

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
January 26, 2011**

At 4:00 p.m., President Carol Black called to order the one hundredth and eighteenth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Sharon Rogers, Nancy Pencsak, and PK Chatterjee. Bob Johntz was absent. Attendees were Morgan McMillian, Neal Hardin, Jean Dowdy, and Joyce Botta.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Nancy Pencsak, Board Secretary, asked for the approval of the January 12, 2011 minutes. Sharon Rogers made a motion to approve the minutes as presented. PK Chatterjee seconded the motion. The motion passed unanimously.

4. CITIZENS PARTICIPATION: None.

5. Carol Black discussed the need for Board approval to permit her to negotiate with the current landlord to place an extension on the current lease. Nancy Pencsak made a motion to give Board approval to Carol Black for this extension. PK Chatterjee seconded the motion.
CITIZENS PARTICIPATION: None. The motion passed unanimously.

Nancy Pencsak made a motion to also give Board approval to Bob Johntz for this extension. PK Chatterjee seconded the motion. CITIZENS PARTICIPATION: None.
The motion passed unanimously.

6. On Friday, January 21, 2011, Kristin Deloney of Legend Communities emailed the Draft - Reciprocal Easement and Maintenance Agreement to Carol Black, Morgan McMillian, and Neal Hardin. This agreement was emailed to our lawyer, Neal Hardin. He responded with comments that were placed in Board members boxes and emailed to the Building Committee. Comments were solicited from all. On Monday morning, January 24th, Carol Black emailed these comments to Ms. Deloney. Work has proceeded on the original document.

PK Chatterjee made a motion to approve the signing of the REM Agreement on the day of our closing. Nancy Pencsak seconded the motion.
CITIZENS PARTICIPATION: Jean Dowdy asked what reclaimed water is. This is 'gray' water used for irrigation.
The motion passed unanimously.

7. On Sunday, January 23rd, Carol Black received an email from Aaron Googins with King Engineering. He stated that he was going to send the finished plat to the City of Lakeway on Monday morning. This was not possible as another signature was needed from another individual. On Tuesday, January 25th, the signature was obtained and the plat was submitted to the City of Lakeway. Shannon Burke then signed it. King Engineering was asked to pick up the finished document and have it recorded. Now most of our documents for the transfer of property are in place.

CITIZENS PARTICIPATION: None.

8. The signing of the deed to the property the LTCLD is buying from JH Tuscan, L.P. will take place at 2 p.m. on January 31, 2011. The Board was asked to approve a meeting of the LTCLD Board of Trustees for this purpose to be held at the office of Legend Communities, 2101 Lakeway Blvd., Suite 205, Lakeway, TX 78734. Nancy Pencsak made a motion to approve the location of a LTCLD Board meeting at 2101 Lakeway Blvd, Suite 205. PK Chatterjee seconded the motion.

CITIZENS PARTICIPATION: None.

The motion passed unanimously.

Executive sessions:

Carol Black adjourned the meeting at 4:23 p.m. to go into Executive Session for two agenda items.

Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- a. A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee

Agenda Item #2: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.073 – Deliberations about Gifts and Donations, to deliberate a negotiated contract for a prospective gift or donation if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

- a. Discuss Donation of Land

This closed session ended on January 26, 2011 at 5:30 p.m.

At 5:31 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item if necessary.

PK Chatterjee made a motion to prepay the Reciprocal Easement and Maintenance Agreement fees (up to \$100,000.00); for a period of at least 7 years from the commencement of Library construction. Nancy Pencsak seconded the motion

CITIZENS PARTICIPATION: None.

The motion passed unanimously.

Comments by Board Trustees: PK Chatterjee will continue to discuss the bond issue with the City of Lakeway.

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will take place at 2 p.m. on January 31, 2011. A meeting is scheduled for February 16, 2011 at 4:00 p.m. Another meeting is scheduled for March 14, 2011 at 6:00 p.m.

Since there was no further business the meeting was adjourned at 5:37 p.m.

Nancy Pencsak, Secretary
Board of Trustees
Lake Travis Community Library District