

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
June 25, 2015**

At 2:00 p.m., President Carol Black called to order the one hundred and eighty-seventh meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Alan Gober, Nancy Pencsak, Carol Black, and Sharon Rogers. PK Chatterjee was absent. Attendees were Sue Gilman, Frank Black, Joan Buzzard, Jean Dowdy, and Mikus Grinbergs.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Nancy Pencsak, Board Secretary, asked for the approval of the May 28, 2015 minutes. Alan Gober made a motion to approve the minutes as presented. Sharon Rogers seconded the motion. The motion passed unanimously.

4. CITIZENS PARTICIPATION: None.

5. There was no donated art.

6. Sue Gilman presented information on the November 3, 2015 General Election. There are two positions up for election, those now held by Alan Gober and Sharon Rogers. The first date to file for a place on the ballot is July 25, 2015; the last date to file is 5:00 p.m. on August 24, 2015. Sharon Rogers made a motion to call for an election to be held on November 03, 2015. Alan Gober seconded the motion.

CITIZENS PARTICIPATION: None. The motion passed unanimously.

7. In the absence of Library Director Morgan McMillian, Sue Gilman gave the Library Director's Report. Ms. Gilman stated that compared to May 2014, program attendance is about the same. The door count is up 6% and circulation is up 13%. The library currently has 9,140 active card holder accounts. Wi-Fi statistics are now tracked; there were 2,398 connections in May.

With the heavy rains in May and June, the building leaks have returned in the mezzanine and the storage closet. The skylight was resealed on June 23rd. The amphitheater needs more work after the recent rains.

Thanks to Lew Carlson, the library will now be included on the Heritage Commission's periodic tours of Lakeway. The Texas Municipal Library Directors Association is now open to directors of all types of libraries. Linda Wells' Art Reception will be Sunday, July 12, from 1:30 p.m. to 3:00 p.m., in the meeting room.

The Library District Discussion Group will meet July 10 at Wells Branch Community Library.

CITIZENS PARTICIPATION: Frank Black commented on the roof leaks and suggested the hiring of an independent roofing inspector. The building contractor, Bartlett Cocke, claims that the roof leaks are coming down beams from the skylight.

8. Service to outlying areas was discussed by Sharon Rogers and other Board members.

Two appointments have been made with book mobile vendors and Morgan McMillian will visit vendors at the ALA Conference.

CITIZENS PARTICIPATION: None.

9. Treasurer's Report. There was no formal treasurer's report, as treasurer, PK Chatterjee was out-of-town. Carol Black read an abbreviated report from Mr. Chatterjee.

It was noted that June sales tax revenue was \$66,868.82. This was \$6,646 higher than June 2014.

The Charles Schwab account at the end of Friday, June 19, was \$110,099.52. This is higher than our initial investment.

CITIZENS PARTICIPATION: None.

10. The 2015-2016 Budget was presented by P.K. Chatterjee at the May LTCLD Board Meeting. After Board discussion, Alan Gober made a motion to approve the 2015-2016 Budget. Sharon Rogers seconded the motion.

CITIZENS PARTICIPATION: None. The motion passed unanimously.

11. Sales Tax Assurance.

The State Comptroller's office has informed the library that 3 companies are delinquent, but the amounts are quite small.

CITIZENS PARTICIPATION: None.

12. As the Texas State Legislature is no longer in session, there were no legislative concerns pertaining to library districts to be discussed.

CITIZENS PARTICIPATION: None.

13. Executive session:

Carol Black adjourned the meeting at 2:40 p.m. to go into Executive Session for one agenda item.

Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- a. A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee.

This closed session ended on June 25, 2015 at 3:20 p.m.

14. At 3:21 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item if necessary. No action was taken.

CITIZENS PARTICIPATION: None.

15. No Board Comments:

16. Closing: Future meetings: July 23, 2015 - 2:00 p.m.

August 27, 2015 – 2:00 p.m.

17. Since there was no further business the meeting was adjourned at 3:22 p.m.

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Nancy Pencsak, Secretary  
Board of Trustees  
Lake Travis Community Library District