

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
February 22, 2008**

At 1:30 p.m., President Carol Black called to order the sixty-seventh meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Nancy Pencsak, and P. K. Chatterjee. Members absent were: Sharon Rogers and Bob Johntz. Attendees were: none.

2. The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.
3. The first order of business was the approval of February 11, 2008 minutes. P. K. Chatterjee made a motion to approve the minutes, Carol Black seconded the motion. CITIZENS PARTICIPATION: none. The motion passed unanimously.
4. CITIZENS PARTICIPATION: none.  
Bob Johntz and Sharon Rogers arrived.  
At 1:42 p.m. the meeting was recessed.  
At 1:57 p.m. the meeting was reconvened.

Agenda Item 7. taken out of order. P.K. Chatterjee and Bob Johntz gave a report on projected construction cost of new library building.

5. Carol Black adjourned the meeting at 2:10 p.m. to go into Executive Session for One agenda item.  
Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

1. A discussion regarding the appointment, evaluation, reassignment and/or duties of an employee.

This closed session ends on February 22, 2008 at 5:32 p.m.

6. At 5:33 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item if necessary. No action taken. Citizens Participation: none.
7. P.K. Chatterjee and Bob Johntz continued the report on the projected construction cost of a new library building.  
P. K. Chatterjee made a motion to approve the following guidelines: Total Building Cost (including parking, landscaping and Architect's Fees but excluding furniture and furnishings) not to exceed \$2.50 million; and a minimum finished space of 11,000 square feet and shell space of 2000 square feet, and a maximum building cost (excluding parking, landscaping and Architect's Fees) not to exceed \$175 per sq ft of finished space.  
Sharon Rogers seconded the motion. Citizens Participation: none. The motion passed unanimously.

Comments by Board Trustees:

1. Carol Black and Sharon Rogers will attend the Library As Place symposium on March 6th.
2. Carol Black gave an update on the MUD meeting concerning the Tuscan Village project.

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will occur on

February 23, 2008 – 1:30 p.m. – Board Meeting – Lake Travis Community Library  
March 10, 2008 – 6:30 p.m. – Board Meeting – Lake Travis Community Library  
April 14, 2008 – 6:30 p.m. – Board Meeting – Lake Travis Community Library

Since there was no further business the meeting was adjourned at 5:47 p.m.

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Nancy Pencsak, Secretary  
Board of Trustees  
Lake Travis Community Library District