

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
May 26, 2016

At 2:02 p.m., Vice President Sharon Rogers called to order the one hundred and ninety-ninth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were PK Chatterjee, Nancy Pencsak, and Sharon Rogers. Carol Black and Alan Gober were absent. Attendees were Morgan McMillian, Karen Ballinger, and Mikus Grinbergs.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Sharon Rogers asked for the approval of the April 28, 2016 minutes. PK Chatterjee made a motion to approve the minutes. Nancy Pencsak seconded the motion. The motion passed unanimously.

4. CITIZENS PARTICIPATION: None.

5. There was no Art donation to consider.

6. The Board has great interest in pursuing Outreach Services to better serve the outlying areas of the LTCLD. The Book Mobile has been ordered, with an estimated date of completion of July 28. Plans are for the Book Mobile to start travelling in September. Karen Ballinger presented an update on the progress of Outreach Services. Ballinger has contacted a number organizations and individuals to set up the route and stops for the Book Mobile. Policies are being developed for Book Mobile services.

CITIZENS PARTICIPATION: None.

7. Librarian's Report. Morgan McMillian stated that compared to April 2016, the door count is up 4%, and circulation is up 12%. Overdrive Transactions were up 75%. There were 25% more programs during April. The library currently has 10,087 active card holder accounts. The LTCL website had 2,783 unique visitors. Revisions to the LTCL Art Exhibit Policy have been approved by the Friends of the Library. McMillian presented a contract with TFE, Technology for Education, for managed services and IT support. Larry Elliott's photography will be on exhibit during the month of June. The Artwork reception will be Sunday, June 5th, from 1:30 p.m. to 3 p.m. The next two Board meetings will be held in the Teen Room due to Summer Reading Programs in the Meeting Room.

PK Chatterjee made a motion to approve the contract with TFE. Nancy Pencsak seconded the motion.

CITIZENS PARTICIPATION: None. The motion passed unanimously

8. PK Chatterjee, presented the Treasurers reports, reporting that April sales tax revenue was \$65,456.00, and the May receipts were \$83,655.00. Yearly revenue is running ahead of the budget. Some of the Non Public funds have been moved to Compass Investment Solutions.

Nancy Pencsak made a motion to approve the reports from the Treasurer. Sharon Rogers seconded the motion.

CITIZENS PARTICIPATION: None. The motion passed unanimously

9. Report from Sales Tax Assurance. Sales Tax receipts are up 15.4% from 2015.

CITIZENS PARTICIPATION: None

10. Executive session:

Sharon Rogers adjourned the meeting at 2:50 p.m. to go into Executive Session for one agenda item. Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee.

This closed session ended on May 26, 2016 at 2:54 p.m.

11. At 2:54 p.m., Sharon Rogers reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item if necessary. No action was taken.

CITIZENS PARTICIPATION: None.

12. No Board Trustees' Comments. PK Chatterjee noted that he has been asked to teach full time for two semesters at St. Edward's University.

13. Closing: Future meetings June 23, 2016 – 2:00 p.m.

July 28, 2016 – 2:00 p.m.

August 25, 2016 – 2:00 p.m.

14. Since there was no further business the meeting was adjourned at 2:55 p.m.

Nancy Pencsak
Secretary
Lake Travis Community Library District