

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
September 13, 2004

At 6:33 p.m., President Nancy Pencsak called the eighth meeting of the Trustees of the Lake Travis Community Library District to order. The meeting was convened in the Lake Travis High School/Community Library. Present were Dan Pedersen, Nancy Pencsak, Carol Black, Mary Whitaker, Bob Johntz and Rhonda Hostettler

The Pledge of Allegiance was recited.

The first order of business was to be an executive session as permitted under the Texas Open Meetings Act, Government Code 551.072 – Deliberations Regarding Real Property, to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. This action was delayed until Rhonda Hostettler could be present to make her presentation.

Thus, the first order of business was the approval of the Aug 23, 2004 minutes. Bob Johntz made a motion to approve the minutes as read with corrections. Mary Whitaker seconded the motion. The motion passed.

The next order of business was the treasurer's report. Dan Pedersen stated that the report was a year-end as well as a monthly report. Included in the report was the monthly bank statement. It was noted that the bank might bill us for the safety deposit box after January. Nancy Pencsak asked about the payment of TML insurance. Mr. Pedersen stated that it is paid quarterly. A discussion was also held regarding the fact that we may want to purchase accounting software in the future after we begin receiving tax monies. Mr. Pedersen noted that he had written a check to the County Clerk in the amount of \$1370 to pay for our newspaper election posting advertisement. This transaction will appear in next month's treasurer's report. Carol Black made a motion to accept the treasurer's report. Bob Johntz seconded the motion. The motion passed.

Mary Whitaker discussed a proposal to be submitted to the Lakeway Parkland Development Fund Committee on Sept. 14, 2004. It was noted that Mrs. Whitaker did a great job on the proposal.

To allow time for the executive session, the Board decided to next discuss the Ballot for the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election. Candidates were discussed. Nancy Pencsak marked the ballot and is responsible for mailing.

At 7:19 p.m., the Board went into an executive session as permitted under the Texas Open Meetings Act, Government Code 551.072 – Deliberations Regarding Real Property, to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person. This closed session ended on September 13, 2004 at 7:54 p.m.

The meeting continued with the agenda item regarding discussion of plans for assuming the Lake Travis Community Library's responsibilities. Correspondence between Nancy Pencsak and our district lawyer regarding the update of the contract between Lake Travis I.S.D. and the Lake Travis Community Library Board was discussed. Ms. Sharlene Collins recommended reexamination of the inventory and insurance before negotiating another contract. It was noted that we had Errors and Omissions insurance with TML at this time. The Board decided to delay getting liability insurance a few months until the transition is made from the Lake Travis Community Library Board. It was recommended that Ms. Collins be asked to examine our seven steps for making this transition. The Board agreed that a meeting should be held between Jean Johnson and Mary Whitaker to inform Ms. Johnson of the pending process for assuming the Community Library Board's responsibilities. After that meeting, it was decided that Nancy Pencsak and Dan Pedersen meet with Lake Travis I.S.D. personnel, Rocky Kirk, Jean Johnson, and Bob Hart. In a related matter, Ms. Pencsak had acquired a copy of the order of dissolution from the Westbank Library. This was given to Mary Whitaker.

Because of the late hour, the Board decided to postpone the discussion on sections of the Lake Travis Community Library District Policy Sections until the next meeting on September 27, 2004.

No citizens asked to speak. Thus, there was no Citizens Participation.

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. It was determined that the next meeting would occur at 6:30 p.m. on September 27, 2004. Other scheduled meetings would occur on October 11, 2004 at 6:30 p.m. and November 8, 2004.

President Nancy Pencsak stated that since there was no further business the meeting was adjourned. The meeting was adjourned at 8:33 p.m.

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Carol M. Black, Secretary  
Board of Trustees  
Lake Travis Community Library District

