

Meeting of the Friends of Lake Travis Community Library

November 18, 2010

In Attendance:

Joyce Botta, Diane Taylor, Margaret McDermott, Elizabeth Walden, Carol Black, Ginger Gober, Morgan McMillian, Nancy Pencsak, Amy Holland, Helen Kott, Earlene Loflin, Tricia Raring, Valerie Liebl.

Call to Order: The meeting was called to order by President Joyce Botta.

Minutes: Nancy Pencsak made a motion that the minutes of the October meeting be approved. Amy Holland seconded the motion and it was unanimously passed.

I. Reports

Volunteer Report – Earlene Loflin

- Earlene reported that we have several new volunteers and she was going to increase the numbers at the circulation desk, especially during the busiest periods.

Treasurer's Report – Amy Holland

- Amy presented the Treasurer's Report.
- Amy noted that the report purposely did not reflect a donation from James Roe of \$2,000 that we received and have passed through directly to the Library for the permanent library fund.
- It was also noted that \$70,000 of the \$80,000 gift pledged by the Friends to the permanent library fund has been paid to date, \$5,000 will be paid in December, and the remaining \$5,000 will be paid in 2011, as budgeted.
- Helen Kott made a motion to accept the Treasurer's Report, Ginger Gober seconded it, and it was unanimously approved.

2011 BUDGET

- Amy Holland presented the 2011 Budget. She explained that, except for the scholarship line item which was increased to \$4,000 at the request of the Scholarship Committee, the amounts in the 2011 Budget were comparable to prior years.
- Amy also noted that the available cash balance at the beginning of the 2011 is forecasted to be at least \$20,000, and that based on a conservative estimate, the income in excess of expenses of 2011 would be \$6,250, resulting in an available cash balance at the end of 2011 of \$26,250. She recommended that the Friends pledge an additional \$15,000 to the permanent library fund, to be paid out in periodic installments in 2011, timing of which will be determined based on cash flow and availability.
- Diane Taylor made a motion to approve the 2011 Budget, including the \$15,000 pledge to the permanent library fund. Nancy Pencsak seconded the motion, and it was unanimously approved.

Librarian's Report – Morgan McMillian

- Morgan advised that the library has arranged a special sneak preview of the TexARTS “Holidazzle” show on Saturday, December 4 at 11:30 a.m. for 40 patrons. Morgan requested a \$250 stipend from the Friends to TexARTS for their generosity. Diane Taylor moved that the Friends donate \$250 to TexARTS. Valerie Liebl seconded the motion and it was unanimously passed.
- Holiday Story Time will take place on Thursday, December 16 at 6:15 p.m.
- Bow Wow Reading starts in January. On the third Saturday of the month, dogs Pepper and Nola will come and read with 6 to 12 year olds who sign up ahead of time for 15 minute slots.

Fund Raising – Nancy Pencsak

- Nancy raised \$629 from the sale of books during October.
- The book sale held on November 13th raised \$1,324.25. There will be another sale at the same location on November 20th.
- Diane Taylor advised that sales from the craft sale on November 6th were \$1,142. Diane thanked everyone for their help at the craft sale.
- Ginger Gober advised that the Fund Raising Committee will have another “Dancing with the Stars” in 2011.
- Valerie Liebl asked for volunteers for gift wrapping at Barnes and Noble.

Programs – Helen Kott

- Helen Kott advised that among the plans for 2011 there would be a field trip in May.

Scholarship Committee – Margaret McDermott

- Margaret reported that the Committee had made details of the scholarship available to the schools of interested applicants. The Scholarship Committee will meet again in January.

Library District Report – Joyce Botta

- Joyce reported that the Bargain Sales Agreement for the new library is expected to be signed on November 19th. It is hoped that the Deed will be reviewed by January 15th and signed by January 31st.

Publicity – Morgan McMillian

- Morgan advised that she and Sandy were working on an article for the Lake Travis View on matching grants from ExxonMobil.
- Ginger is working on an ad for the View to thank donors.

II. OLD BUSINESS

- There is a sign up sheet for the Christmas luncheon in the Library.

III. NEW BUSINESS

- The nominating Committee for the 2011 Board made the following nominations:

President	Joyce Botta
Vice President	Diane Taylor
Treasurer	Amy Holland
Recording Secretary	Tere McKenna
Corresponding Secretary	Tricia Raring
Program Committee	Helen Kott
Scholarship Committee	Elizabeth Walden
Membership	Valerie Liebl
Publicity Committee	Sandy Price
Fundraising Committee	Nancy Pencsak

- A vote will be taken to elect the 2011 Board at the December luncheon.
- A book will be added to the Library’s collection dedicated to the memory of Gene Bosse, husband of Carol.

IV. NEXT MEETING

The next meeting will be held at the home of Joyce Botta, 418 New Lido Drive on December 9, 2010 at 11:00 a.m.

Valerie Liebl, Recording Secretary

Joyce Botta, President

Treasurers Report Attached: