

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
October 12, 2009**

At 6:00 p.m., President Carol Black called to order the ninety-third meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Sharon Rogers, Nancy Pencsak, Bob Johntz and PK Chatterjee. Attendees were Jean Dowdy, Morgan McMillian, and Helen Kott.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

Nancy Pencsak, Board Secretary, asked for the approval of September 14, 2009 minutes. PK Chatterjee made a motion to approve the minutes as presented. Sharon Rogers seconded the motion. The motion passed unanimously.

CITIZENS COMMENT: None.

5. Sharon Rogers gave a report on the Fund Raising Committee. There is a need to form a Grant Writing Committee and various other committees to work under the Grant Writing Committee. The Committee is investigating the possibility of applying for Stimulus Funds for library construction. The Pedernales Electric Coop has given the Committee an information packet of grant materials.

6. PK Chatterjee presented the Treasurer's Report. Sales Tax receipts for October were \$31,461. Mr. Chatterjee suggested the possible formation of a group to make construction loans to the Library District. Bob Johntz made a motion to approve the treasurer's report. Sharon Rogers seconded the motion. The motion passed unanimously.

7. Bob Johntz discussed the 2008-09 External Audit by West Davis Co. In August, a letter was sent to West Davis Co. requesting that the audit take place. The auditor will meet, in November, with PK Chatterjee, Bob Johntz, and Morgan McMillian, to provide recommendations. The audit will be presented at the December Board meeting.

8. Bob Johntz reviewed and discussed the Texas Municipal League's Health Benefits Plan. TML has submitted a proposal for a Health Benefits Plan. The two full time employees eligible for the plan will meet with the TML representative and Bob Johntz.

9. The Board discussed our current policy on Citizens Comment during LTCLD Board Meetings. PK Chatterjee made a motion that in addition to the Citizens Comment at the beginning of the meeting; a Citizens Comment take place after Board discussion on each agenda item that the Board might take a vote on, and before the Board votes on the item. Nancy Pencsak seconded the motion. The motion passed unanimously.

10. Morgan McMillian presented the Library Director's Report.

11. Carol Black gave a report on the Programming Committee Meeting with architects, Jeff Bulla and Phillip Jones. Peter Hitt, Helen Kott, Sue Gilman, Morgan McMillian, and Carol Black met with these gentlemen on October 7, 2009. The committee continued to provide lots of input as to the placement of certain components inside the 9,600 sq. ft. space of the new library. The architects also presented expansion components for the 12,000 sq. ft. library. Because the architects had visited the Tuscan Village sales office, they were able to share pictures of exterior colors that could possibly be used on the library.

12. CITIZENS COMMENT: Jean Dowdy said that she likes the new policy on Citizens Comments.

Executive sessions:

President Carol Black adjourned the meeting at 7:44 p.m. to go into Executive Session for one agenda item.

Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.072 – Deliberations Regarding Real Property, to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

1. Search for library site.

This closed session ended on October 12, 2009 at 8:00 p.m.

At 8:01 p.m., President Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item if necessary. No action was taken.

Comments by Board Trustees:

1. A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will occur at 6:00 p.m. on November 9, 2009. Another meeting is scheduled for December 14, 2009 at 6:00 p.m.

Since there was no further business the meeting was adjourned at 8:03 p.m.

---

Nancy Pencsak, Secretary  
Board of Trustees  
Lake Travis Community Library District