

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
June 11, 2007**

At 6:30 p.m. President Carol Black called to order the fifty-seventh meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Nancy Pencsak, Bob Johntz, and P. K. Chatterjee. Member absent was Sharon Rogers. Attendees were Sharon Temple, Jean Dowdy and Marilyn Stovall.

The Pledges of Allegiance to the Flags of the United States of America and the State of Texas were recited.

Bob Johntz as a newly elected Board Trustee signed a sworn statement ("Statement of Elected/Appointed Officer"). This statement will be stored in the district's safe deposit box.

Sue Gilman, Notary Public for the State of Texas, administered the Oath of Office to Bob Johntz. The newly elected trustee, Bob Johntz, will serve a two-year term. Carol Black thanked Sue Gilman for her participation in the election process.

The first order of business was the approval of the May 21, 2007 minutes. P. K. Chatterjee made a motion to approve the minutes. Bob Johntz seconded the motion. The motion passed.

Citizens Participation (any topic not on the agenda): Marilyn Stovall commented on the Summer Reading Program Kick-Off, suggesting that holding the event in the evening, rather than on a Saturday, might result in greater attendance.

Bob Johntz presented the Treasurer's reports; May sales tax receipts were \$40,675.48. Nancy Pencsak made a motion to approve the treasurer's report. Carol Black seconded the motion. Citizens Participation: none. The motion passed.

Bob Johntz led a discussion of items to be included in the 2007-2008 Budget and presented a Draft of the Operating Budget for 2007-2008. Carol Black pointed out the need for an adequate amount in the budget for awards and noted that there should not be a need for more EXTRA money for materials. The goal is to have the budget approved in August. Citizens Participation: none.

Sharon Temple presented the May Librarian's Report and handed out spreadsheets with statistics for 2006 and 2007 through May. The number of items in the collection is now 22,451. There were 9,500 transactions in May. The program, celebrating the end of the Summer Reading Program and honoring the children who participated, will be held in the Lakeway City Park. Citizens Participation: none.

Carol Black discussed her conversation with Lakeway Police Chief Gordon Bowers about Court Ordered Community Service. Nancy Pencsak made a motion to approve the Library's policy on Court Ordered Community service. P. K. Chatterjee seconded the motion. Citizens Participation: Jean Dowdy asked about the age of offenders, their attire and whether they may choose their place of service. Marilyn Stovall pointed out that the policy would give the Librarian a good deal of discretion in the matter. The motion passed.

P. K. Chatterjee made a motion to approve the Library's policy on unattended children. Nancy Pencsak seconded the motion. Citizens Participation: none. The motion passed.

Sharon Temple asked that the Worker's Compensation issue be placed on the agenda of the July meeting

Land Acquisition Committee: P.K. Chatterjee has joined this committee. Sue Potter cannot serve on this committee with regard to the Tuscan Village, because she is working for them consulting. Carol Black suggested that Dan Pedersen be asked to join this committee. Citizens Participation: none.

Library Programming Committee, composed of Sharon Temple, Helen Kott, Jane Thomas, and Carol Black met on Tuesday, May 22 to try to get a footprint of the library for communication with developers. Frank Black met briefly with them. Citizens Participation: none.

Carol Black adjourned the meeting at 8:57p.m. to go into Executive Session for two agenda items.

Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

1. Discussed the appointment, evaluation, and/or duties of an employee

Agenda Item #2: The Board of Trustees met in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.072 – Deliberations Regarding Real Property, to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

1. Search for library site.

This closed session ended on June 11, 2007 at 9:46p.m.

At 9:47 p.m. the Board of Trustees of the Lake Travis Community Library District reconvened to take action on any executive session item if necessary. P. K. Chatterjee made a motion to approve the full time employment of Earlene Loflin. Bob Johntz seconded the motion. Citizens Participation: none. The motion passed.

Comments by Board Trustees:

P. K. Chatterjee will purchase QuickBooks accounting software.

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will occur at 6:30 p.m. on July 09, 2007. Another meeting is scheduled for August 13, 2007 at 6:30 p.m. and on September 10, 2007 at 6:30 p.m.

Since there was no further business the meeting was adjourned at 9:54 p.m.

Nancy Pencsak, Secretary
Board of Trustees
Lake Travis Community Library District