

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
January 11, 2010**

At 6:00 p.m., President Carol Black called to order the ninety-ninth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Sharon Rogers, Nancy Pencsak, Bob Johntz and PK Chatterjee. Attendees were Joyce Botta, Jean Dowdy, Sue Gilman, Helen Kott, and Morgan McMillian.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

Nancy Pencsak, Board Secretary, asked for the approval of December 14, 2009 minutes. Sharon Rogers made a motion to approve the minutes as corrected. PK Chatterjee seconded the motion. The motion passed unanimously. Correction was: Spelling error in Valerie Lieble's name.

CITIZENS PARTICIPATION: Joyce Botta, President of the Friends of the Lake Travis Community Library, formally presented to the District's Invest in Lifetime Learning Campaign Fund, the Friends' pledge of \$80,000.00, over the next 2 years.

5. Sue Gilman presented the information to Call For The Election. Nancy Pencsak made a motion to call for the election on May 8, 2010 with Order 10-01 Calling Trustee Election. Bob Johntz seconded the motion. The motion passed unanimously. At the request of the Board, the Letter to the Justice Department will be sent.

6. PK Chatterjee presented the Treasurer's Reports. The capital reserve and operating reserve reports for November were presented, along with the complete report for December. Sales tax receipts for December were \$37,595. January receipts were unavailable.

Sharon Rogers is gathering information on improving sales tax collection.

CITIZENS PARTICIPATION: None.

Bob Johntz made a motion to approve the treasurer's reports. Sharon Rogers seconded the motion. The motion passed unanimously

7. Carol Black stated that Mr. Jeff Bulla has made revisions to the new library structure. There are no flat roofs. Working with Mr. Haythem Dawlett's architect, these revisions are now in the hands of Mr. Dawlett. A message has been sent to Kristin Deloney, with Legend Communities, requesting the condo agreement that was assigned to her by Mr. Dawlett to be presented to the LTCLD in January 2010. Also, information was requested about the transfer of land to take place in January.

CITIZENS PARTICIPATION: None.

8. Bob Johntz discussed the request by pro-forma architects, which involved the professional liability insurance involving pro-forma architecture, King Engineering, and the LTCLD. The request for a large deductible on the liability insurance has been rescinded; the deductible will be \$25,000.

CITIZENS PARTICIPATION: None.

9. Sharon Rogers gave a report on the Fund Raising Committee. The Committee will meet on January 12, to designate naming opportunities and other fund raising activities, including the possibility of a Gala in the fall.

CITIZENS PARTICIPATION: None.

10. Morgan McMillian presented the Library Director's Report. The Board thanks Ms McMillian and her staff for all their hard work and planning in making the Holiday Story Time such a success, with 96 attendees.

CITIZENS PARTICIPATION: Joyce Botta complemented Ms McMillian and her staff for all their hard work.

11. Morgan McMillian discussed the Library's Long Range Plan. Mary Whitaker has agreed to chair this committee.

CITIZENS PARTICIPATION: None.

There were no Executive sessions:

Comments by Board Trustees:

Carol Black has placed various materials, pertaining to the formation of the District, in the library files.

Bob Johntz voiced concerns over the possibility of the District being charged for site improvements on the land that is to be donated to the District.

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will be at 6:00 p.m. on February 8, 2010. Another meeting is scheduled for March 8, 2010 at 6:00 p.m.

Since there was no further business the meeting was adjourned at 7:00 p.m.

Nancy Pencsak, Secretary
Board of Trustees
Lake Travis Community Library District