

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
November 8, 2010**

At 6:00 p.m., President Carol Black called to order the one hundredth and thirteenth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Sharon Rogers, Nancy Pencsak, and Bob Johntz. Absent member was PK Chatterjee. Attendees were Morgan McMillian, Joyce Botta, and Jean Dowdy.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Nancy Pencsak, Board Secretary, asked for the approval of the October 11, 2010 minutes.

Sharon Rogers made a motion to approve the minutes as presented. Bob Johntz seconded the motion. The motion passed unanimously.

Nancy Pencsak, Board Secretary, asked for the approval of the November 1, 2010 minutes.

Sharon Rogers made a motion to approve the minutes as presented. Bob Johntz seconded the motion. The motion passed unanimously.

4. CITIZENS PARTICIPATION on any topic not on the agenda: None.

5. The Treasurer's Report was presented by Bob Johntz. The sales tax receipts for October were \$38,296.00. Citizens Participation: None.

Nancy Pencsak made a motion to approve the treasurer's report. Sharon Rogers seconded the motion. The motion passed unanimously.

6. Bob Johntz discussed the Lease Agreement with the owner of the shopping center. May 31, 2012 is the end of the shopping center lease, including all extension options.

Citizens Participation: None.

7. Bob Johntz discussed the Current Year Recommendations of auditor, Gary Davis.

Citizens Participation: None.

Sharon Rogers made a motion that Bob Johntz verify the bank balances that PK Chatterjee has reported as being in agreement with the Bank statements. Carol Black seconded the motion. The motion passed unanimously.

Bob Johntz made a motion that the District require two signatures on checks transferring funds and investing idle cash. Sharon Rogers seconded the motion. The motion passed unanimously.

8. Bob Johntz discussed Resolution 2010-2. This resolution is to authorize the opening of a new Money Market account at the First National Bank with any of the following signers Carol Black, PK Chatterjee, and Robert Johntz. Citizens Participation: None.

Bob Johntz made a motion to approve Resolution 2010-2 authorizing a new Money Market account at the First National Bank. Nancy Pencsak seconded the motion. The motion passed unanimously.

9. Sharon Rogers gave a Fund Raising Committee update. The tentative date for the next Dancing with the Stars Gala is October 02, 2011. The grocery chain HEB has been contacted to enlist their support for the library. Congressmen Lloyd Doggett and Lamar Smith have been contacted seeking Federal Stimulus funds for the library

Citizens Participation: Joyce Botta (a member of the Fund Raising Committee) said that no more "Home Parties" are planned, but various other fund raising ventures are being planned.

10. Carol Black stated that both the Library and she had received written notice of intent to annex the area known as the Villas at the Hills. This does not affect the Library District in any way as the Villas at the Hills are already in the Library District. This is just a notice to inform the District of this proposed action and that there will be a public hearing by the Lakeway City Council on November 15, 2010 at 6:30 p.m. (Section 43.062 of the Texas Government Code)

Citizens Participation: None.

11. There has been no other business with pro-forma architects this month due to a delay in Bargain Sale Agreement discussions. The District has received the Preliminary Landscape Plans for Tuscan Village from pro-forma architects who received them from Steve DeGroot, landscape architect.

Citizens Participation: Joyce Botta asked if the District should apply for a Landscaping Grant. More information is needed about the District's obligations concerning landscaping.

12. and 13. On Thursday, September 2, 2010, the final draft of the Bargain Sale Agreement between the LTCLD and JH Tuscan Village, L.P. was approved to be sent to Mr. Bob Burton, lawyer for JH Tuscan Village, L.P. Kristin Deloney, Development Coordinator for JH Tuscan Village, L.P., asked that a copy be provided to her on Friday, September 3rd. Carol Black received notification from both Mr. Burton and Ms. Deloney that these copies had been received.

A request was made by Ms. Deloney for a Landscape plan. A preliminary landscape plan was sent to Ms. Deloney by pro-forma architects. During the last week of September, Ms. Deloney stated that we should receive something from Mr. Haythem Dawlett's lawyer on the 29th or 30th of September. On October 26, 2010, a revised Bargain Sale Agreement regarding the Tuscan Village: Library Tract was emailed to Carol Black. A Work Session meeting of the LTCLD Board of Trustees, District Lawyer, Neal Hardin, and the Building Committee was called for November 1, 2010. These individuals met at 2:00 p.m. and discussed the revised document. Neal Hardin prepared comments on the new document with input from the group. These were emailed to Kristin Deloney, Development Coordinator for JH Tuscan Village, L.P., on November 3, 2010. Citizens Participation: None.

14. Morgan McMillian presented the Library Director's Report. The Board complimented Ms. McMillian on the outstanding job that she and her staff are doing operating the library.

Citizens Participation: None.

There were no Executive sessions.

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will be at 4:00 p.m. on December 13, 2010. Another meeting is scheduled for January 10, 2011 at 6:00 p.m.

Since there was no further business the meeting was adjourned at 7:00 p.m.

Nancy Pencsak, Secretary
Board of Trustees
Lake Travis Community Library District