

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
May 28, 2015**

At 2:00 p.m., Carol Black called to order the one hundred and eighty-sixth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, PK Chatterjee, Nancy Pencsak, Alan Gober and Sharon Rogers. Attendees were Morgan McMillian, Jean Dowdy and Mikus Grinbergs.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Nancy Pencsak, Board Secretary, asked for acceptance of the April 23, 2015 minutes. The Minutes were accepted as presented.

4. CITIZENS PARTICIPATION: (any topic not on the agenda) None.

5. Amber Forgey has given an oil painting of the library to the Friends of the Library. The Friends have donated the painting to the library. The Friends will pay for framing the painting. PK Chatterjee made a motion to accept the painting, Alan Gober seconded the motion. Art materials tend to be rotated throughout the years, there is no guarantee that the painting will be displayed in the library forever.

CITIZENS PARTICIPATION: None. The motion carried unanimously.

6. The Board members have been invited to ride in Lakeway's Fourth of July Parade.

All board members who are in town will ride in the Parade.

CITIZENS PARTICIPATION: None.

7. Library Director's Report. Morgan McMillian stated that compared to April 2014, program attendance is down 16%, the door count is up 9% and circulation is up 10%. The library currently has 9,057 active card holders. Wi-Fi statistics are now tracked; there were 2,126 connections in April. The Summer Reading kick-off will be Saturday, June 6. Various programs are planned for the Teen Room.

June Art Exhibitor Photographer Gabby Johnson's art reception will be held Saturday, June 13, from 1:30 to 3:00 p.m.

The Library District Discussion Group will meet July 10 at Wells Branch Community Library.

CITIZENS PARTICIPATION: None.

8. Long Range Plan for serving outlying areas. Morgan McMillian and Sharon Rogers spent a day with the librarian/driver of the Georgetown Library's Wow Mobile, visiting some of the 69 stops that the book mobile makes, 5 days each week. The \$150,000 bus carries some 3,000 items for patrons to check out. The driver was very impressive, as she was well acquainted with the patrons and their needs and interests.

CITIZENS PARTICIPATION: None.

9. Treasurer's Report. Mr. PK Chatterjee gave the treasurer's report. Sales tax receipts for April were \$52,353.00. May sales tax receipts are \$72,495.00. The District's finances are healthy. Sharon Rogers made a motion to approve the Treasurer's Report. Alan Gober seconded the motion.

CITIZENS PARTICIPATION: None. The motion carried unanimously.

10. PK Chatterjee presented the proposed 2015-2016 Budget. The Budget will be voted on in June.

CITIZENS PARTICIPATION: None

11. PK Chatterjee and Morgan McMillian discussed reports from Sales Tax Assurance. Sales Tax Assurance continues to monitor collections and noted that sales tax collection was up by \$5,000, compared to May, 2014.  
CITIZENS PARTICIPATION: None.

12. Morgan McMillian has presented information on progress of actions regarding Library District Legislative Concerns. At this time, there are no bills directly affecting Library Districts. There is a House Bill and a Senate Bill dealing with transparency which will be monitored.  
CITIZENS PARTICIPATION: None.

13. Executive session:

Carol Black adjourned the meeting at 3:32 p.m. to go into Executive Session for one agenda item.  
Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee.

This closed session ended on May 28, 2015 at 3:44 p.m.

14. At 3:45 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item if necessary. PK Chatterjee made a motion to approve salary increases, as discussed. Alan Gober seconded the motion.

CITIZENS PARTICIPATION: None. The motion carried unanimously.

15. Board Comments: The Board will meet in the Teen Room in June and July.

16. Closing: Future meetings: June 25, 2015 – 2:00 p.m.  
July 23, 2015 - 2:00 p.m.

17. Since there was no further business the meeting was adjourned at 3:46 p.m.

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Nancy Pencsak, Secretary  
Board of Trustees  
Lake Travis Community Library District