

**Meeting of the Friends of Lake Travis Community Library  
November 21, 2013**

**In Attendance:**

Diane Taylor, Joyce Botta, Amy Holland, Ginger Gober, Joan Buzzard, Tim Toler, Nancy Pencsak, Jana Dodd, Jody Roelofs, Carol Bosse, Carol Black, Helen Kott, Patti Bell, Sharon Rogers, Maureen Mulrooney, Linden McCoy, Tere McKenna

**Call to Order:** The meeting was called to order at 9:30 a.m. by President Diane Taylor.

**Minutes:** The October 17th minutes were presented. Jody Roelofs made a motion to approve, with Amy Holland seconding. The minutes were approved as presented.

**Treasurer's Report:**

- Amy Holland gave the treasurer's report. Ginger Gober made a motion to approve the November 21st treasurer's report. Helen Kott seconded the motion and it was passed.
- Amy Holland presented the proposed budget for 2014. Our income for 2013 was considerably higher than projected which allows us to transfer \$15,000 to the Library District this year. We could also donate an additional \$15,000 in mid-2014 assuming we meet our projected income numbers. The budget also includes \$7,500 for Programs/Events, with the flexibility to spend more if needed.
- Ginger Gober discussed her research into securing authors to speak at the library. Local authors generally charge approximately \$100. Nationally known authors command fees of \$1,000 or more, plus expenses for travel and lodging. She indicated that BookPeople partners with other organizations when they have authors at their store, and we might be able to secure speakers in this manner without the huge expense. Joan Buzzard moved that we develop a speaker's series for the library with the option of working with partners, to be decided by the Program Committee. Sharon Rogers seconded the motion and it was approved.
- Ginger Gober moved that we adopt the budget as presented. Nancy Pencsak seconded the motion and it was approved.
- Treasurer's Report and Proposed Budget are attached.

**Reports:**

**Library District - Joyce Botta**

- A successful budget audit has been conducted. There are still a few minor construction-related items that need to be resolved before final payment is made to the contractor. Solar panels are being considered. The Board is considering expanding Nancy's Nook. Interlibrary loan policies at other libraries are being investigated.

### **Library Director's Report - Linden McCoy**

- Program attendance is up 39%, and circulation transactions are up 31%.
- There were 72 entries in the youth art contest this year. Three students were awarded top ribbons and prize money, with two students given honorable mention by the judges.
- There will be a special holiday story time on December 10th. Volunteers are needed to facilitate the event. A sign-up sheet was passed.
- Danielle Wilson has been hired as the new Volunteer Coordinator/Circulation Manager and will begin work on December 3rd. The position will be part time until the end of the year.

### **Volunteers/Membership - Joyce Botta and Linden McCoy**

- Joyce Botta has called all volunteers who are currently on our list to determine their desire to continue volunteering at the library. She will publish a current list of regular Friends volunteers and a list of Friends who help with individual projects or wish to remain on the contact list for special events.
- Linden McCoy indicated that we have more volunteers covering shifts in the children's area. We also now have two adult volunteers to cover the Sunday shift.

### **Fundraising - Nancy Pencsak**

- Sales are going well in Nancy's Nook as well as online. Please continue saving small boxes and Sunday newspaper wrappers for shipping books sold on Amazon.

### **New Business**

A number of activities in the next two months require volunteer help:

- A Program Committee will begin developing an author/speaker program. Volunteers are Tim Toler and Maureen Mulrooney, with Ginger Gober serving in an advisory capacity. We will seek more volunteers for this Committee. Because this is a Standing Committee, the Chair will serve on the Board.
- The December Friends' luncheon is scheduled on Thursday, December 19th at 11:15 a.m. Jody Roelofs, Jana Dodd and Joyce Botta will organize the event.
- The Seton Tea is scheduled on January 25th. Sharon Rogers will serve as Chair and Tere McKenna, Jana Dodd and Joyce Botta volunteered to work on this project. Sharon recommended, and the group agreed, that we develop a theme and compete this year, but in subsequent years just use the same theme and materials and not compete.
- Sunday Booth at Farmer's Market at Lowe's - Joan Buzzard and Helen Kott will select a date and pass out information for our library.

## **Nominating Committee Report - Ginger Gober**

- The slate of board members for 2014 is as follows:

President - Jana Dodd  
Vice President - Tim Toler  
Treasurer - Amy Holland  
Recording Secretary - Sharon Temple  
Corresponding Secretary - Carol Bosse  
Membership - Joyce Botta  
Fundraising - Nancy Pencsak  
Scholarship Committee Chair - Elizabeth Walden  
Rotating Art Committee Chair - Diane Taylor

- The nominee for Rotating Art Committee Member is Suzie Leggio
- Amy Holland proposed changing the Bylaws to make president, vice president, and treasurer two year terms. The group agreed that the proposed change should be placed on the Friends' bulletin board immediately so that it can be voted on at our next meeting.

**Our next meeting will be Thursday, December 19th, at 10:30 a.m., followed by lunch in the Meeting Room at the Library.**

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Carol Bosse, Secretary

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Diane Taylor, President