that we push for a non-labeling name for the project, i.e., West Travis County or Lake Travis Area.
- ❖ Friends Audit Committee will consist of Brenda Barker, Helen Kott, Amy Holland and Diane Taylor.

- ❖ Don't forget to sign up to help with the Quarterly Book Sale on March 1 at the Lakeway Activity Center.

III. NEXT MEETING

The next meeting will be February 21 at 10:15 AM in the Library Work Room. Please plan to attend, we need your support and input.

Joyce Botta, Secretary

Helen Kott, President

IDEAS FOR 2008

- Obtain Program Chair
- Find someone to help write grants for which only non-profits can apply
- Promote wish list (see next page) by publishing it on the web, posting in the library, having an “Library Angel” display near the front entrance where people can pick off and fund a wish list item. Keep the list “alive” by removing items purchased and adding new items
- Grow the membership (Margaret McDermott, Ann Holt, Diane Taylor to help Jonila McGinley develop and implement initiatives). Ideas include:
 - Create a comprehensive list of volunteer opportunities (ongoing as well as “one-time” projects) on Friends initiatives, in addition to “must do” library jobs (e.g., circulation desk); communicate the opportunities by putting list on website, in brochure handed out to new patrons and volunteers, and include in Lakeway Newcomer’s packet. Building on ideas from the planning meeting and Friends’ meeting, Diane will gather more ideas from Earlene and others and develop a more complete list.
 - Help volunteers feel more a part of the Friends, e.g.,
 - Pair them with an experienced Friend who can welcome them and share info on the Friends (e.g., like Margaret McD did when she was scheduling coordinator)
 - Take a new volunteer to lunch as a way of getting to know them, their interests, etc.
 - Hold an event for all new volunteers every 6 months or so to help them get to know each other and feel part of the group.
 - Create a Friends’ membership card to give to all new volunteers (Carol B. has already designed)
- Make Seton Tea a regular, annual activity. Support with funds and core committee members.
- Consider forming a core committee of helpers for all book sales at the Activity Center: set-up, sell, take down.