

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
August 10, 2009**

At 6:00 p.m., President Carol Black called to order the ninety-first meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Sharon Rogers, Nancy Penesak, and PK Chatterjee. Absent Board member was Bob Johntz. Attendees were Jean Dowdy, Helen Kott, and Morgan McMillian.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

Nancy Penesak, Board Secretary, asked for the approval of July 28, 2009 minutes. PK Chatterjee made a motion to approve the minutes as presented. Sharon Rogers seconded the motion. The motion passed unanimously.

CITIZENS PARTICIPATION: None.

12. The report from the Fund Raising Committee will be on the agenda at the September meeting.

5. PK Chatterjee – Treasurer's Report. The sales tax receipts for July were \$36,268.00. Sharon Rogers made a motion to approve the treasurer's report. Nancy Penesak seconded the motion. The motion passed unanimously.

6. PK Chatterjee discussed the 2009-2010 Operating Budget. PK Chatterjee made a motion to approve the 2009-2010 Operating Budget. Nancy Penesak seconded the motion. The motion passed unanimously.

7. PK Chatterjee presented the ongoing negotiations with the Provost Group, Inc. for rental space for the library. There was a great deal of discussion by Mr. Chatterjee and the Board. There will be a lease thru May 2011, with the option of 4 three-month extensions of the lease.

8. PK Chatterjee discussed the Option Year Two lease with the Provost Group, Inc. for rental space for the library. The opportunity for exercising the Option Year Two was kept open until the finalizing of the lease negotiations.

9. PK Chatterjee discussed Resolution 2009-03 authorizing the application for a credit card with Compass Bank and Chase Bank. Sharon Rogers made a motion to approve Resolution 2009-03. PK Chatterjee seconded the motion. The motion passed unanimously.

10. Mr. PK Chatterjee read and led a discussion on amending Article VIII – Financial Matters of the By-Laws of the LTCLD. Discussion followed. Mr. Chatterjee will again read this amendment at the September 14, 2009 meeting.

11. Morgan McMillian presented the Library Director's Report.

13. Carol Black discussed a possible revision to the Electronic Access Policy. Copies of this policy and the Internet policy were distributed at the June 8, 2009 meeting for examination. Discussion followed. As all provisions in the Electronic Access Policy have been deemed necessary, no changes were made.

14. CITIZENS COMMENT: Helen Kott asked if the Board knew when there would be an update from Jeff Bulla, the architect. No, the Board does not know.

15. Executive sessions:

Carol Black adjourned the meeting at 7:17 p.m. to go into Executive Session for one agenda item. Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

1. A discussion regarding the appointment, employment, evaluation, reassignment and or duties of an employee

Agenda Item #2: The Board of Trustees did not meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.072 – Deliberations Regarding Real Property, to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

1. Search for library site.

This closed session ended on August 10, 2009 at 7:35 p.m.

16. At 7:37 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item if necessary. No action was taken.

Comments by Board Trustees:

1. A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will occur at 6:00 p.m. on September 14, 2009. Another meeting is scheduled for October 12, 2009 at 6:00 p.m.

Since there was no further business the meeting was adjourned at 7:38 p.m.

Nancy Pencsak, Secretary
Board of Trustees
Lake Travis Community Library District