

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
April 9, 2007**

At 6:30 p.m., President Carol Black called the fifty-fourth meeting of the Trustees of the Lake Travis Community Library District to order. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Bob Johntz, Dan Pedersen, and Nancy Pencsak. Member absent was Mary Whitaker. Attendees were Sharon Temple and P. K. Chatterjee. The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

The first order of business was the approval of the March 19, 2007 minutes. Bob Johntz made a motion to approve the minutes. Dan Pedersen seconded the motion. The motion passed.

CITIZENS PARTICIPATION: P. K. Chatterjee said that he thought the Board is doing a good job.

Chuck Croslin, Vice President of PBS&J Architectural Firm, presented information and handouts showing recent projects, such as the Georgetown Library and the Dick Smith Library in Stephenville, Texas. The firm provides such services as site evaluation, and fund raising presentations. CITIZENS PARTICIPATION: none

Bob Johntz presented the Treasurer's Reports. The Shopping Center's owner is requesting that shopping center tenants complete and sign forms pertaining to the owner's loan application. Dan Pedersen made a motion to approve the treasurer's report. Nancy Pencsak seconded the motion. CITIZENS PARTICIPATION: none
The motion passed.

Sharon Temple in her Librarian's Report in March cited the need for more staffing, especially the need for library trained staff on weekends. The Board discussed the creation of a new part-time position. One part-time position is currently vacant and will be filled with a new hire. Dan Pedersen made a motion to approve the creation of the new part-time position of Librarian Assistant. Nancy Pencsak seconded the motion. CITIZENS PARTICIPATION: P. K. Chatterjee suggested the possibility of using one person to satisfy both position needs. The motion passed.

Dan Pedersen discussed the May 2007 election and cited that the election was cancelled at the March 19th meeting of the Board. Two persons have been elected. Bob Johntz and Sharon Rogers. These two Board members will be sworn in at the May 14th meeting. Travis County will post all required Notices on Election Day. A second letter has been sent to the Justice Department, this one notifying the Justice Department that the election has been cancelled. CITIZENS' PARTICIPATION: none.

At the March 12th meeting, the Board voted to support Texas HB605 and SB241. Dan Pedersen reported on the problems with this bill. It was noted that Spicewood, Westbank Trustees and the Texas Library Association have withdrawn all support for HB 605 and SB241. Nancy Pencsak made a motion to withdraw our support of Texas HB 605 and SB241. Carol Black seconded the motion. CITIZEN'S PARTICIPATION: none. The motion passed.

Sharon Temple presented the Librarian's Report for March. Statistics for the month include 4024 Patron visits and 9,245 checkouts. Allen and Ginger Gober have installed new lights in the fiction area. Six additional electrical outlets have been installed, to meet the needs of patrons with personal laptop computers. A letter was received Mar 27, 2007, from Bell Clark, of the Texas State Library, notifying the library of its official service population. This figure is 20,826.
CITIZENS PARTICIPATION: none.

Sharon Temple will continue to work on developing the policy update concerning Patrons with excessively overdue materials. CITIZENS PARTICIPATION: P. K. Chatterjee called attention to the fact that there are law firms specializing in debt collections, who may charge fees on a graduated scale.

Sharon Temple noted, at the March 12th meeting of the Board, that the Long Range Plan was very old. In checking this document, it was discovered it was written in 2004 and ended in 2007. We need to create a Committee to update our Long Range Plan. Mary Whitaker has agreed to chair this committee when created. Of course, Sharon Temple will be on this committee and we should include Sharon Rogers with her skills. Jean Dowdy might be interested in being included. Dan Pedersen made a motion to create the Long Range Plan Committee with Mary Whitaker as chair. Nancy Pencsak seconded the motion. CITIZENS PARTICIPATION: none. The motion passed.

P.A. Penley is chair of the Land Acquisition Committee. Sue Potter has agreed to serve on this Committee upon her retirement from the City of Lakeway in May. CITIZENS PARTICIPATION: none.

The next item discussed was the Library Programming Committee. Helen Kott and Jane Thomas are planning another trip in April to the Leander Public Library. Sharon Temple and Carol Black will also attend. CITIZEN'S PARTICIPATION: none.

Carol Black adjourned the meeting at 8:15 p.m. to go into Executive Session for one agenda item. Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

1. A discussion regarding the appointment, evaluation, reassignment and/or duties of a public officer.

The closed session ended on April 9, 2007 at 8:29 p.m.

At 8:30 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item if necessary.

Dan Pedersen made a motion to appoint P. K. Chatterjee to fill the remaining one-year term of Mary Whitaker effective May 14, 2007. Bob Johntz seconded the motion. CITIZENS PARTICIPATION: none. The motion passed.

Comments by Board Trustees:

Carol Black thanked Dan Pedersen for his years of service to the Library District.

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will occur at 6:30 p.m. on May 14, 2007. Another meeting is scheduled at 6:30 p.m. on June 11, 2007, and at 6:30 p.m. on July 9, 2007.

Since there is no further business the meeting is adjourned. The meeting was adjourned at 8:36 p.m.

Nancy Pencsak, Secretary
Board of Trustees
Lake Travis Community Library District