

# Library Director's Report

## April 28, 2016

### Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
<b>March 2016</b>	<b>1,300</b>	<b>240</b>	<b>1,540</b>	<b>40</b>	<b>30</b>	<b>70</b>
Feb 2016	953	546	1,499	41	39	80
Jan 2016	798	368	1,166	34	32	66
March 2015	1,113	159	1,272	45	24	69

### New Patrons

<b>March 2016</b>	<b>100</b>
Feb 2016	118
Jan 2016	105
March 2015	95

### Door Count

<b>March 2016</b>	<b>9,513</b>
Feb 2016	10,443
Jan 2016	8,492 (closed 2 days)
March 2015	8,593

### Adult Volunteer Hours

<b>March 2016</b>	<b>791</b>
Feb 2016	784
Jan 2016	644
March 2015	764

### Teen Volunteer Hours

<b>March 2016</b>	<b>156.5</b>
Feb 2016	172.0
Jan 2016	184.0
March 2015	201.5

### Interlibrary Loan (ILL)

	Requested/Received/Shipped
<b>March 2016</b>	<b>100 / 90 / 4</b>
Feb 2016	100 / 89 / 4
Jan 2016	106 / 101 / 3
March 2015	120 / 113 / 3

### OverDrive

	New Patrons	# of Items
<b>March 2016</b>	<b>54</b>	<b>16,219</b>
Feb 2016	47	14,381
Jan 2016	63	27,802
March 2015	33	20,702

### Circulation Transactions

		OverDrive	Total
<b>March 2016</b>	<b>21,915</b>	<b>1,806</b>	<b>23,721</b>
Feb 2016	19,975	1,549	21,524
Jan 2016	19,121	1,601	20,722
March 2015	20,844	1,189	22,033

### Wifi Stats

	# Connections	Time Connected	Data Transfers
<b>March 2016</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>
Feb 2016	NA	NA	NA
Jan 2016	2,963	3,164 hours	194.4 GB
March 2015	2,223	1,887 hours	102.2 GB

### Circulation Snapshot (as of April 16, 2016)

Material Type	# of Items	% of Total Holdings	# items currently checked out	% checked-out of total material type	% of total checked out
<b>Adult AV</b>	4,953	11.9	1,275	25.7	15.6
<b>Adult Fiction</b>	9,047	21.7	1,369	15.1	16.7
<b>Adult Non-Fiction</b>	7,452	17.9	827	11.1	10.1
<b>Juvenile</b>	15,404	37.0	3,462	22.5	42.3
<b>Other</b>	4,814	11.6	1,249	25.9	15.3
<b>Total</b>	41,670		8,182	19.6	

## Meeting Room Reservations

<b>March 2016</b>	<b>10</b>
Feb 2016	18
Jan 2016	12
March 2015	10

## Past Events

- I attended PLA in early April.
- 135 people attended the 2016 Lake Travis Reads H.W. Brands Evening with the Author program on April 14th.
- The Progressive Waste recycling truck visit scheduled for April 18th was cancelled because of heavy rainstorms.
- We had a staff meeting on April 19th to plan for the Summer Reading Program.
- I spoke on the panel *Spinning Plates: Balancing the Budget as Collection Formats Multiply* at TLA on April 21<sup>st</sup>. According to the most recent TSLAC reports, there are only 20 of the 588 Texas public libraries that have a collection turnover rate of 5+ and Lake Travis is one of them. Yay us!

## Upcoming Events

- We will have a booth at SpringFest on April 30th.
- Please see the attached May calendar for upcoming events.
- Sarah, Karen, and I will attend a networking luncheon at Westbank Library on May 2nd.
- I plan to attend the UT iSchool Advisory Council meeting on May 5th.
- Library staff, Board of Trustees, and the Friends of the Library Board have been invited the Women's Club Galloping Gourmet Luncheon on May 6th. Please see the attached invitation and RSVP information.
- The kickoff for the 2016 Summer Reading Program will take place on June 4th.
- I have been selected to participate in the Texas Accelerated Library Leaders Institute June 12th-16th.
- The next Library District Discussion Group will take place here on Friday, August 5th.
- I plan to take vacation days August 9th-12th, 18th, and 19th.

## Notes

- Our shared Z drive files were infected with a ransomware virus on March 28th. Please see the attached report from the Lakeway Police Department.
- Sue has purchased Quickbooks Essentials for the library. The monthly fee for this online version is \$16.19 per month.
- We received a Texas Book Festival Grant in the amount of \$2,500 to purchase items for the bookmobile.
- Farber Specialty Vehicles has sent carpet samples, laminate, and the bookmobile blueprint for our review.
- There was a leak behind the urinal in the men's restroom due to a loose PVC connection. Rick Kasper of Kasper Home and Remodeling is donating repair services and it should be completed on May 2nd. Johnny Rooter has also tightened all of the toilet bolts in the building because they were loose after building settling.
- Legend Communities reports that they will pour the concrete for the Tuscan Village pathway on May 2nd. Much of the butterfly garden and island landscaping has been destroyed during their project.
- I have completed the TSLAC Annual Report.
- Please see the attached TexShare Value provided by TSLAC.
- Jordan will apply for the ILL reimbursement from TSLAC.
- Karen will take a CPR/defibrillator course in the next two months.

- Sarah has completed the Texas food handler certification class and Sue is registered and will complete later this spring.
- Two staff members have asked for ALA and TLA memberships.
- I plan to begin staff evaluations next month.
- The monthly Code Zone program led by LTHS students now has an awesome website (<http://codezonelaketraavis.weebly.com/>) and flyer.
- Lake Travis Crisis Ministries wrote a note thanking us for the food donation during our Food for Fines campaign.
- We are no longer eligible to receive the PEC Light the Way grant.
- laketravislifestyle.com featured the library on April 5th with a piece entitled “Lake Travis Community Library: A True Community Library.”
- LTCL gave out 14 TexShare cards in March 2016. In March 2015, 1 was distributed.
- LTCL website stats for March are not available.
- LTCL currently has 10,022 active cardholder accounts.

Morgan McMillian  
4/27/2016

## Circulation Snapshot – Saturday, April 16, 2016

Type	Holdings	% of Holdings	Out	% Out	Titles	% of Total Out
1 - Default	5	0	5	100	5	0.1
2 - Caldecott	146	0.4	26	17.8	77	0.3
3 - Bluebonnet	40	0.1	9	22.5	20	0.1
5 - Lone Star	54	0.1	11	20.4	20	0.1
6 - Tayshas	0	0	0	0	0	0
7 - Feature Films	0	0	0	0	0	0
8 - Music CD	237	0.6	26	11	237	0.3
9 - Audio	1621	3.9	376	23.2	1597	4.6
10 - Magazine	1146	2.8	89	7.8	157	1.1
11 - Reference	36	0.1	0	0	8	0
12 - Beginning Reader	1292	3.1	424	32.8	1224	5.2
13 - DVD	2744	6.6	775	28.2	2553	9.5
14 - Fiction	8598	20.6	1323	15.4	8158	16.2
16 - CD-ROMs	0	0	0	0	0	0
17 - Juvenile	2535	6.1	505	19.9	2385	6.2
18 - NF DVD	200	0.5	28	14	195	0.3
19 - NF Audio	351	0.8	98	27.9	346	1.2
20 - J Audio	372	0.9	64	17.2	366	0.8
21 - Kits	179	0.4	64	35.8	174	0.8
22 - YA	1646	4	192	11.7	1585	2.3
23 - Board Books	1059	2.5	483	45.6	981	5.9
24 - Picture Books	5536	13.3	1257	22.7	5453	15.4
25 - Large Print	449	1.1	46	10.2	448	0.6
26 - NF Juvenile	2217	5.3	385	17.4	2133	4.7
27 - J Video	16	0	0	0	15	0
28 - Professional	22	0.1	0	0	19	0
29 - Oversize	40	0.1	0	0	40	0
30 - Biography	711	1.7	46	6.5	693	0.6
31 - Summer Reading	0	0	0	0	0	0
32 - CTLS	0	0	0	0	0	0
33 - 000 - 099	135	0.3	13	9.6	135	0.2

34 - 100 - 199	226	0.5	34	15	225	0.4
35 - 200 - 299	249	0.6	31	12.4	247	0.4
36 - 300 - 399	1132	2.7	137	12.1	1114	1.7
37 - 400 - 499	52	0.1	6	11.5	51	0.1
38 - 500 - 599	159	0.4	18	11.3	158	0.2
39 - 600 - 699	1300	3.1	176	13.5	1290	2.2
40 - 700 - 799	627	1.5	61	9.7	624	0.7
41 - 800 - 899	242	0.6	37	15.3	238	0.5
42 - 900 - 919	422	1	65	15.4	413	0.8
43 - 920 - 921	24	0.1	2	8.3	21	0
44 - 922 - 999	787	1.9	84	10.7	710	1
45 - Book Club	0	0	0	0	0	0
46 - Spanish - Children	312	0.7	42	13.5	302	0.5
47 - Flash Drive	0	0	0	0	0	0
48 - Equipment	0	0	0	0	0	0
49 - J DVD	698	1.7	253	36.2	656	3.1
50 - Story Time	11	0	0	0	11	0
51 - Book Buddy	0	0	0	0	0	0
52 - YA Graphic Novel	145	0.3	8	5.5	145	0.1
53 - J Graphic Novel	557	1.3	223	40	531	2.7
54 - Laptop	6	0	0	0	1	0
55 - J Biography	313	0.8	55	17.6	302	0.7
56 - Adult Graphic Novel	30	0.1	6	20	30	0.1
57 - Spanish - Adult	72	0.2	3	4.2	71	0
58 - Lake Travis Reads	0	0	0	0	0	0
59 - Mass Market	0	0	0	0	0	0
60 - YA Audio	94	0.2	9	9.6	92	0.1
61 - Chapter Book	1712	4.1	465	27.2	1568	5.7
62 - Scouts	141	0.3	17	12.1	141	0.2
63 - Online Database	0	0	0	0	0	0
64 - J Foreign Language	15	0	0	0	15	0
65 - TV	957	2.3	205	21.4	934	2.5
<b>Total</b>	<b>41,670</b>		<b>8,182</b>	<b>19.6</b>	<b>38,841</b>	