

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
September 13, 2010**

At 6:01p.m., President Carol Black called to order the one hundred and tenth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Sharon Rogers, Nancy Pencsak, and Bob Johntz. Absent member was PK Chatterjee. Attendees were Gary Davis, Margaret McDermott, and Morgan McMillan.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Nancy Pencsak, Board Secretary, asked for the approval of the August 9, 2010 minutes. Bob Johntz made a motion to approve the minutes as corrected. Nancy Pencsak seconded the motion. The motion passed unanimously.

Nancy Pencsak, Board Secretary, asked for the approval of the August 21, 2010 minutes. Bob Johntz made a motion to approve the minutes as corrected. Nancy Pencsak seconded the motion. The motion passed unanimously.

4. CITIZENS PARTICIPATION None.

5. Bob Johntz introduced Gary Davis of West Davis to present the 2009-2010 Audit. Discussion followed. In the portion of the audit concerning Internal Controls; Mr. Davis suggested that the District have two signatures on all sizable checks.

CITIZENS PARTICIPATION: None

Bob Johntz made a motion to approve Management's Discussion and Analysis letter. Sharon Rogers seconded the motion. The motion passed unanimously

Nancy Pencsak made a motion to accept the 2009-2010 Audit as prepared by West Davis. Sharon Rogers seconded the motion. The motion passed unanimously

6. The Treasurer's Report for the Operating Budget was presented by Bob Johntz. Sales Tax receipts for August were \$47,845. September's Sales Tax receipts were \$40,549.16. In December, PK Chatterjee will prepare additional reports.

CITIZENS PARTICIPATION: None.

Sharon Rogers made a motion to approve the treasurer's report. Nancy Pencsak seconded the motion. The motion passed unanimously

7. There has been no business with pro-forma architects this month due to delay in Bargain Sale Agreement discussions. After the heavy rain of 12 inches, photos of the nearly full detention pond were emailed to the firm and hard copies shared with the Board. Thanks to Frank Black for taking these pictures.

CITIZENS PARTICIPATION: None.

8. The Draft of the Proposed Bargain Sale Agreement was delivered to the LTCLD on August 17, 2010 at a meeting with Haythem Dawlett and Jim Lavender of JH Tuscan Village, L.P. Also, a discussion was held on boundary lines of the proposed donation of land. This Proposed Bargain Sale Agreement was discussed by the LTCLD with their lawyer, Neil Hardin, at the August 21, 2010 Board Meeting. Since that time, Mr. Hardin, P.K. Chatterjee and Carol Black have gone over changes that need to be made to the agreement. On Thursday, September 2, 2010, the final draft was approved to be sent to Mr. Bob Burton, lawyer for JH Tuscan Village, L.P. Kristin Deloney, Development Coordinator for JH Tuscan Village, L.P., asked that a copy be provided to her on Friday, September 3rd. Carol Black received notification from Neal Hardin that he had sent copies to both Mr. Burton and Ms. Deloney.

Additionally, on September 3rd, Carol Black received a copy of the allocated parking spaces for the LTCLD. A phone call was made to Ms. Deloney stating that the delivery zone needed to be marked as belonging to LTCLD. Also, there were two parking spaces near the proposed front door of the library that should be allocated to the LTCLD. These changes were made.

CITIZENS PARTICIPATION: Margaret McDermott asked what is a Bargain Sale? The particulars were explained.

9. Included with above.

CITIZENS PARTICIPATION: None.

13. Sharon Rogers gave a Fund Raising Committee update.

There is the Paulette Party on September 22. Plans for the Dancing with the Stars Gala are progressing; with many donations for the Silent Auction. At the Gala, The Rotary Club plans to announce their \$50,000 donation.

CITIZENS PARTICIPATION: None.

14. Morgan McMillian presented the Library Director's Report.

CITIZENS PARTICIPATION: None.

There were no Executive sessions.

Comments by Board Trustees:

Carol Black presented the Local Election Register for the LTCLD. This is a permanent record of election results as required by law if you are the canvassing authority. The tabulations required are the official results of ballots cast for each trustee during early voting, election day, and the total ballots. Also, it must be noted that at the present time the 2004 LTCLD data is retained by Travis County, as they were the canvassing authority for that election. This information is accessed on their website.

Bob Johntz reminded the Board that the shopping center lease ends May 2012

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will be at 6:00 p.m. on October 11, 2010. Another meeting is scheduled for November 8, 2010 at 6:00 p.m.

Since there was no further business the meeting was adjourned at 7:43 p.m.

Nancy Pencsak, Secretary
Board of Trustees
Lake Travis Community Library District