

Friends of Lake Travis Community Library
Meeting Minutes - December 15, 2016

Attended - Morgan McMillian, Danielle Wilson, Carol Black, Sharon Rogers, Jana Dodd, Amy Holland, Helen Kott, Margaret McDermott, Nancy Pencsak, Tim Toler, Joan Buzzard, Maureen Mulrooney, Jody Roelofs, Ethel Tarleton, Linda Adams, Mimi King

Call to Order - President Jana Dodd called the meeting to order at 11:00 AM.

Minutes - Prior to today's meeting a copy of the November 17, 2016 minutes was sent along with today's Agenda. With no objections, the minutes were approved as written.

Treasurer's Report - Amy Holland presented the December 15, 2016 Friends' Treasurer's Report. An undesignated donation of \$1,300 was made to the Friends. It included a \$1,100 donation from a patron who wishes to remain anonymous through their giving foundation. Amy covered other income - income from book sales (regular and online) as well as the expenses for the month. Margaret made the motion to approve the Treasurer's Report; Sharon Rogers seconded. The motion passed.

Amy reported on the Friend's Budget for 2017 as well as projected cash balances. The money for scholarships will remain at \$10,000. Contribution of \$15,000 is budgeted for contribution to the Permanent Library Fund. The Friend's finances are in good shape; there is cushion to contribute more. Total cash in accounts on December 15, 2016 is \$19,346. Margaret made the motion to approve the budget. Helen seconded the motion. It passed.

Volunteers - Danielle reported applications for Teen Volunteer Scholarships will be available starting in January and are to be returned by April 1, 2017. Graduating teens have to complete at least 100 hours of service to qualify.

Library Board Meeting - Mimi attended the November 17, 2016 District Board meeting. She reported Statements of Elected/Appointed officers were presented and signed by Carol Black, PK Chatterjee, and Nancy Pencsak. Oath of office as Board Trustees was administered to the same. Election of officers for 2016-2017 LTCLD was held. The Board will remain the same: President, Carol Black; Vice-President, Sharon Rogers; Secretary, Nancy Pencsak; Treasurer, PK Chatterjee; and Operations Director, Alan Gober. PK Chatterjee reported the library received \$96,407.76 in November. A vote was taken to approve the new, updated personnel policy handbook. It will go into effect immediately. Morgan gave the Library Director's report and Karen's report on the library's Bookmobile and outreach services. They were the same reports given at the Friend's meeting that morning. Board went into executive session.

Names of the Friends who will attend monthly Board meetings in 2017 are: January & February, Tim Toler; April, Joan Buzzard; May, Linda Adams; August, Margaret McDermott.

Library Director - Morgan reported the Friends' original donation of \$1,000 for the "Books for Babies" program will soon be depleted. Maureen made the motion for the Friends to continue supporting the program with an increased donation of \$1,500. Margaret seconded the motion. It was approved. Morgan passed out the January 2017 calendars. She highlighted new programs for the month: 4 new tech-help sessions for iPad & iPhone basics; a Sip & Drip demonstration by artist Victoria Waite; a

program on Sleep Wellness for Healthy Aging; a weekly Weight Loss Challenge; a reception for artist Victoria Waite on Saturday, January 7, 2-3 PM. She reminded everyone of LT Reads with guest author Skip Hollandsworth. The program will be held at Lake Travis Community Library, Tuesday, February 21, 2017 at 7 PM.

Bookmobile - Morgan reporting for Karen thanked the library's book club members for donating sets of books to Brookdale Lakeway. Adjustments were made to the Bookmobile's schedule for the spring. Starting in January, there are 4 new stops: Lupine Lane Preschool, Emmaus Church, West Cypress Hills, and One Chapel's Children's Academy. Karen is recruiting volunteers to help at these new locations.

Book Sales - Nancy reported income from Friends Online Book Sales for November, 2016 - total for the month was \$682.58 and the year-to-date sales total was \$7,897.62.

Rotating Art Committee - Art exhibits have been scheduled through 2017.

Butterfly Garden Committee - Scheduling a workday soon for clean-up of garden.

README Program - no report

New Business - The slate of committee chairs for 2017 was presented. Nancy made the motion to adopt the slate. Amy seconded. The slate of officers was approved. The new committee chairs are:
Recording Secretary - Mimi King
Corresponding Secretary - Sharon Rogers
Membership - Joyce Botta
Book sales - Nancy Pencsak
Nominating Committee (3) - Joyce Botta
Art Committee (1) - Diane Taylor

Meeting adjourned at 11:30 AM. A holiday luncheon followed.

Jana Dodd, President

Mimi King, Recording Secretary

Date

Next meeting: Thursday, January 19, 2017