

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
February 7, 2011**

At 2:05 p.m., President Carol Black called to order the one hundredth and nineteenth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Nancy Pencsak, and Bob Johntz. Attendees were Morgan McMillian and Elizabeth Walden.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Nancy Pencsak, Board Secretary, asked for the approval of the January 26, 2010 minutes. Carol Black made a motion to approve the minutes as presented. Bob Johntz seconded the motion. The motion passed unanimously.

4. CITIZENS PARTICIPATION: None.

\*\*taken out of order.

6. Carol Black received a phone call from Platinum Title Partners asking if we had a copy of the blue line survey. She called Kristin Deloney with Legend Communities and they did not have such a document. The plat had been approved by the City of Lakeway and recorded with Travis County and the Bargain Sale Agreement contained the metes and bounds of the survey performed by Mr. Paul C. Sauve, Jr. Ms. Deloney made contact with Mr. Sauve and was able to provide Dr. Black with his email address. Dr. Black approved the expenditure of \$600.00 to Mr. Sauve to provide copies of this blue-line survey to the title company, the architect, and the Library District.

CITIZENS PARTICIPATION: Elizabeth Walden commented that a blue line survey is a survey to establish the property boundary. The property line that is drawn as a result of the survey is called the blue line.

5. The non-progress of action on the REM agreement was discussed. First, the closing with Platinum Title Partners on January 31<sup>st</sup> was cancelled by Mr. Haythem Dawlett at a meeting with him on January 26th. Another closing date was rescheduled for Wednesday, February 3, 2011. On Friday, January 28<sup>th</sup> another draft of the REM agreement was sent to the Library District. On Monday, January 31<sup>st</sup>, Library corrections on the REM draft were sent to Kristin Deloney of Legend Communities. PK Chatterjee included detailed information about District payments to the Tuscan Village Master Condominium Community (the "Association"). A copy of the most recent draft was placed in Board members boxes. On February 1<sup>st</sup>, Carol Black and PK Chatterjee were asked to meet with Mr. Dawlett on February 2<sup>nd</sup>. Also, present at this meeting were Morgan McMillian, Neal Hardin (District lawyer), Ms. Deloney, and Jim Lavender. Lengthy discussions were held on the REM agreement. Because Mr. Dawlett felt he needed more time to complete the transfer of property to the Library, the closing with Platinum Title Partners on Feb. 3<sup>rd</sup> was again delayed to a later date as yet not set.

CITIZENS PARTICIPATION: None.

President Carol Black recessed the meeting at 2:17 p.m. to await the arrival of Board members Sharon Rogers and PK Chatterjee.

Dr. Black called the meeting back to order at 2:43 p.m. upon the arrival of the two Board members.

**Executive session:**

President Carol Black adjourned the meeting at 2:44 p.m. to go into Executive Session for one agenda item.

Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.073 – Deliberations about Gifts and Donations, to deliberate a negotiated contract for a prospective gift or donation if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

a. Discuss Donation of Land

This closed session ended on February 7, 2011 at 4:07 p.m.

At 4:08 p.m., Dr. Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item if necessary. No action was taken.

**CITIZENS PARTICIPATION:** None.

**Comments by Board Trustees:**

Bob Johntz made the following announcements

1. The annual report for the Library District's 457 Deferred Compensation Plan has been created and sent to the U. S. Department of Labor.
2. The Library District created 8 IRS Form 1099s for 2010.
3. The shopping center lease extension through August 2011 has been signed.

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will be at 4:00 p.m. on February 16, 2011. Another meeting is scheduled for March 14, 2011 at 6:00 p.m.

Since there was no further business the meeting was adjourned at 4:10 p.m.

**AGENDA ITEMS**

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Nancy Pencsak, Secretary  
Board of Trustees  
Lake Travis Community Library District