

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
January 12, 2011**

At 4:00 p.m., President Carol Black called to order the one hundredth and seventeenth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Sharon Rogers, Nancy Pencsak, Bob Johntz, and PK Chatterjee. Attendees were Morgan McMillan and Sue Gilman.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Nancy Pencsak, Board Secretary, asked for the approval of the December 13, 2010 minutes. Sharon Rogers made a motion to approve the minutes as presented. PK Chatterjee seconded the motion. The motion passed unanimously.

Nancy Pencsak, Board Secretary, asked for the approval of the January 3, 2011 minutes. Bob Johntz made a motion to approve the minutes as presented. PK Chatterjee seconded the motion. The motion passed unanimously.

4. CITIZENS PARTICIPATION: None.

5. Sue Gilman led a discussion regarding the election of two Board Trustees on May 14, 2011. The positions held by Bob Johntz and Sharon Rogers will be on the ballot. The last date to cancel the election is Wednesday, March 16. Carol Black made a motion to order the election, on May 14, 2011, for the purpose of electing 2 trustees to serve full 2 year terms. PK Chatterjee seconded the motion. Citizens Participation: None. The motion passed unanimously.

6. The Treasurer's Report was presented by PK Chatterjee. The sales Tax receipts for December were \$39,101.00. All accounts have been reconciled. Regarding banking, Bob Johntz stated that a new safe deposit box at Prosperity Bank has been purchased and all materials have been transferred and inventoried. The City of Lakeway is considering holding a bond election, May 14, 2011, which the Library District would be responsible for redeeming.

CITIZENS PARTICIPATION: None.

Bob Johntz made a motion to approve the treasurer's report. Nancy Pencsak seconded the motion. The motion passed unanimously.

7. Bob Johntz discussed the Lease Agreement with the owner of the shopping center. The current lease, including extensions, runs thru May 31, 2012.

CITIZENS PARTICIPATION: None.

9. & 10. At the January 3, 2011 meeting, the Board voted to send the "Objection to Commitment for Title Insurance" drafted by Mr. Neal Hardin outlining all the items that he found objectionable and then was

sent to the Board. On January 4, 2011, Morgan McMillian hand delivered the objection letter to Ambrust & Brown, L.L.P. for Robert D. Burton. Jill Foster signed for the delivery for Mr. Burton. Carol Black hand delivered the objection letter to JH Tuscan Village, L.P. for Haythem Dawlett. Kristin Deloney, Development Coordinator, signed for the delivery for Mr. Dawlett. Carol Black hand delivered the objection letter to Platinum Title Partners, LP for Connie Lincoln. Robin Townsend, Escrow Assistant, signed for the delivery for Ms. Lincoln.

Since that time, Kristin Deloney has emailed a King Engineering map showing where the 15 ft. easements listed in B-10 (j & k) of the "Commitment for Title Insurance" are located. Aaron Googins has assured us (via email) that there is room for our 11,000 sq. ft. library structure on this site. Additionally, Platinum Title Partners states that B-10 (f) has been removed from the title commitment (Albertsons). Also, B-10 (n) regarding a mechanic's lien (Matoka, Inc.) has been settled.

CITIZENS PARTICIPATION: None.

8. Taken up after items 9 and 10.

Jeff Bulla of pro-forma architecture, inc. has proposed that if they begin work on the next phrase (construction documents) no later than Monday, January 17, they will not charge us the additional pro-forma fees (approximately \$8,000) (does not include landscape architect) to redesign the terrace, trellis, amphitheater, trail connections and grading along the lake due to the significant change in the property lines set forth in the new plat. The Board has always taken the stand that construction documents should not be started until the District has the deed to the property. If all goes as planned, the deed will be received on January 31, 2011. Carol Black sent Bulla's proposal to the members of the Building Committee. These members include P.A. Penley, Frank Black, Peter Hitt, Dave Benson, and Dan Pedersen. Of these five gentlemen, four recommended to go ahead with the start of the construction documents with one recommending waiting until the property is in hand.

The City of Lakeway has notified Dr. Black that the plat has been sent back again to King Engineering for minor corrections. Once these have been done, the City will approve the plat.

CITIZENS PARTICIPATION: None.

Carol Black made a motion to allow pro-forma architecture to start construction documents. PK Chatterjee seconded the motion. The motion passed unanimously.

11. Sharon Rogers gave a Fund Raising Committee update. Four events are in the planning stage: on receipt of the deed, a "Land at Last." "The Deed is Done" party; a spaghetti supper, Sale of Bricks, and The Dancing With the Stars Gala, October 2, 2011. A discussion was held regarding matching contributions.

CITIZENS PARTICIPATION: None.

12. Morgan McMillian presented the Library Director's Report.

CITIZENS PARTICIPATION: None.

Executive sessions:

President Carol Black adjourned the meeting at 5:40 p.m. to go into Executive Session for one agenda item.

Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

1. A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee

This closed session ended on January 12, 2011 at 5:50 p.m.

At 5:51 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item if necessary. No action was taken.

CITIZENS PARTICIPATION: None.

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will be at 4:00 p.m. on Wednesday, February 16, 2011. Another meeting is scheduled for Monday, March 16, 2011 at 6:00 p.m.

Since there was no further business the meeting was adjourned at 6:00 p.m.

Nancy Pencsak, Secretary
Board of Trustees
Lake Travis Community Library District