

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
April 10, 2006**

At 6: 32 p.m., President Nancy Pencsak called the thirty-ninth meeting of the Trustees of the Lake Travis Community Library District to order. The meeting was convened in the Lake Travis Community Library. Board Members present were Nancy Pencsak, Bob Johntz, Carol Black, Dan Pedersen, and Mary Whitaker. Attendees were Sharon Temple, Jean Dowdy, Megan Rudy, Bob Rudy, Tammy Rudy, Darlene Chermak, William Chermak, Marion Lee, and Margaret Anderson.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

Before the meeting, a reception had been held for the award winners of the LTCLD Logo Contest. At the meeting the awards were presented.

First Place: Megan Rudy

Second Place: William Chermak

Third Place: Hannah Nichols

Ms. Nichols was not present to receive her award. This award will be presented later.

Volunteers who moved the materials and furniture from the Lake Travis High School to the “temporary library site” at 2300 Lohman’s Spur, Suite 100 were recognized. Nancy Pencsak thanked Ginger Gober who organized and planned the move. Additionally, she acknowledged the over one hundred people in the community who helped. Among these were members of the Girl Scouts and LTHS football team.

Citizens’ Participation: No citizen asked to speak.

The next order of business was the approval of the March 20, 2006 minutes. Dan Pedersen made a motion to approve the minutes as corrected. Bob Johntz seconded the motion. The motion passed.

Dan Pedersen gave the treasurer’s report reflecting February financials. Sales tax receipts were up because of December revenues. The Capital Budget reflected some of the expenditures for the move to the new site. Additional moving expenses are expected in next month’s treasurer’s report. Mr. Pedersen stated that a treasurer’s bill was rolled over.

Carol Black stated that expenses on the purchase of furniture were kept at a minimum because of furniture donated by the University of Texas Surplus Warehouse.

Mary Whitaker made a motion to approve the treasurer’s report. Carol Black seconded the motion. The motion passed.

Marion Therese Lee and Margaret Anderson, representatives from the charitable resource management firm Bacon-Lee & Associates, P. O. Box 15018, San Antonio, Texas 78212, spoke on the acquisition of funds for future library construction. They first enumerated the many library projects with which they had been involved. These included the San Antonio Public Library and the Uvalde Library. They are presently consulting on fundraising for the Tye Preston Library in Canyon Lake. Ms. Lee distributed handouts, LTCLD Feasibility Study/Capital Campaign. She stated that donations for education and literacy have increased from past years. It is imperative that a feasibility study is done first. The LTCLD Board must look into formulating architecture plans before any fundraising can begin.

Board member, Mary Whitaker made a presentation on the acquisition of grants.

Sharon Temple gave the Librarian's Report.

With the inspection of the fenced AC units, the final City of Lakeway's Occupancy Permit was granted. A thank-you note from All Texas Moving, Inc. was received. Because Chic-Fil-A provided lunch for the volunteers on an unpacking day, a certificate of appreciation will be delivered to them. ATT has yet to release the library's printed phone number, 512-263-2885. Until that phone number is released, the library has to use the temporary number, 512-828-7501. Mrs. Temple reported that 79 new families registered in the first two weeks after opening. Additionally, ten to fifteen new volunteers have asked to help at our temporary site. There were over 900 circulations in the last week of March, and 82 books were checked-out on Sunday, April 8th.

Along with the storytimes at the new site, three storytimes were given during the month of March in Briarcliff.

Sharon Temple asked that the discussion on the Library Grand Opening and Summer Reading Kick-off be delayed until the May Board meeting.

Dan Pedersen discussed election matters for the May 2006 Election. There was no action matter needed. Mr. Pedersen had written the letter to the Justice Department canceling the election. Travis County has stated that they will post the cancellation order at each polling site. Carol Black discussed the candidates' nights at the Lakeway Activity Center and the Hills Country Club. Nancy Pencsak, Mary Whitaker, and Dr. Black had been asked to speak. They were each given one-minute to speak. These Board members did not feel the time was adequate, and they would like to ask that LTCLD candidates be given two minutes in the future.

Plans for the May 22nd swearing-in ceremony were outlined. Mary Shook will serve as the Notary Public. The time was changed to 6:00 p.m. so Board members could attend the LTISD's Board Meeting. Dan Pedersen will check to see how official materials will be sent to the office of the Secretary of State.

An Internet Use Policy was discussed. Changes to the policy were necessary, because the library is no longer located in a public school. LTCLD patrons are now permitted to play computer games and access their email. Also, two patrons are allowed to work at one terminal. Dan Pedersen made a motion to adopt the revised Internet Use Policy. Bob Johntz seconded the motion. The motion passed.

President Nancy Pencsak adjourned the meeting at 8:20 p.m. to go into Executive Session for two agenda items.

Agenda Item #1: The Board of Trustees met in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.072 – Deliberations Regarding Real Property, to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

1. Search for library site.

Agenda Item #2: The Board of Trustees met in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

1. Duties

The closed session ended on April 10, 2006 at 9:55 p.m.

At 9:56 p.m., President Nancy Pencsak reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item if necessary. No action was taken.

Comments by Board Members:

Carol Black stated that the City of Lakeway has an Ordinance 2006-02-21-5, which regulates smoking in public places. Now that the LTCL is in the city limits, the LTCL must comply. Changes to our Tobacco Policy are needed. They will be addressed at the next meeting. Employees will be notified three weeks prior to the meeting.

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will occur at 6:30 p.m. on May 8, 2006. Another meeting is scheduled for May 22, 2006 at 6:00 p.m.

President Nancy Pencsak stated that since there was no further business the meeting was adjourned. The meeting was adjourned at 10:01 p.m.

Carol M. Black, Secretary
Board of Trustees
Lake Travis Community Library District