

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
AUGUST 27, 2015**

At 2:00 p.m., Carol Black called to order the one hundred and ninetieth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board members present were: Alan Gober, Carol Black, Sharon Rogers and PK Chatterjee. Nancy Pencsak was absent. Attendees were: Morgan McMillan, Sue Gilman, Frank Black, Mikus Grinbergs, Eric Lashley, Michele Harber, Margaret McDermott, Sarah Traugott and Karen Ballinger.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Carol Black, Board President asked for the approval of the July 23rd and August 24th minutes. Alan Gober made the motion to approve the minutes and Carol Black seconded the motion. The motion passed unanimously.

CITIZEN PARTICIPATION: None

4. The Georgetown Bookmobile paid a visit to the LTCL. The board meeting was temporarily adjourned (2:29 p.m.) so the board could go out and look at the bookmobile. The meeting reconvened (2:50 p.m.) and Georgetown Librarian Michele Harber and Library Director Eric Lashley answered questions from the public and board members about the bookmobile.

CITIZEN PARTICIPATION: YES

5. No art donations.

CITIZEN PARTICIPATION: none

6. Sue Gilman presented information on the November 3, 2015 General Election. Names had been drawn previously for position on the election ballot with Alan Gober being first and Sharon Rogers second. The election has been cancelled since there were two candidates and two vacant seats. The new terms for Alan Gober and Sharon Rogers will start November 3.

CITIZEN PARTICIPATION: none

7. Librarian Morgan McMillan gave the Library Director's Report. Door count and circulation numbers were down slightly over last year at this time. Also, teen volunteer hours, and program attendance also declined. Morgan presented an overview of upcoming events and other activities taking place at the library.

CITIZEN PARTICIPATION: none

8. Carol Black stated that five heavy tables had been purchased for use in the new library. They are extremely heavy and difficult to lift. It is recommended that they be disposed of and replaced by lighter and more efficient tables. Sharon Rogers has researched the sale of these tables but in two years there have been no interested parties. Morgan McMillan researched

certain tables that would roll into any position from closet to meeting room floor. This would keep the staff from heavy lifting. Carol Black made the motion to get rid of the tables. Alan Gober seconded the motion. It passed unanimously.

CITIZEN PARTICIPATION: none

9. PK. Chatterjee gave the Treasure's Report. Several monthly reports were discussed. It was noted that August 2015 sales tax revenue was \$80,948. This was \$8,346 higher than August 2014. There was discussion on the final payment to Bartlett Cocke and the motion was made by Carol Black and seconded by Alan Gober that we make the final payment. It was passed unanimously.

CITIZEN PARTICIPATION: none

10. There was a report from the Sales Tax Assurance on two new businesses.

CITIZEN PARTICIPATION: none

11. Executive Session

Carol adjourned the meeting at 4:20 p.m. to go into Executive Session for one agenda item. Agenda Item #1 the Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074—Personnel Matters to deliberate the appointment, evaluation, reassignment and/or duties of an:

A. A discussion regarding the appointment, employment, evaluation, reassignment and /or duties of an employee.

This closed session ended on August 27, 2015 at 4:32 p.m.

12. At 4:23 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item if necessary.

CITIZEN PARTICIPATION: none

13. Boarded Comments:

A. Alan Gober will not attend the September meeting.

CITIZEN PARTICIPATION: none

14. Closing: Future Meetings: September 24, 2015-2:00 p.m.

October 22, 2015 - 2:00 p.m.

15. Since there was no further business, the meeting was adjourned at 4:25 p.m.

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Sharon Rogers, Vice President  
Board of Trustees  
Lake Travis Community Library District