

**Meeting of the Friends of Lake Travis Community Library
September 19, 2013**

In Attendance:

Diane Taylor, Amy Holland, Carol Bosse, Nancy Pencsak, Ginger Gober, Morgan McMillian, Joyce Botta, Sharon Rogers, Sabrina Long, Carol Black, Jody Roelofs, Joan Buzzard, Helen Kott, Jana Dodd, Linden McCoy, Valerie Liebl, Sandy Price, Jean Hennagin

Call to Order: The meeting was called to order at 9:30 a.m. by President Diane Taylor.

Minutes: The May 16th minutes were presented and had been approved by email vote of board members on May 28th. No additional changes were made so they stand approved.

Treasurer's Report - Amy Holland

- Amy Holland presented her report.
- Joan Buzzard made a motion to approve the September 19, 2013 treasurer's report. Jody Roelofs seconded the motion and it was unanimously passed.
- Report is attached.

Volunteers - Morgan McMillian

- Linden McCoy is the acting volunteer coordinator until someone is hired for that position. Let her know of any changes to your schedules.
- The volunteer list needs to be updated. Joyce Botta will call all volunteers to determine if they want to remain on the list and update it accordingly.
- Volunteers are needed in the children's area as well as additional help for a few circulation desk shifts.

Reports

Library District

- Carol Black reported that the election for trustees has been cancelled because there are two positions to fill and only two candidates -- Sharon Rogers and Alan Gober. Bob Johntz has decided not to seek reelection.

Library Director's Report - Morgan McMillian

- Library circulation is up 40%.
- Volunteers are needed on Halloween to dress up and hand out candy. A sign-up sheet was passed. The event will begin with a story time at 10:30 a.m.
- The Teen Reads Art Contest winners will be decided in October. Amy Holland made a motion to fund the prizes again this year (\$225). Nancy Pencsak seconded the motion and it was approved.
- There are two open positions on the staff -- one full time and one part time.

- Several events commemorating Lakeway's 50th Anniversary are scheduled at the library, including a reception to launch the Photo Exhibit on September 29th, 4-6 p.m.

Fundraising

- **Book Sales - Nancy Pencsak**
A book sale will be held in the meeting room on the second weekend in October. It will be our second designated tax-free sale of the year. Volunteers are needed on October 10th, 11th and 12th. Sign-up sheets were passed.
- **Amazon - Jean Hennagin**
We are continuing to promote using the link on the library website. While it does not generate a tremendous amount of money, Jean suggested we contact her regarding our particular purchases to be sure the library is getting credit for them. Diane suggested there be someone at the cashier's table at the book sale to promote Amazon and the Randalls program. Jean will coordinate.
- **Brick Sales - Ginger Gober**
Approximately eight to ten bricks have been sold, and sales of bricks will continue until November 30th. There was much discussion regarding purchasing bricks to honor staff members. The item was tabled until the next meeting. A committee of Joyce Botta, Jody Roelofs, Amy Holland and Ginger Gober will present options at that time.

Corresponding Secretary - Valerie Liebl

- Cards were recently sent to Joan Buzzard, Betty Rische, and Bruce Warmuth. Joan Buzzard requested that a card be sent to Elizabeth Walden.
- Help may be needed at the Rische household when Jerry returns home. Helen Kott will alert us if there is a need.

Community Relations

- A request has been received for a story time at the Activity Center for the Lakeway 50th Birthday Celebration on October 5th. Sharon Temple will lead the story times, with help from Mike Temple and Diane Taylor.
- The Steiner Ranch Halloween Trunk Party will be on October 27th. Diane Taylor and Kim McGee will attend and pass out candy on behalf of the library.

Scholarship Committee - Joan Buzzard

- The committee asks that consideration be given to raising the scholarship amount in next year's budget due to the high cost of college and the outstanding applicants each year.
- The committee will increase the number of hours of volunteer service required for scholarship consideration from the current 50. The new requirement (possibly 75-100) will apply to next year's seniors, not the 2013-2014 class.

Rotating Art Committee - Diane Taylor

- Artists are scheduled through the end of the year for the meeting room display.
- Applications are available on line and at the circulation desk for artists interested in being considered.

Butterfly Garden - Carol Bosse

- The plants have survived the hot weather and seem to be doing well.
- Extra watering should no longer be required.

New Business

- A small group is needed to brainstorm with Morgan regarding tasks that Friends could help the staff with to free up more of their time. Volunteers for this endeavor are Sabrina Long, Ginger Gober, Joyce Botta and Jana Dodd.
- A nominating committee is needed to name a slate for 2014, to be elected in December. The nominees will include a committee member for the Rotating Art Committee. Volunteers for the Nominating Committee include Helen Kott, Carol Bosse, and Ginger Gober. They will also research whether by-law changes are needed in order to include the Rotating Art Committee as a standing committee.
- Next year's budget will be presented in November. Input is needed regarding how we spend our funds now that the capital improvement campaign has concluded. One item for consideration is increasing the scholarship budget. Amy Holland made a motion to increase scholarship awards for 2014 to \$8,000. The motion was seconded by Nancy Pencsak and approved. Other items will be considered at a later date. Amy will research IRS requirements regarding funds carried over from year to year.

Our next meeting will be Thursday, October 17th, at 9:30 a.m., in the Meeting Room at the Library.

Carol Bosse, Secretary

Diane Taylor, President