

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
May 14, 2007**

At 6:32p.m. President Carol Black called the fifty-fifth meeting of the Trustees of the Lake Travis Community Library District to order. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Mary Whitaker, Nancy Pencsak, and Dan Pedersen. Members absent were: Bob Johntz. Attendees were Sharon Temple, Sue Gilman, Sharon Rogers, P.K. Chatterjee, Marilyn Stovall, Mike Temple, Christina Pedersen, and Helen Kott.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

Sharon Rogers as newly elected Board Trustee and P.K. Chatterjee, newly appointed Board Trustee signed sworn statements ("Statement of Elected/Appointed Officer"). These statements will be stored in the district's safe deposit box.

The Oath of Office was administered to Sharon Rogers and P.K. Chatterjee by Sue Gilman, Notary Public for the State of Texas. The newly elected trustee, Mrs. Rogers, will serve a two-year term and the newly appointed trustee, Mr. Chatterjee, will serve a one-year term.

Carol Black thanked Sue Gilman for her participation in the election process.

Nancy Pencsak made a motion proposing a slate of officers for the LTCLD Board of Trustees for the coming year. They are:

President: Carol M. Black
Vice-President: Sharon Rogers
Secretary: Nancy Pencsak
Treasurer: Bob Johntz
Asst. Treasurer: P.K. Chatterjee

P. K. Chatterjee seconded the motion. Citizens Participation: none. The motion passed

Carol Black will work (in Bob Johntz's absence) with the District's banks to change the signatory authority to the new Asst. Treasurer.

Engraved Book Clocks were presented to Mary Whitaker and Dan Pedersen in appreciation for their years of service to the Library District.

A brief recess was taken, while cake was served. The meeting was reconvened in the Library Meeting Room.

Sharon Rogers made a motion to approve the April 09 2007 minutes; P. K. Chatterjee seconded the motion. Citizens Participation: none. The motion passed.

CITIZENS PARTICIPATION: (on any topic not on the Agenda) none.

Dan Pedersen presented the Treasurer's Reports, and reported on the Shopping Center's Lease/Loan papers. Sharon Rogers made a motion to approve the treasurer's report. P. K. Chatterjee seconded the motion.

CITIZENS PARTICIPATION: none. The motion passed.

Sharon Temple presented the April Librarian's Report: Barbara Brewer has resigned. Computer IT services will now be provided by UniVista. New end shelves have been installed and bolted down. The Library participated in the Chamber of Commerce Business Showcase on May 05, 2007. Statistics for April: Door Count - 4164, New Patrons - 134, Volunteer Hours - 408.5 adult, 86.5 teen, Circulation - 8806. June 02, 2007 will be the kick-off for the Summer Reading Program.

CITIZENS PARTICIPATION: none

Sharon Temple discussed the Patrons with excessively overdue materials policy update.

Sharon Rogers made a motion to approve the operational policy regarding patrons with excessively overdue materials. Nancy Pencsak seconded the motion. CITIZENS PARTICIPATION: none. The motion passed.

Carol Black introduced the subject of Court Ordered Community Service. More information is needed from the Lakeway Police Department; therefore the topic will be taken up at a later meeting. CITIZENS PARTICIPATION: Marilyn Stovall pointed out the obligation of the library to the safety of patrons, both the children and the elderly.

The Land Acquisition Committee is continuing with their task. CITIZENS PARTICIPATION: none.

The next thing discussed was the Library Programming Committee. Helen Kott, Sharon Temple, Carol Black, and Jane Thomas visited three libraries on May 7, 2007. They were the Leander Public Library, Spicewood Springs Library, and the Ruiz Public Library. CITIZEN'S PARTICIPATION: none.

The meeting was adjourned at 8:10 p.m. to go into Executive Session for two agenda items.

Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

1. A discussion regarding the appointment, evaluation, reassignment and/or duties of an employee.

Agenda Item #2: The Board of Trustees met in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.072 – Deliberations Regarding Real Property, to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

1. Search for library site.

The closed session ended on May 14, 2007 at 8:45 p.m.

At 8:46 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item if necessary. No action was taken. CITIZENS PARTICIPATION: none.

There were no Comments by Board Trustees:

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will occur at 5:00 p.m. on May 21, 2007. Other meetings are scheduled for June 11, 2007 at 6:30 p.m. and July 9, 2007 at 6:30 p.m.

Since there is no further business the meeting is adjourned. The meeting was adjourned at 8:52 p.m.

Nancy Pencsak, Secretary
Board of Trustees
Lake Travis Community Library District