

Meeting of the Friends of the Lake Travis Community Library

April 19, 2007

In Attendance

Nancy Pencsak, Diane Taylor, Joyce Botta, Margaret McDermott, Carol Black, Helen Kott, Altha Vidal, Marilyn Stovall, Rich Fabish and Sharon Temple, Library Director.

Minutes

March meeting minutes were reviewed at the end of the meeting. Margaret McDermott moved that the minutes be accepted as written and Nancy Pencsak seconded. The motion was unanimously approved.

I. REPORTS:

Treasurer's Report:

- ❖ Diane Taylor presented the monthly Treasurer's Report. Marilyn Stovall moved that the report be approved and Altha Vidal seconded. The motion was unanimously approved.
- ❖ Diane Taylor purchased a new CD, using the money from 3 CDs that were maturing and a check from the on-line book sales account. The CD has a beginning total value of \$10,812.
- ❖ Rich Fabish has contributed \$2000 to The Friends in memory of his wife, Fran Fabish. His former employer, IBM will do a matching contribution of \$1000 (half the value of his contribution).

Books Sales – Nancy Pencsak

- ❖ Nancy Pencsak said that internet book sales are going very well.
- ❖ Nancy reminded us to go thru www.LakeTravisLibrary.org when buying books online. Amazon.Com will give the library a small commission when we use a link on our website to get to their website.

Library District Board Update- Carol Black

- ❖ Carol Black said there will not be a Library Board election because the 2 candidates for the 2 open positions were unopposed. Bob Johntz will be Treasurer and Sharon Rodgers will be the new member of the board.
- ❖ P. K. Chatterjee will replace Mary Whitaker, who resigned as board member, but who will continue to attend meetings until her replacement is sworn in.
- ❖ Heard Ranch property is under consideration as a potential location for a library branch. This property is under consideration for a housing and commercial development. The library branch would potentially be a part of this development.
- ❖ There is no news of a permanent site for the primary library location.
- ❖ Marilyn Stovall will be the Friends liaison at the Library Board meetings for the next 3 months. Joyce Botta will be the liaison the following 3 months.

Librarian Report - Sharon Temple

- ❖ Carol Black and Sharon Temple attended the TLA in San Antonio and brought back lots of good material.
- ❖ Last month 9245 articles were checked out. We added over 100 new members in March. There were 617 volunteer hours reported for March.
- ❖ The circulation desk check-in station is up and running.
- ❖ Ginger and Alan Gober installed additional lighting in the fiction area.

- ❖ Patrons can now access wireless connection in several places in the library, including the desk by the magazine exchange.
- ❖ Figures have been re-evaluated to a population of 20,000. This will impact the required number of books on our shelves.
- ❖ A new part-time employee, Earline Loflin, has been hired as a circulation assistant. She will work 30 hours a week including Saturday and Sunday. She has previous experience working at Barnes & Noble.
- ❖ The summer program schedule is full on all days except Sunday.
- ❖ Friends are asked to collect cool whip containers, 2 liter clear soda bottles with cap, film canisters and give to the library for summer program projects.

Volunteers – Margaret McDermott

- ❖ The schedule is working well. We do need additional volunteers for 1-4 PM shifts on Wednesday and Thursday.
- ❖ We have not had problems with late or no shows recently.

Programs – Marilyn Stovall

- ❖ Marilyn Stovall said that response to the reading program has been fantastic. People love the volunteers and anticipate their arrival. Residents have made special request for the volunteers to come in particular costumes. Today Marilyn is doing F. Scott Fitzgerald and wearing a flapper costume.
- ❖ Marilyn has agreed to request reimbursement for out-of-pocket expense of over \$10, but does not wish to receive reimbursement for amounts less than \$10.
- ❖ Monday Marilyn is meeting with Bee Caves Library Programs coordinator to share ideas of what works in the Adult Reading Program.
- ❖ Vista Oaks and the Summit residents can now checkout books from the library. The books are delivered by Marilyn or one of her assistants.

Fund Raising – Vacant

- ❖ Valerie Liebl has agreed to share the Fund Raising Chair with Nancy Pencsak, who currently oversees book sales. Book sales are a primary source of the Friends' funds.

Membership – Vacant

- ❖ Jonila McGinley is ready to come back as Membership Chair.
- ❖ Jonila would like to give up the scrap book function. Does anyone know of anyone who would like to take over this function?
- ❖ We agreed that the scrap book person would gather information on all publicity related to library.

Publicity - Rhonda Hostetler

- ❖ Rich Fabish schedule does not allow him to continue to be the liaison with Publicity Chair Rhonda Hostetler. Individuals must now contact Rhonda directly when they have library events or information to be publicized.

President's Report – Helen Kott

- ❖ The Friends received a Certificate of Excellence for sponsoring a table at the Seton Tea. It will be placed in scrapbook as part of the library's historical record.

II. OLD BUSINESS

- ❖ Scholarship committee – Helen Kott, Ginger Gober, Joan Buzzard and Margaret McDermott, met with the 2007 scholarship recipient, Zane Goodwin. He is a very enthusiastic and focused young person, who will be attending St. Edwards in the Fall. Zane will receive his \$1,000 scholarship at an Awards ceremony May 2 at LTHS. We will invite him and his parents to a Friends meeting, possibly in June.
- ❖ Volunteer Appreciation Luncheon is still in the works. Jonila will be a part of this effort. Helen will send around an email asking for volunteers. We will set this up for sometime in the fall.
- ❖ The Dear Reader Program will be called Book News on our Website. Features of the Dear Reader Program include: 21 news letters that you can subscribe to; separate newsletter for our library; ability to create or own reading list with member picks; 11 online book clubs to choose from; ability to link to reservation list; information on pre-published books.
- ❖ The cost of the Dear Reader Program is \$1,300 per year. The home page will be linked to our website. We will kick off the new program in May. At the end of the year we will review online statistics and determine the value of continuing the program.
- ❖ We discussed buying a new book drop for the Library. Sharon will research the cost and see if our present one can be altered. We will discuss the situation at the next meeting.

III. NEXT MEETING

The next meeting will be Thursday, May 17, 2007 at 10:15 AM in the Library. Please plan to attend.

Joyce Botta, Secretary

Helen Kott, President