

Friends of Lake Travis Community Library
Meeting Minutes
5/19/2016

Attending:

Staff: Morgan McMillian – Library Director, Danielle Wilson – Circulation Manager/Volunteer Coordinator, Karen Ballinger – Outreach Librarian

Friends: Jana Dodd, Nancy Pencsak, Helen Kott, Joyce Botta, Ginger Gober, Sharon Rogers, Joan Buzzard, Theresa Martin, Tim Toler, Mimi King, Maureen Mulrooney

Call to Order: Jana Dodd, President, called the meeting to order at 10:35 a.m.

Minutes: Jana Dodd presented the minutes of 4/21/2016 for approval. Maureen Mulrooney made the motion to do so; it was seconded by Helen Kott and carried.

Treasurer's Report: In Amy Holland's absence, Jana Dodd presented the Treasurer's Report and made a motion to approve the report as distributed. It was seconded by Sharon Rogers and carried.

Other Reports:

Volunteers: Danielle Wilson reported on the teen volunteers. A due date was given for the applications. There are 55 returning and new volunteers for the summer schedule, after the school term ends. Volunteers are needed for the Summer Reading Kick-Off party on Saturday, June 4. A sign-up sheet was passed around and will be at the circulation desk.

Library Board Meeting 4/28/16: Joan Buzzard presented a report from the meeting. No action was taken on donations and the Historian's presentation was postponed until the July meeting. Karen Ballinger, the new bookmobile librarian, was introduced and she reviewed her plans for participating in the Hill Country Galleria Spring Fest. Morgan gave a report about the recent computer system virus, including working with the Lakeway Police Dept., the number of staff hours spent on the telephone to get back online, and working on a new contract with the computer service. There have been problems with the plumbing in the men's bathroom urinal. Morgan will proceed with updating and making changes to some of the policies governing various aspects and areas of operating the library. The Board also approved Morgan's request to change the Staff review process: favoring a self-assessment along with reviewing the job description, having a dialogue with each staff member and setting goals for the coming year, and working from a descriptive narrative instead of a numerical rating. Morgan announced that the library received \$2,500.00 from the Texas Book Festival for the bookmobile. The Treasurer's report showed the assets of the library to be in a very good position.

Library Director – Morgan McMillian: Morgan gave a big thanks to Rick Kasper, who did the work repairing the leak in the men’s bathroom free of charge. Morgan reminded everyone about Randy Dennis, classical pianist, who is playing Friday, the 20th at 4:00 p.m. A flyer for the Children’s Summer Reading Program 2016: “On Your Mark, Get Set. Read” was distributed. The Miniature Horses event was a huge success, with 150+ children who combed, brushed and petted them.

Nook Sales – Nancy Pencsak: Online sales are going well. Nancy distributed a report: 4/01/2016 - 4/30/2016 showing \$630.81 in sales. The City of Austin wants to create a place for the homeless to have access to books. Paperbacks are taken by Inside Books who mails them to prisons for distribution to the inmates. The LRMC is interested in having books also.

Book Sales:

Committee needed. (Also see New Business)

Membership/READ ME – Joyce Botta: Read Me program is ongoing. Books are in a box under Kim’s desk.

Recording Secretary – Commencing Sept. 15, 2016, Mimi King will replace Diane Taylor who has moved away, until that term ends in December, 2018.

Art Committee Changes – Morgan McMillian distributed the proposed changes to the LTCL Art Exhibit Policy. (Jeannie Buderer has joined Jane Wilson and Theresa Martin as members of the Committee.) Sharon Rogers moved that the changes be approved. It was seconded by Joyce Botta and carried.

Butterfly Garden Committee – Helen Kott/Mimi King: Helen remarked that she and Mimi were the sole members of the committee, so would appreciate any help. There are some new plants in the garden and the walkway is finished, but the stairs need handrails which are to be installed by Tuscan Village

Scholarship Committee Report – Jean Hennagin: Jean was absent, but the scholarships are being awarded to Cameron Sanders, Aria Nicolai, and Brian Fanker.

Bookmobile: Karen Ballinger: Karen attended the Apache Shores HOA meeting and will plan to add that to her bookmobile route once a week. All books were given out at Apache Shores. Karen recently attended the Briarcliff HOA meeting and is planning to go there every other Friday. Volunteers are needed to help man the bookmobile. The Lakeway 4th of July parade was mentioned. No participation this year, but perhaps the Bookmobile as the entry next year.

Karen thanked everyone for all the current outreach that the Friends groups do. She is working on developing bookmobile route with 5 confirmed stops so far. If anyone has ideas for more stops or is interested in volunteering when the service starts in August, please email her at outreach@lake Travislibrary.org. Karen also distributed a Bookmobile Plan and photos.

New Business

Future Book Sales? Nancy Pencsak stated that ideas are needed for future plans, (she has not committed to holding another book sale) and how to move the boxes from storage to the library. They have to be moved Thursday mornings, when the tables are assembled. Moving them Wednesday evening is not possible, as the tables have to be ready and the meeting room cannot be out of commission for another day. This means that using high school boys is not an option. Morgan suggested putting a specific “banner” notice in the LTCL newsletter as it has such a wide viewing audience, and that seems to be a viable idea.

Adjournment until September 15, 2016

The meeting was adjourned at 11:20 a.m. The Friends May Luncheon followed.

Respectfully submitted,

Maureen Mulrooney, Interim Secretary, May 19, 2016