

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
September 12, 2005

At 6:30 p.m., President Nancy Pencsak called the twenty-eighth meeting of the Trustees of the Lake Travis Community Library District to order. The meeting was convened in the Lake Travis High School/Community Library. Board Members present were Nancy Pencsak, Carol Black, and Mary Whitaker. Attendees were Eddy Beckelhymer, Jean Dowdy, Mayor Steve Swan, Mayor Caroline Murphy, City Manager Steve Jones, City Manager James Fisher, Councilmember Bob Neighbors, Barbara Hathaway, Margaret McDermott, and Ann Holt.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

The next order of business was the approval of the Sept 2, 2005 minutes. Mary Whitaker made a motion to approve the minutes. Nancy Pencsak seconded the motion. The motion passed.

In the absence of Dan Pedersen, Nancy Pencsak gave the treasurer's report. Mary Whitaker made a motion to approve the treasurer's report. Carol Black seconded the motion. The motion passed.

Citizens Participation

Lakeway City Councilmember Bob Neighbors asked for clarification of agenda items.

The next item on the agenda was a presentation by the Village of Bee Cave. Mayor Caroline Murphy began by introducing City Manager James Fisher and Library Director Barbara Hathaway. She then shared their Library Director's Monthly Report. A library consulting firm, LSSI was hired in 2003. An order for shelving, tables, chairs, and computer stations has been placed. These will be housed in a temporary building adjacent to the Village Hall. An order for approximately 3300 new materials for the collection was placed in early September. This is to supplement the existing collection of 3500 donated items. They have received two grants, one from the Tocker Foundation (for libraries which serve small populations) and a Texas State Library grant. An online catalog should be operational by September 26th. The Village of Bee Cave expects to have a 2007 completion date for their permanent library. James Fisher stated that he had spoken with City of Lakeway Mayor Steve Swan about working with the LTCLD. Barbara Hathaway was the next to speak.

In Citizens' Participation, Mayor Steve Swan proposed combining the two libraries, and the Village of Bee Cave and the LTCLD working together. He thought that the Governor of Texas would look favorably on a combined library with the Village of Bee Cave contributing financially. Mayor Murphy stated that she had not made any overtures to the Lake Travis Community Library District Board of Trustees "until now" (September 12, 2005), because the Board of Trustees did not exist. She also would have to investigate the legal possibilities of inter-local agreements between her village and a library district. Carol Black noted that the

LTCLD had issued the written invitation to the Village of Bee Cave to make a presentation on joint efforts with the LTCLD.

A discussion on benefits was held which included discussion of the Personnel Policy. The Board asked that Dan Pedersen clarify the compensatory time statement. Nancy Pencsak would check with him about this. As there were a few clerical errors, Mary Whitaker made to motion to approve the Personnel Policy as corrected. Carol Black seconded the motion. The motion passed.

Mary Whitaker spoke to the status of the Audit. She said West Davis and Company had been hired to do this task.

Because Dan Pedersen was not present, changes to the Investment Policy would be presented at the October Board meeting.

Nancy Pencsak discussed the summer programs that had taken place. She related that patrons were distressed about the different grace periods and fines for materials. Audio books and videos have been due on the date specified with no grace period. LTISD librarian, Jean Johnson, suggested that the Board change this policy to have the same grace period for all materials so as to avoid confusion on the part of the patrons. Carol Black made the motion to have the same grace period for all materials. May Whitaker seconded the motion. The motion passed. Carol Black gave a report on the Teddy Bear Picnic. Forty-eight children and 38 adults were in attendance. There were teddy bear stories, teddy bear songs, teddy bear snacks, teddy bear prizes, and a Bear Hunt throughout the library to find teddy bears. The parents of the children requested more of these events.

Nancy Pencsak stated that a local nursery school has requested a library tour. She suggested that in the future, the librarian plan library tours for groups of children possibly including children from the Summer Squires program.

President, Nancy Pencsak adjourned the meeting at 7:27 p.m. to go into Executive Session for two agenda items.

Agenda Item #12: The Board of Trustees met in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.072 – Deliberations Regarding Real Property, to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Agenda Item #13: The Board of Trustees met in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee

No action was taken on either agenda item

The closed session ended on September 12, 2005 at 8:47 p.m.

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At 8:48 p.m., President Nancy Pencsak reconvened the Board of Trustees of the Lake Travis Community Library District.

President, Nancy Pencsak, stated that the position of Librarian would be offered to Sharon Temple.

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will occur at 6:30 p.m. on. October 10, 2005. Another meeting will be at 6:30 p.m. on November 14, 2005.

President Nancy Pencsak stated that since there was no further business the meeting was adjourned. The meeting was adjourned at 8:55 p.m.

Carol Black, Secretary
Board of Trustees
Lake Travis Community Library District