

# Library Director's Report

## January 22, 2015

### Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
<b>Dec 2014</b>	<b>946</b>	<b>167</b>	<b>1,113</b>	<b>39</b>	<b>18</b>	<b>57</b>
Nov 2014	651	87	738	34	17	51
Oct 2014	1,320	127	1,447	38	19	57
Dec 2013	610	125	735	26	19	45

### New Patrons

<b>Dec 2014</b>	<b>60</b>
Nov 2014	87
Oct 2014	118
Dec 2013	64

### Door Count

<b>Dec 2014</b>	<b>7,520 (closed 3 days &amp; 2 hours)</b>
Nov 2014	8,200 (closed 2 days)
Oct 2014	9,964
Dec 2013	7,642 (closed 3 days)

### Adult Volunteer Hours

<b>Dec 2014</b>	<b>682.00</b>
Nov 2014	651.75
Oct 2014	818.50
Dec 2013	761.50

### Teen Volunteer Hours

<b>Dec 2014</b>	<b>216.5</b>
Nov 2014	253.0
Oct 2014	275.0
Dec 2013	240.0

### Interlibrary Loan (ILL)

	Requested/Received/Shipped
<b>Dec 2014</b>	<b>89 / 78 / 5</b>
Nov 2014	92 / 78 / 3
Oct 2014	104 / 106 / 3
Dec 2013	91 / 75 / 5

	OverDrive	New Patrons	# of Items
<b>Dec 2014</b>	<b>36</b>	<b>19,308</b>	
Nov 2014	46	18,808	
Oct 2014	30	18,310	
Dec 2013	38	13,143	

### Circulation Transactions

		OverDrive	Total
<b>Dec 2014</b>	<b>18,013</b>	<b>1,091</b>	<b>19,104</b>
Nov 2014	18,802	1,067	19,869
Oct 2014	20,688	1,084	21,772
Dec 2013	16,198	762	16,960

### Wifi Stats

	# Connections	Time Connected	Data Transfers
<b>Dec 2014</b>	<b>1,834</b>	<b>1,718 hours</b>	<b>105.2 GB</b>
Nov 2014	1,902	1,692 hours	115.7 GB
Oct 2014	1,987	1,943 hours	121.7 GB
Sept 2014	1,829	1,809 hours	112.2 GB

### Circulation Snapshot (as of January 2, 2015)

Material Type	# of Items	% of Total Holdings	# items currently checked out	% checked-out of total material type	% of total checked out
<b>Adult AV</b>	4,950	12.8	1,210	24.4	18.9
<b>Adult Fiction</b>	9,190	23.8	1,348	14.7	21.1
<b>Adult Non-Fiction</b>	7,841	20.3	611	7.8	9.5
<b>Juvenile</b>	13,432	34.9	2,531	18.8	39.5
<b>Other</b>	3,121	8.1	703	22.5	11.0
<b>Total</b>	<b>38,534</b>		<b>6,403</b>	<b>16.6</b>	

## Past Events

- Beckwith completed the annual fire alarm system inspection on January 7th.
- The Library District Discussion Group took place at LTCL on Friday, January 16th.

## Upcoming Events

- Please see the attached February calendar for upcoming events.
- The Fine Forgiveness campaign takes place next month.
- Circus Chickendog will perform a free show on Tuesday, March 10th at 4pm and we are planning other special programs during spring break.
- The next Book Sale will take place April 10th and 11th.

## Notes

- We have installed seven new shelves in the audiobook area. We also hope to purchase more DVD shelves. Please see the attached bid.
- We are still working on the 1,000 Books Before Kindergarten program and hope to launch early this year. The objectives of the program are to promote reading to newborns, infants, and toddlers and to encourage parent and child bonding through reading. See this website for more information: [1000booksbeforekindergarten.org/](http://1000booksbeforekindergarten.org/)
- The Long Range Planning Committee is reviewing the 311 community surveys and is now working to draft a new long range plan.
- Lake Travis Fire Rescue completed the annual fire inspection earlier this month. Please see the attached report.
- We are a featured location on the City of Lakeway's new app.
- I have begun work on the TSLAC annual report.
- I have begun booking Summer Reading Program events with Dinosaur George, Joe McDermott, Critterman, Pint Sized Polkas, and more.
- New donor tiles will be installed in early 2015.
- Danielle participated in her first webinar for the TLA Library Support Staff program earlier this month.
- I will attend the CTLS Summer Reading Program workshop on Friday, January 23rd.
- I plan to take a vacation day on Friday, March 13th.
- The TLA Annual Conference is in Austin in mid-April. I would like for each staff member to be able to attend at least one day and join TLA as members.
- I would like to attend the ALA conference in California in late June and attend my PLA John Iliff Technology Award selection committee meetings.
- LTCL gave out 5 TexShare cards in December 2014. In December 2013, 3 were distributed.
- The LTCL website had 2,657 unique visitors and 4,574 visits in the month of December.
- The library currently has 10,885 active cardholder accounts, up from 9,543 in December 2013.

Morgan McMillian  
1/21/2015

## Circulation Snapshot – Friday, January 2, 2015

Type	Holdings	% of Holdings	Out	% Out	Titles	% of Total Out
1 - Default	1	0	1	100	1	0
2 - Caldecott	140	0.4	14	10	74	0.2
3 - Bluebonnet	39	0.1	17	43.6	20	0.3
5 - Lone Star	40	0.1	26	65	20	0.4
6 - Tayshas	0	0	0	0	0	0
7 - Feature Films	0	0	0	0	0	0
8 - Music CD	236	0.6	14	5.9	236	0.2
9 - Audio F	1430	3.7	264	18.5	1409	4.1
10 - Magazine	1397	3.6	37	2.6	167	0.6
11 - Reference	47	0.1	0	0	10	0
12 - Beginning Reader	1028	2.7	263	25.6	982	4.1
13 - DVD	2989	7.8	860	28.8	2893	13.4
14 - Fiction	8774	22.8	1312	15	8295	20.5
16 - CD-ROMs	0	0	0	0	0	0
17 - Juvenile F	2326	6	444	19.1	2180	6.9
18 - NF DVD	253	0.7	20	7.9	250	0.3
19 - Audio NF	295	0.8	72	24.4	292	1.1
20 - Audio J	295	0.8	37	12.5	293	0.6
21 - Kits	156	0.4	21	13.5	155	0.3
22 - YA	1343	3.5	190	14.1	1276	3
23 - Board Books	844	2.2	293	34.7	795	4.6
24 - Picture Books	4803	12.5	871	18.1	4741	13.6
25 - Large Print	416	1.1	36	8.7	415	0.6
26 - Juvenile NF	2111	5.5	297	14.1	2013	4.6
27 - Video J	34	0.1	3	8.8	33	0
28 - Professional	25	0.1	0	0	22	0
29 - Oversize	43	0.1	2	4.7	43	0
30 - Biography	776	2	45	5.8	756	0.7
31 - Summer Reading	0	0	0	0	0	0
32 - CTLS	0	0	0	0	0	0
33 - 000 - 099	111	0.3	20	18	111	0.3
34 - 100 - 199	231	0.6	47	20.3	228	0.7
35 - 200 - 299	231	0.6	30	13	229	0.5
36 - 300 - 399	1088	2.8	94	8.6	1070	1.5
37 - 400 - 499	65	0.2	5	7.7	52	0.1
38 - 500 - 599	180	0.5	9	5	175	0.1
39 - 600 - 699	1281	3.3	141	11	1274	2.2
40 - 700 - 799	667	1.7	56	8.4	662	0.9
41 - 800 - 899	260	0.7	18	6.9	253	0.3
42 - 900 - 919	443	1.1	36	8.1	428	0.6
43 - 920 - 921	18	0	0	0	17	0
44 - 922 - 999	797	2.1	51	6.4	760	0.8
45 - Book Club	0	0	0	0	0	0
46 - Spanish - Children	273	0.7	55	20.1	264	0.9
47 - Flash Drive	0	0	0	0	0	0
48 - Equipment	0	0	0	0	0	0
49 - DVDJ	632	1.6	210	33.2	595	3.3

50 - STORYTIME	8	0	0	0	8	0
51 - Book Buddy	0	0	0	0	0	0
52 - YA Graphic Novel	129	0.3	3	2.3	129	0
53 - J Graphic Novel	393	1	118	30	376	1.8
54 - Laptop	6	0	0	0	1	0
55 - J BIOGRAPHY	270	0.7	20	7.4	259	0.3
56 - Adult Graphic Novel	23	0.1	3	13	23	0
57 - Spanish - Adult	119	0.3	4	3.4	106	0.1
58 - Lake Travis Reads	0	0	0	0	0	0
59 - Mass Market	0	0	0	0	0	0
60 - AUDIO YA	66	0.2	9	13.6	63	0.1
61 - Chapter Book	1257	3.3	312	24.8	1168	4.9
62 - Scouts	139	0.4	23	16.5	139	0.4
63 - Online Database	0	0	0	0	0	0
64 - Foreign Language	6	0	0	0	6	0
<b>Total</b>	<b>38,534</b>		<b>6,403</b>	<b>16.6</b>	<b>35,691</b>	