

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
April 11, 2005

At 6:32 p.m., President Nancy Pencsak called the twentieth meeting of the Trustees of the Lake Travis Community Library District to order. The meeting was convened in the Lake Travis High School/Community Library. Board Members present were Nancy Pencsak, Bob Johntz, Carol Black, Dan Pedersen, and Mary Whitaker. Attendees were Eddy Beckelhymer, P.A. Penley, Rhonda Hostetler, and John Brodnax.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

The first order of business was the approval of the March 21, 2005 minutes. Mary Whitaker made a motion to approve the minutes as corrected. Bob Johntz seconded the motion. The motion passed.

Dan Pedersen gave the treasurer's report. He related that bank statements are supplemental information for Board meetings and will not be posted on the Internet. In the February 2005 Operating Budget Report, it was noted that the End of February Account Value was \$30,014.63. There is a six-week lag for receiving tax monies. Taxes collected in December were deposited this month in the amount of \$26,827.85. Regarding the election, Carol Black asked that the Lake Travis View be paid for an ad publishing the Order of Cancellation.

Dr. Black made a motion to approve the treasurer's report. Bob Johntz seconded the motion. The motion passed.

Next, a discussion was held regarding the May 7th election and the May 9th swearing in ceremony. Bob Johntz reported that he was unavailable on the ninth. Thus, Carol Black was asked to check on changing the meeting to May 16th so that Mr. Johntz and Dan Pedersen could be sworn in as Trustees. The Board stated that they were extremely grateful for the election help given by Lake Travis I.S.D. employees, Kathy Johnson and Bob Hart and City of Lakeway employee, Carin Barber.

Because it was decided to go into Executive Session earlier than planned, the Board asked for the agenda item, Citizens Participation, to be taken next.

Eddy Beckelhymer asked about employees. Board members related that the LTCLD was manned by mostly volunteers and a small District staff. Beginning this month, the LTCLD will be paying the salary of two part-time employees.

President, Nancy Pencsak adjourned the meeting at 7:08 p.m. to go into Executive Session for two agenda items.

Agenda Item #1: The Board of Trustees met in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.072 – Deliberations Regarding Real Property, to

deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Agenda Item #2: The Board of Trustees met in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee

No action was taken on either agenda item

The closed session ended on April 11, 2005 at 8:40 p.m.

.

At 8:42 p.m., President Nancy Pencsak reconvened the Board of Trustees of the Lake Travis Community Library District.

Mary Whitaker made a motion to hire a part-time library clerk for 16-20 hours and a part-time library director for 32 hours. Carol Black seconded the motion. The motion passed. It was further decided that the summer hours of library operation would be Monday-Thursday: 10:00 a.m.-6:00 p.m., Friday and Saturday: 10:00 a.m.-4:00 p.m., and Sunday: 1:00 p.m. –5:00 p.m.

The Lake Travis Community Library District signed documents on April 1, 2005 to assume control of the library from the Lake Travis Community Library Board. Taking part in this transfer were Nancy Pencsak, President of the LTCLD, and Mary Whitaker, President of the LTCLB. Mary Whitaker stated that she would file these documents with the Secretary of State. There was a discussion on the inventory of materials and equipment.

The Summer Reading Program was discussed. Speaking with the Friends of the LTCL, Dan Pedersen has offered for the LTCLD to pay for an entertainer to kick-off the Program. For 2005, the Program will be expanded.

.The Collection Development Policy and the purchase of materials were discussed. Bob Johntz announced that he has recruited members for the LTCLD Collection Development Committee. The objective of this committee is to develop policies in the various areas of collection/development – and to recommend those policies to the Board for their review and approval. Members of this committee are Julie Rhone, Margaret McDermott, Judy Winter, Dan Pedersen, and Bob Johntz. They will have their first meeting on April 18, 2005 at 6:30 p.m. Mr. Johntz continues to consult with the Texas State Library.

It was noted that the CTLS Individual Library Improvement Plan was completed.

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meetings will occur at 6:30 p.m. on April 25, 2005. Other meetings will be at 6:30 p.m. May 16, 2005 and at 6:30 p.m. on June 13, 2005.

President Nancy Pencsak stated that since there was no further business the meeting was adjourned. The meeting was adjourned at 9:10 p.m.

Carol Black, Secretary
Board of Trustees
Lake Travis Community Library District