

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
March 26, 2015**

At 2:00 p.m., President Carol Black called to order the one hundred and eighty-third meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were PK Chatterjee, Nancy Pencsak, Carol Black, and Sharon Rogers. Alan Gober was absent. Attendees were Morgan McMillian, Mikus Grinbergs, Diane Taylor and Brenda Rickert.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Nancy Pencsak, Board Secretary, asked for acceptance of the February 26, 2015 minutes. The Minutes were accepted as presented.

4. CITIZENS PARTICIPATION: None.

5. There will be an Arts District Open House for residents on April 30, 2015. This is in relation to the new development at the Oaks of Lakeway.

CITIZENS PARTICIPATION: None.

6. There was no donated art.

CITIZENS PARTICIPATION: None.

7. Morgan McMillian gave a report related to the acoustical work in the meeting room.

Installation will begin March 27th, and is expected to take 3 days.

CITIZENS PARTICIPATION: None.

8. Library Director's Report. Morgan McMillian stated that compared to February 2014, program attendance is up 18%, the door count is up 12% and circulation is up 9%. The library currently has 8,963 active card holders. Wi-Fi statistics are now tracked; there were 2,153 connections in February.

The Food for Fines forgiveness program has ended and a thank you note was received from the Crisis Ministry. The Amphitheater work has been essentially completed.

Nine new donor tiles have been installed in the walkway. New shelves have been installed in the DVD section. Water District 17 has informed us that we need to have a contract to regularly maintain our grinder pump station. Water District 17 offered to service the sewer system for \$250 a month and another bid is coming from Vega Septic Services.

Lake Travis High School Student Art will be on display during April and their reception will be at 5 p.m. on April 29th.

The 1,000 Books Before Kindergarten program will launch in April.

CITIZENS PARTICIPATION: Brenda Rickert asked if children reading in a kindergarten program could participate in the 1,000 Books program.

Ms McMillian replied that the program is for children before entering kindergarten.

9. Emergencies in the Library Policy.

There was a discussion about changing the inclement weather closing directions. The policy will remain unchanged.

CITIZENS PARTICIPATION: None.

10. Treasurer's Report. Mr. PK Chatterjee gave the treasurer's report. Sales tax receipts for February were \$72,888. March sales tax receipts are \$55,308. The District's finances are very healthy. Sharon Rogers made a motion to approve the Treasurer's Report. Nancy Pencsak seconded the motion.

CITIZENS PARTICIPATION: Diane Taylor asked if there is a benefit to paying off the Bond from the City of Lakeway early. Mr. Chatterjee explained that is not allowed during the first seven years of the bond. The motion carried unanimously.

11. PK Chatterjee and Morgan McMillian discussed reports from Sales Tax Assurance. Sales Tax Assurance continues to monitor collections

CITIZENS PARTICIPATION: None.

12. Morgan McMillian presented information on progress of actions regarding Library District Legislative Concerns. The Association of Community Library Districts is a voluntary association that exists for the sole purpose of hiring a state-level legislative lobbyist to represent our shared concerns before the Texas State Legislature. Ms McMillian has met with Mr. Robert E. Johnson Jr., who has been hired as a lobbyist for The Association of Community Library Districts. At this time, there are no bills directly affecting Library Districts. There are some bills dealing with term limits and with transparency which will be monitored.

CITIZENS PARTICIPATION: None.

13. There was no Executive session:

15. Board Comments: Sharon Rogers asked that the Long Range Plan item about serving outlying areas be place on the next agenda.

16. Closing: Future meetings: April 23, 2015 – 2:00 p.m.
May 28, 2015 - 2:00 p.m.

17. Since there was no further business the meeting was adjourned at 2:57 p.m.

Nancy Pencsak, Secretary
Board of Trustees
Lake Travis Community Library District