

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
November 14, 2005

At 6: 31 p.m., Vice-President Bob Johntz called the thirty-first meeting of the Trustees of the Lake Travis Community Library District to order. The meeting was convened in the Lake Travis High School/Community Library. Board Members present were Bob Johntz, Carol Black, and Mary Whitaker. Attendees were Eddy Beckelhymmer, Jean Dowdy, Rhonda Hostetler, and Sharon Temple.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

The next order of business was the approval of the October 10, 2005 minutes. Mary Whitaker made a motion to approve the minutes as presented. Bob Johntz seconded the motion. The motion passed.

Dan Pedersen had given the monthly treasurer's report at our last meeting, because he was not to be in attendance at this meeting.

Carol Black asked about the form all trustees had been asked to complete and sign for the annual audit. All trustees present had mailed the document to the audit firm.

There was no citizen who asked to speak during Citizens Participation

Next, Librarian Sharon Temple gave a report. The Lone Star Library Grant monies have been received and will be deposited in the bank. Mrs. Temple had attended the Central Texas Library System meeting on November 10th. At this meeting, it was noted that possible future State Library allocations would not be favorable to smaller public libraries. Peggy Rudd, Texas State Librarian, also admitted that they too were concerned with the number of libraries that would lose funds based on the state formula. Mrs. Temple also presented the new standards for membership in the CTLS. These will be discussed at the Board meeting in December.

Mrs. Temple announced that the Friends of the LTCL had provided a grant of \$1000 to update materials in the travel section. October statistics were reported. It was noted that there were 48 new patrons. For this month, 2614 items were circulated, among which 26.5% were children's books. Adult fiction and audio books are also highly circulated materials.

A copy of the new subscription, Book Page, was shared with Board members and attendees.

This is a publication that is free to all patrons.

A formal survey had been conducted several months ago and Mrs. Temple shared the statistical results. It was noted that we had begun addressing the requests of survey participants. Longer hours of operation, more current bestsellers, and an increased number of children's programs had been requested and implemented.

There are now three teens working on Saturday. The volunteer hours worked apply to their Community Service Hours. Additionally, Mrs. Temple is implementing a Teen Advisory Group (TAG). They will advise on programs specifically designed for teens.

Bob Johntz discussed the status of the Collection Development Policies. The Reconsideration of Library Materials has already been completed and approved by the Board. Dan Pedersen has completed the section on demographics. Julie Rhone has completed the selection policies, and Margaret McDermott has completed the policies on collection development. These will be submitted in December. The Weeding Policy is in progress and will probably be submitted in December also. The Board will peruse these policies and speak to any changes, etc.

Sharon Temple discussed Christmas Plans for the Lake Travis Community Library. An important function will be the "Twas The Night Before Christmas Pajama Storytime" on December 15th at 7:00 p.m. Preschool children and their parents will be asked to attend for a reading of three Christmas books. Cookies and milk will be served. Christmas hours were discussed and it was noted that the library would be closed December 24th through January 2nd. During Citizen's Participation, Eddy Beckelhymer stated that she wants to publicize the pajama party in the Homeowners' News. Rhonda Hostetler asked that the Green Santa be publicized also.

Sharon Temple stated that it is necessary to update the Texshare Policy and the Circulation Policy. The Texshare card should be tied to the issue date. Also, there should be a grace period on fines. After investigation by Mrs. Temple, these matters will be discussed at the December Board meeting.

Carol Black asked that the approval of the Local Government Records Control Schedule be postponed until January.

Vice-President Bob Johntz adjourned the meeting at 7:22 p.m.

The Board went into Executive Session at 7:29 for two agenda item.

Agenda Item #1& 2: The Board of Trustees met in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.072 – Deliberations Regarding Real Property, to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

The closed session ended on November 14, 2005 at 9:22 p.m.

At 9:23 p.m., Vice-President Bob Johntz reconvened the Board of Trustees of the Lake Travis Community Library District. Mr. Johntz asked for action on Executive Session items. Mary Whitaker made a motion to have Nancy Pencsak and Carol Black work with the American Retirement Corporation to negotiate an agreement for donated land on which to construct a library. Bob Johntz seconded the motion. There was no discussion. The motion passed.

Carol Black made a motion for Bob Johntz and Mary Whitaker to work with Rhonda Hostetler and Sharon Temple on securing a lease for a temporary library site. Mary Whitaker seconded the motion. There was no discussion. The motion passed.

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will occur at 6:30 p.m. on November 18, 2005. Other meetings will be at 6:30 p.m. on December 12, 2005 and 6:30 p.m. on January 9, 2006.

Vice-President Bob Johntz stated that since there was no further business the meeting was adjourned. The meeting was adjourned at 9:27 p.m.

Carol Black, Secretary
Board of Trustees
Lake Travis Community Library District