

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
March 12, 2007**

At 6:30 p.m., President Carol Black called the fifty-second meeting of the Trustees of the Lake Travis Community Library District to order. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Bob Johntz, Dan Pedersen, and Nancy Pencsak. Member absent was Mary Whitaker. Attendees were Sharon Temple, Jean Dowdy, and Sharon Rogers.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

The first order of business was the approval of the February 12, 2007 minutes. Bob Johntz made a motion to approve the minutes. Dan Pedersen seconded the motion. The motion passed.

CITIZENS PARTICIPATION: Jean Dowdy asked if figures in the January minutes for the rent were correct. They are correct.

Bob Johntz presented the February Treasurer's reports; sales tax receipts for February were \$40,970.72. A savings account has been opened to hold funds in anticipation of Election expenses. Nancy Pencsak made a motion to approve the treasurer's report. Dan Pedersen seconded the motion. **CITIZENS PARTICIPATION:** none. The motion passed.

Sharon Temple discussed the 2007 Scholarship Program. Carol Black made a motion to support the action of the Friends and let them award the 2007 scholarship. Dan Pedersen seconded the motion.

CITIZENS PARTICIPATION: none. The motion passed.

Carol Black made a motion to use the \$1000 monies that were designated for the scholarship to purchase needed shelving. Nancy Pencsak seconded the motion. **CITIZENS PARTICIPATION:** none. The motion passed.

Bob Johntz discussed the Part-time Bookkeeper position. No action was taken. It was noted that there might be a need for this position in the future. At Librarian Sharon Temple's direction, Sue Gilman will be filling out checks for the treasurer to sign. Bank statement reconciliation will no longer be one of Sue Gilman's duties. The Wells Fargo Bank Bill Paying Service may be utilized in the future.

Carol Black discussed the need for an Assistant Treasurer. Carol Black made a motion to amend the Bylaws, Article III, Section 6, Officers, to read: "These officers shall be President, Vice President, Secretary/Records Management Officer, Treasurer, Assistant Treasurer/Parliamentarian, and Friends of the Library Liaison"; and that section 6 (e) will read: "Assistant Treasurer/Parliamentarian – who shall assure that the Board adheres to Robert's Rules of Order, most recent edition, in conducting meetings, and assist the Treasurer, and in the absence or unavailability of the Treasurer, assume the duties of Treasurer. Nancy Pencsak seconded the motion.

CITIZENS PARTICIPATION: none. The motion passed.

Carol Black stated that Dan Pedersen had been serving as Assistant Secretary/Parliamentarian. She made a motion that Dan Pedersen be elected to the Board Position of Assistant Treasurer/Parliamentarian. Bob Johntz seconded the motion. **CITIZENS PARTICIPATION:** none. The motion passed.

Dan Pedersen discussed the May 2007 election and asked that we consider the contract with Travis County to run the May 12, 2007 election for the District. Dan made a motion to approve the signing of the contract. Bob Johntz seconded the motion. **CITIZENS' PARTICIPATION:** Jean Dowdy asked about early voting. Early voting is proscribed by statute. The motion passed. Carol Black signed the contract with Travis County

As the candidate submission deadline was 5:00 p.m. March 12th, a drawing was held at 6:15 p.m. to determine places on the ballot. Sharon Rogers will be first on the ballot, and Bob Johntz will be second. If no write-in candidates are submitted by 5:00 p.m. on March 19th, the Board of Trustees will cancel the election

Mr. Pedersen stated that the letter to the Justice Department is ready for mailing. Dan Pedersen made a motion to support the legislation contained in Texas HB 731, concerning the use of electronic voting machines by local governmental bodies. Bob Johntz seconded the motion. CITIZENS' PARTICIPATION: none. The motion passed.

Sharon Temple presented the February Librarian's Report. Mrs. Temple called the Board's attention to the need, in the future, for a part-time librarian on weekends; and the need for 2 positions, Technical Processor and Circulation Person. The subscription service Tumble Books is being evaluated for purchase, as a link on the library website. Statistical reports were handed out.

CITIZENS PARTICIPATION: none.

Sharon Temple discussed the Patrons with excessively overdue materials policy update. Mrs. Temple will bring a recommended policy to the board at a future meeting. CITIZENS PARTICIPATION: none.

Sharon Temple provided copies of the Circulation Policy pertaining to patron's eligibility for borrowing.

CITIZENS PARTICIPATION: none.

Sharon Temple provided copies of the Board Policy pertaining to emergencies in the library.

CITIZENS PARTICIPATION: none.

Sharon Temple discussed the Texas State Library Annual Report. The LTCLD's Annual Report will be submitted to the Texas State Library. CITIZENS PARTICIPATION: none.

Sharon Temple noted that there was no need to discuss the Library Membership Policy. Citizens Participation: none.

The next item discussed was the Library Programming Committee. On February 27, 2007, Jane Thomas, Helen Kott, & Carol Black visited two libraries; the Dripping Springs Community Library and the APL branch, Will Hampton Public Library. CITIZENS PARTICIPATION: none.

Dan Pedersen discussed the legislative issues related to Texas HB 605 and SB 241, which would allow a Library Districts to include more than one county, require a 'municipal' library to be accredited by the Texas State Library and to be funded and operated by the municipality. Dan made a motion to support the effort of this legislation. Nancy Pencsak seconded the motion. CITIZENS PARTICIPATION: none. The motion passed.

Dan Pedersen made a motion to support the effort of legislation to grant Library Districts the authority to issue bonds. Carol Black seconded the motion. CITIZENS PARTICIPATION: none. The motion passed.

Carol Black stated that P.A. Penley has agreed to chair the revitalized Land Acquisition Committee. On his committee are three of the past members along with a few others. CITIZENS PARTICIPATION: none.

There were no items to be discussed in closed session.

Comments by Board Trustees:

Future absences of board members were noted.

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will occur at 6:30 p.m. on March 19, 2007. Another meeting is scheduled for April 9, 2007 at 6:30 p.m.

Since there is no further business, the meeting is adjourned. The meeting was adjourned at 8:10 p.m.

Nancy Pencsak, Secretary
Board of Trustees
Lake Travis Community Library District

