

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
September 25, 2014**

At 2:00 p.m., Carol Black called to order the one hundred and seventy-eighth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, PK Chatterjee, Nancy Pencsak, and Sharon Rogers. Alan Gober was absent. Attendees were Morgan McMillian, Jean Dowdy, Mikus Grinbergs, and Margaret McDermott.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Nancy Pencsak, Board Secretary, asked for the approval of the August 21, 2014 minutes. PK Chatterjee made a motion to approve the minutes as presented. Carol Black seconded the motion. The motion passed unanimously.

4. CITIZENS PARTICIPATION: None.

5. There was no Donated Art to be considered.

CITIZENS PARTICIPATION: None.

6. The 2013-2014 Audit will be presented at the October meeting.

CITIZENS PARTICIPATION: None.

7. PK Chatterjee and Morgan McMillian discussed reports from Sales Tax Assurance. There has been an average increase of 10% in telecommunication revenue for the District compared to September 2013. Some of the businesses that were not set up properly are now reporting. CITIZENS PARTICIPATION: None.

8. Morgan McMillian presented the ballots to vote on the TML Multistate Intergovernmental Employee Benefits Pool 2014 Board of Trustee election and the TML Multistate Intergovernmental Risk Pool Board of Trustee election. PK Chatterjee made a motion to allow Board President Carol Black to cast the ballots. Nancy Pencsak seconded the motion. CITIZENS PARTICIPATION: None

The motion carried unanimously. The ballot was cast for Georgina Hernandez for the Employee Benefits Pool

2014 Board of Trustees. The ballots were cast for Robert T. Herrera, John W. Fullen, George Shackelford and Peter Vargas for the Risk Pool 2014 Board of Trustees

9. Library Director's Report.

Morgan McMillian stated that compared to August 2013, program attendance is up 42 %, the door count is up 4 %, and circulation is 3 % higher. The library currently has 10,556 active card holders. Wifi statistics are now tracked; there were 1,420 connections in August.

A recycling program, for paper, aluminum and plastic has begun with a weekly pickup.

Local landscaping company GreenScapes donated their time and resources in early September to fill in amphitheater holes damaged by water runoff. They are now assessing the current runoff damage and will bid on the project to find a permanent solution.

Artist Ben Kuenemann will exhibit during October and will host an Art Reception in the meeting room October 18th from 2:00-3:30 p.m.

There are still problems with roof leaks and condensation in the Adult Collection area. Bartlett Cocke is being consulted. There are problems with the irrigation system and clogged drains.

Paving Bricks will be sold again, probably ordering once a year.

CITIZENS PARTICIPATION: None.

10. Treasurer's Report. Mr. PK Chatterjee gave the treasurer's report. Sales tax receipts for August were \$72,517, for September \$64,439. Nancy Pencsak made a motion to approve the Treasurer's Report. Sharon Rogers seconded the motion. CITIZENS PARTICIPATION: None.
The motion carried unanimously.

11. Executive session:

Carol Black adjourned the meeting at 2:50 p.m. to go into Executive Session for one agenda item.
Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- a. A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee.

This closed session ended on September 25, 2014 at 2:51 p.m.

12. At 2:51 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item if necessary. No action was taken.

CITIZENS PARTICIPATION: None.

13. Board Comments: There will not be a financial report for November

14. Closing: Future meetings

Oct. 23, 2014	--	2:00 p.m.	-	Board Meeting – Lake Travis Community Library
Nov. 20, 2014	--	2:00 p.m.	-	Board Meeting – Lake Travis Community Library
Dec. 18, 2014	--	2:00 p.m.	-	Board Meeting – Lake Travis Community Library

15. Since there was no further business the meeting was adjourned at 2:54 p.m.

Nancy Pencsak, Secretary
Board of Trustees
Lake Travis Community Library District