

# Meeting of the Friends of the Lake Travis Community Library

## October 18, 2007

### In Attendance

Helen Kott, Marilyn Stovall, Nancy Pencsak, Diane Taylor, Joyce Botta, Jonila McGinley, Ann Holt, Sharon Temple, Margaret McDermott, Ginger Gober, Carol Black, Carol Bosse and Earlene Loflin.

### Minutes

Diane Taylor moved that the September minutes be accepted as written, Jonila McGinley seconded and the motion was approved.

### **I. REPORTS:**

#### **Assistant Librarian Report – Earlen Loflin for Sharon Temple**

- ❖ Due to a problem with the check-in software, after items pop up for reserve, you must clear screen and check-in the item again with cursor. Be sure to read the screen.
- ❖ Rich Fabish has new volunteer form on-line.

#### **Treasurer's Report – Diane Taylor**

- ❖ Diane Taylor presented the monthly Treasurer's Report. Joyce Botta moved that the report be approved and Marilyn Stoval seconded. The motion was unanimously approved.
- ❖ Diane purchased a \$500 CD from Compass Bank at 4.75% APR with monies from Friends' Prosperity Bank savings account and book sales. We now have \$7,743.45 in checking.
- ❖ We were reminded that everyone that shops at Randall's needs to fill out a charity card so the library will receive a percentage of the monies spent at Randall's.

#### **Book Sales – Nancy Pencsak**

- ❖ Nancy Pencsak reported online book sales of \$527.26 for September.

#### **Librarian Report – Sharon Temple**

- ❖ Sharon has received positive feedback from library patrons on the new magazine racks .
- ❖ We now have 24,287 items in the library. This exceeds our goal.
- ❖ There are a total of 3,354 registered patrons.
- ❖ The Lakeway Civic Corporation has donated a multi-media projector to the library.
- ❖ On November 15 at 12:15 PM the library will have a luncheon to honor school librarians who have been supportive of our various community library projects. Friends have volunteered to bring the following items to the luncheon. Diane Taylor – cookie bars and boxes, Carol Black – cookies, Margret McDermott – brownies, Ann Holt – cookies, Joyce Botta – 1 gallon of tea. Sharon Temple will order sandwiches and the rest of the meal. Sharon will follow-up with those who are bringing items.
- ❖ On December 5 at 7:00 PM there will be a class on Digital Photo Albums.

- ❖ The support of the Ancestry Library software will transfer from the Friends to the Library to the Library District.

#### **Library District Report - Joyce Botta**

- ❖ Joyce Botta suggested that we investigate sharing our laptop PC with the Library Board. We are not heavy users of the PC and they have a need for a PC to maintain financials. Logistics will be ironed out with the Library Board.

#### **Luncheon to Honor Past Volunteers - Jonila McGinley**

- ❖ Invitations to Past Volunteers Tea on November 4 at 4:00 PM have been completed. Many thanks to Carol Bosses for compiling the list and addressing all the invitations.
- ❖ Ginger Gober will make the labels for the bookplates to be placed in new books honoring the past volunteers.
- ❖ Details for perpetual recognition will be discussed at a later date.

#### **Scholarship Fund - Margret McDermott**

- ❖ Scholarship work will start in January. We have 4 seniors who are technically eligible for the scholarship
- ❖ We will explore the possibility of expanding to 2 scholarships in the future.

#### **Adult Reading Program - Marilyn Stoval**

- ❖ Marilyn Stoval has moved to Bastrop and will be turning over primary responsibility for the Adult Reading Program to Carol Riley. Carol currently volunteers at the Summit and is very familiar with the personnel there. Marilyn will act as a backup for Carol.
- ❖ Thank you, Marilyn, for all of your creative talent and hard work in making this program such a huge success.

#### **President's Report – Helen Kott**

- ❖ On November 1 at 6:00 PM Kay Boyd and Sharon Folley of the Austin Genealogy Society will give a class on how to do genealogy research on-line.
- ❖ The Budget Committee for next year will be Amy Holland, Helen Kott and Brenda Barker.
- ❖ The Officer Nomination Committee for next year will be Marilyn Stovall and Joyce Botta.
- ❖ Joyce Botta and Diane Taylor will assist Nancy Pencsak in the moving donated books from the library to the storage area.

## **II. NEW BUSINESS**

- ❖ Ginger Gober recommended that the Friends buy a book sale scanner. This tool will enable Nancy and assistants to ascertain the value of books and determine whether they should be sold on-line or thru the quarterly book sale. The benefits include less physical work for Nancy Pencsak and increased revenue for the Friends. Ginger Gober made the motion and Margret

McDermott seconded that we allocate \$500 to buy a scanner. The motion was unanimously passed. Ginger and Nancy will research which scanner to buy.

- ❖ The Christmas Wine and Cheese Meeting will be held on December 14 from 4 to 6 PM. Many thank to Dianne Taylor for offering her home for this event.

### **III. NEXT MEETING**

The next meeting will be Thursday, November 15, 2007, at 10:15 AM in the library. The meeting was adjourned.

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Joyce Botta, Secretary

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Helen Kott, President