

FRIENDS OF LAKE TRAVIS COMMUNITY LIBRARY

MEETING MINUTES --- NOVEMBER 16, 2017

ATTENDING: Morgan McMillian, Danielle Wilson, Helen Kott, Amy Holland, Joyce Botta, Ginger Gober, Tim Toler, Mimi King

The meeting was called to order at 9:30 AM by Vice-President Tim Toler. Minutes from the October 19, 2017 meeting were approved.

TREASURER'S REPORT: Amy Holland reported the total operating cash balance at end of month is \$12,643. Motion to accept the treasurer's report made by Joyce Botta; seconded by Helen Kott. The report will be filed.

VOLUNTEER DIRECTOR'S REPORT: Danielle Wilson thanked the Friends for their monetary support with the Volunteer Appreciation Gala. The 2018 Teen Volunteer Scholarship season is approaching. Applications will be available January 2; due back the first Tuesday in April; interviews will be held in May. Need additional volunteers to help with the Holiday Celebration/Santa's Visit, Tuesday, December 12 at 6:30 PM. The library's new tech coaches are very busy – 3 are currently working 2 to 3 hour shifts per week. They will teach a cyber security class next year, Tuesday, January 23, 2018.

LIBRARY BOARD MEETING: Tim gave Margaret McDermott's report from the October 26, 2017 Library District Board meeting. The board welcomed new member Sharon Temple who will serve as the new Secretary. Installation of the donated statute has been completed. Morgan is working with a library interiors company in Austin to either replace and/or repair some of the library furniture.

Friends attending today's meeting appointed Morgan as representative for the group at all future Board meetings.

LIBRARY DIRECTOR'S REPORT: Morgan reported the library has a new employee – Beth Yoder. She is replacing Marisa Davis whose last day is Saturday, November 18. Beth will be working with Danielle as assistant volunteer coordinator and circulation coordinator. Circulation numbers are insanely up – over-all 32,247 for the month; new shelves for audio books will be installed soon; 16 more shelves for DVDs will be added; a fence company will be extending the side railings along walkway from Tuscan Village. The Flash Sale in November made \$517.

OUTREACH DIRECTOR: Morgan gave Karen Ballinger's report on Outreach. Khalil El-Bathy, new outreach assistant, has been working independently on some of the bookmobile stops. She asked for 1 or 2 volunteers to help with the Apache Shores Breakfast with Santa, Saturday, December 9, 9 AM – 11 AM.

README PROGRAM: Joyce led discussion on the possibility of dropping the program. Decision was shelved until December meeting.

NEW BUSINESS:

DONATION TO LAKE TRAVIS THRIFT SHOP BUILDING CAMPAIGN: After a thorough discussion, and after reviewing the By-Laws of the Friends Organization which state that “funds will be expended in accordance with the purpose of the organization,” the decision was made not to give a donation.

NOMINATING COMMITTEE: Joyce reported it has been difficult to fill board positions for the upcoming election. Those accepting positions are:

President – Jana Dodd (3rd term)

Vice-President – Joyce Botta

Treasurer – Amy Holland

Recording Secretary – Mimi King

POSTPONED until December 14 meeting - further discussion on what the responsibilities should be of the of Friends’ organization; the frequency of its meetings – months proposed: February, May, September, November, and December; propose changes to By-Laws; doing away with some committees; and election of officers.

Meeting adjourned at 10:20 AM.

Next meeting Thursday, December 14, 2017 at 10:30 AM with luncheon to follow at 11:30 AM.

Jana Dodd, President

Mimi King, Recording Secretary

Date