

**FRIENDS OF THE LAKE TRAVIS COMMUNITY LIBRARY**  
**Meeting Minutes, November 17, 2011**

President Joyce Botta called the meeting to order at 9:30 am. Attending were Joyce Botta, Amy Holland, Helen Kott, Sandy Price, Margaret McDermott, Nancy Pencsak, Ginger Gober, Sharon Rogers, Carol Black, Morgan McMillian, Earlene Loflin, Patti Bell, Carol Bosse, Valerie Liebl, Jody Roelofs, Patricia Raring, and Jean Hennagin.

**REPORTS**

**Volunteer**

- Earlene Loflin thanked the volunteers for their hours of service. There are two new Volunteers Barbara Kielfoth and Lily Beard.

**Minutes**

- October minutes were approved.

**Treasurer's Report**

- Amy Holland distributed and explained November Treasurer's Report. Recommended for approval by Helen Kott and Valerie Liebl seconded. Unanimously approved.
- Amy presented 2012 Budget for approval. Recommended for approval, seconded and unanimously approved.

**Librarian's Report**

- Morgan McMillian reported that circulations continue to increase. Volunteer hours were up to over a 1000 hours because of the work put into the Gala.
- There has been a very positive acceptance and use of Overdrive by patrons. The staff will continue to have Overdrive Training Classes.
- Teen Read Week Art Contest was a success. Winners were announced and artwork was displayed in the library.
- Story time at Briarcliff has been discontinued because of lack of participation.
- Volunteer Week was great. Thanks to Sue Gilman.

**Programs**

- Helen Kott reminded everyone about the Road Trip to Bastrop to tour the Historic Homes and participate in other events the second Saturday in December.

**Publicity**

- Sandy Price will continue to publicize all the library events and programs as requested by the Library Director and the Friends. Articles are planned through mid December.

**Scholarship**

- No report this month.

**Library Board**

- Joyce Botta attended the meeting for the Friends. She reported that Frank Black, Building Committee Co-Chair, gave a progress report on Contractor Bid activity. A rental property representative attended the meeting to discuss rental options. Overall tax revenues for the Lake Travis Library District continue to increase.

#### Fundraising

- Nancy Pencsak received a check for \$400.00 from the San Marcos book buyer. There will be some tweaking of prices and he does not want to receive books that have been eliminated from the library. She feels this will be a very lucrative arrangement and will limit the number of book sales we need to have.
- Nancy announced the next book sale will be the last two Saturdays in March 2012.
- Ginger Gober reported that 500 Brick letters were mailed to Veterans in the area. Brick sales are not as brisk as hoped. We will continue to sell the bricks until after the first of the year.
- We will continue to market bricks for Christmas gifts and to local businesses as an advertising tool.

#### OLD BUSINESS

- Margaret McDermott reviewed the By-Law Changes. Helen Kott recommended we approve the changes and ----- seconded. Unanimously approved.

#### NEW BUSINESS

- Joyce Botta circulated the 2012 sign up sheet for Friends representation at the monthly Library Board Meeting.
- As a result of changes to the By-Laws, the Publicity and the Program Standing Committee Chairs have been eliminated. Therefore those two positions will be eliminated from the 2012 slate of officers.

The next meeting of the Friends will be on Thursday, December 15, 2011 at 11:00 am. The meeting will be a combination Meeting and Luncheon at the home of Tere McKenna.

The meeting was adjourned.

Approved \_\_\_\_\_ (Date)

\_\_\_\_\_  
Joyce Botta, President

\_\_\_\_\_  
Patti Bell, for the Recording Secretary