

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
September 14, 2009**

At 6:00p.m. President Carol Black called to order the ninety-second meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Sharon Rogers, Nancy Pencsak, Bob Johntz and PK Chatterjee. Attendees were Jean Dowdy, Ginger Gober, Margaret McDermott and Morgan McMillian.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

Nancy Pencsak, Board Secretary, asked for the approval of August 10, 2009 minutes. PK Chatterjee made a motion to approve the minutes as presented. Sharon Rogers seconded the motion. The motion passed unanimously.

CITIZENS PARTICIPATION: No comments.

11. Because of the attendance of a member of the Fund Raising Committee, agenda item 11 was taken first. Sharon Rogers introduced Ginger Gober, a member of the Fund Raising Committee. They discussed their visit to the new Laura Bush Library in Austin. Other members of the committee who visited the new library were Susan Bowers, Joyce Champeny, and Sue Gilman.

12. Because of the need for Carol Black to leave early, agenda item 12 was taken up next. Carol Black gave a report on the Programming Committee Meeting with architect, Jeff Bulla. Peter Hitt, Jane Thomas, Helen Kott, P.A. Penley, Sue Gilman, Morgan McMillian, and Carol Black met with architect Jeff Bulla and his associate Phillip Jones on September 2, 2009. The committee provided lots of input as to the placement of certain components inside the 9,600 square feet of space in the new library. Different renderings of the footprint of the library were considered. The library site will be 12,000 square feet, thus allowing for future expansion.

5. PK Chatterjee presented the Treasurer's Report. Sales Tax receipts for August were \$43,912.00. Bob Johntz made a motion to approve the treasurer's report. Nancy Pencsak seconded the motion. The motion passed unanimously.

At this time, as she needed to leave, Carol Black turned the meeting over to Vice President Sharon Rogers.

6. Bob Johntz discussed the 2008-09 External Audit with West Davis Co. A letter has been sent to the auditor, requesting that the audit begin and that the results be presented at the November Board meeting.

7. Bob Johntz discussed the signed lease with the Provost Group, Inc. for rental space for the library. All terms have been reviewed by the Board's lawyer, and agreed to by the Provost Group.

8. Bob Johntz discussed the possibility of participating in the Texas Municipal League's Health Plan. A letter has been sent to the Texas Municipal League, asking whether the Library District would be able to participate in the TML Medical Plan, for the Library District's two full time employees.

9. Mr. P K Chatterjee read and led a discussion on amending Article VIII – Financial Matters of the By-Laws of the LTCLD. Discussion followed. It must be noted that this amendment was read at the August 10, 2009 meeting of the Board. P K Chatterjee made a motion to approve the bylaws amendment. Bob Johntz seconded the motion. The motion passed unanimously.

10. Morgan McMillian presented the Library Director's Report.

13. CITIZENS COMMENT: Jean Dowdy informed the Board that a Book Club had been formed in the Briarcliff area.

There were no Executive Sessions:

Comments by Board Trustees:

1. A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will occur at 6:00 p.m. on October 12, 2009. Another meeting is scheduled for November 9, 2009 at 6:00 p.m.

Since there was no further business the meeting was adjourned at 7:55 p.m.

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Nancy Pencsak, Secretary  
Board of Trustees  
Lake Travis Community Library District