

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
JUNE 14, 2004

At 6:35 p.m., the second meeting of the Trustees of the Lake Travis Community Library District was called to order by President Nancy Pencsak. The meeting was convened in the Lake Travis High School/Community Library. Present were Bob Johntz, Dan Pedersen, Nancy Pencsak, Mary Whitaker, Carol Black, and Mary Shook.

The Pledge of Allegiance was recited.

The first order of business was the approval of the May 27, 2004 minutes. Dan Pedersen made a motion to approve the minutes as read. Bob Johntz seconded the motion. The motion passed.

Mary Whitaker made a motion to move agenda item #5 before item #4, so that Mary Shook, our Notary Public, could leave as soon as possible. Dan Pedersen seconded the motion. The motion passed.

Carol Black read an Order Repealing The Application Of Exemption From Sales and Use Tax For Telecommunications Services. Carol Black made a motion to adopt this order. Mary Whitaker seconded the motion. Discussion followed. The motion passed. The order will be mailed to the Comptroller of Public Accounts, Carole Keeton Strayhorn by certified mail.

A discussion was held regarding a letter to the Lake Travis ISD Board. Nancy Pencsak stated that biographies of Lake Travis Community Library District Board members would be included.

A discussion was held regarding a letter to the Lake Travis Community Library Board.

Dan Pedersen discussed retaining a lawyer for the Lake Travis Community Library District from the two candidates interviewed previously prior to the May 15th election. A discussion was held regarding the two candidates. Mr. Pedersen made a motion to have the Board direct Bob Johntz to approach Sharlene Collins to negotiate a letter of engagement, which our President will sign, to serve as our outside legal counsel. Carol Black seconded the motion. The motion passed.

Our treasurer, Dan Pedersen, informed the Board of future sales tax projections. A handout included five years of past sales tax data from areas located in the district. Discussion followed.

Mr. Pedersen also led a discussion on anticipated expenses for the remainder of 2004.

Bob Johntz and Mary Whitaker led a discussion on the need to acquire liability insurance for the district and individual Board members. Carol Black made the motion for Bob Johntz to proceed in getting an application for insurance from the Texas Municipal League. Nancy Pencsak seconded the motion. Motion passed. Dr. Black made the motion to place insurance as soon as possible with President and Treasurer's approval. Mrs. Whitaker seconded the motion. The motion passed.

The Board reviewed the bylaws of other district libraries (Wells Branch and Westbank) and those of the Lake Travis Community Library . There was a great deal of discussion.

No citizens asked to speak. Thus, there was no Citizens Participation.

A discussion was held regarding future summer meetings of the Board of Trustees for the Lake Travis Community Library District. It was determined that the next meeting would occur at 6:30 p.m. on June 28, 2004. In addition, our regularly scheduled meeting will be on July 12, 2004.

Carol Black made a motion to adjourn the meeting. Mary Whitaker seconded the motion. The motion passed. The meeting was adjourned at 9:55 p.m.

Carol M. Black, Secretary
Board of Trustees
Lake Travis Community Library District