

Library Director's Report

November 17, 2016

Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
Oct 2016	2,245	328	2,573	44	32	76
Sept 2016	1,011	257	1,268	35	33	68
August 2016	1,073	398	1,471	42	30	72
Oct 2015	1,350	244	1,594	44	33	77

New Patrons

Oct 2016	127
Sept 2016	204
August 2016	246
Oct 2015	95

Door Count

	Main	Bus	Total
Oct 2016	9,819	1,399	11,218
Sept 2016	9,413 (1 closed)	676	10,089
August 2016	11,494	0	11,494
Oct 2015	9,024	0	9,024

Adult Volunteer Hours

Oct 2016	795.0
Sept 2016	764.5
August 2016	760.0
Oct 2015	695.0

Interlibrary Loan (ILL)

	Requested/Received/Shipped
Oct 2016	103 / 96 / 2
Sept 2016	96 / 79 / 5
August 2016	117 / 103 / 2
Oct 2015	96 / 83 / 2

Teen Volunteer Hours

Oct 2016	261.0
Sept 2016	250.5
August 2016	433.0
Oct 2015	225.0

OverDrive	New Patrons
Oct 2016	54
Sept 2016	53
August 2016	66
Oct 2015	38

Circulation Transactions

	Main	Bus	OverDrive	Total
Oct 2016	22,559	1,774	2,295	26,628
Sept 2016	22,253	1,388	2,208	25,849
Aug 2016	25,989	0	2,280	28,269
Oct 2015	19,817	0	1,430	21,247

Meeting Room Reservations

Oct 2016	26
Sept 2016	18
August 2016	10
Oct 2015	13

Circulation Snapshot (as of November 15, 2016)

Material Type	# of Items	% of Total Holdings	# items currently checked out	% checked-out of total material type	% of total checked out
Adult AV	5,446	12.0	1,339	24.6	14.7
Adult Fiction	9,646	21.3	1,513	15.7	16.6
Adult Non-Fiction	7,871	17.4	694	8.8	7.6
Juvenile	16,768	37.0	4,161	24.8	45.6
Other	5,608	12.4	1,414	25.2	15.5
Total	45,339		9,121	20.1	

Past Events

- Acoustical tiles were installed in the Teen Room in late October.
- An estimated 200 people attended the Pumpkin Parade, 300 people the Lakeway Church Trunk or Treat, and 400 people the Steiner Ranch Trunk or Treat.
- The 2016 Volunteer Appreciation Gala took place on November 13th.

Upcoming Events

- Please see the attached December calendar for upcoming events.
- We will be a drop-off location for LTlov's Green Santa toy drive November 21st through December 10th.
- The next Library District Discussion Group will take place on Friday, January 20th at Westbank Community Library.
- 2017 Lake Travis Reads *The Midnight Assassin* will conclude with an event with author Skip Hollandsworth at our library on Tuesday, February 21st at 7pm.

Notes

- We have ordered a bookmobile parking sign thanks to the Lakeway/Lake Travis Rotary Club donation of \$1,000. We will order a feather flag, bags, and magnets as part of this project later this year.
- Thanks to Jordan, we were issued a \$296.04 ILL reimbursement from the Texas State Library for our 42 items loaned to other libraries.
- Jordan updated and re-ordered our Spanish library brochure.
- Sarah is working on a solution to our very crowded juvenile fiction section that may involve shifting many sections in the children's room. We are also getting quotes from LibraTech for additional shelving.
- The annual fire extinguisher check took place earlier this month.
- OverDrive is no longer selling Nook periodicals and our current e-magazine and e-newspapers subscriptions will expire over the next nine months. Linden and I are looking into purchasing Zinio, Flipster, or PressReader.
- New employee Marisa Davis will complete CPR certification in the coming weeks.
- Sarah has completed the Texas food handler certification class and Sue is registered and will complete it soon.
- I plan to take vacation days November 21-23 and December 21-23.
- LTCL gave out 26 TexShare cards in October 2016. In October 2015, 16 were distributed.
- The LTCL website had 5,912 unique visitors and 26,548 visits in the month of October.
- LTCL currently has 10,794 active cardholder accounts.

Morgan McMillian
11/16/2016

Circulation Snapshot – Tuesday, November 15, 2016

Type	Holdings	Out	Titles	Main	Main Out	Bus	Bus Out	% of Total Out
1 - Default	2	2	2	1	1	1	1	0
2 - Caldecott	146	14	77	143	12	3	2	0.2
3 - Bluebonnet	60	30	20	46	28	14	2	0.3
5 - Lone Star	57	15	20	55	15	2	0	0.2
6 - Tayshas	0	0	0	0	0	0	0	0
7 - Feature Films	0	0	0	0	0	0	0	0
8 - Music CD	225	11	224	225	11	0	0	0.1
9 - Audio	1702	345	1633	1623	337	79	8	3.8
10 - Magazine	1293	70	140	1293	70	0	0	0.8
11 - Reference	36	0	8	36	0	0	0	0
12 - Beginning Reader	1474	494	1316	1322	455	152	39	5.4
13 - DVD	3156	908	2718	2874	786	282	122	10
14 - Fiction	9149	1445	8410	8879	1394	270	51	15.8
16 - CD-ROMs	0	0	0	0	0	0	0	0
17 - Juvenile	2718	508	2418	2542	464	176	44	5.6
18 - NF DVD	196	27	190	194	27	2	0	0.3
19 - NF Audio	363	78	354	341	73	22	5	0.9
20 - J Audio	413	97	403	380	95	33	2	1.1
21 - Kits	186	57	180	186	57	0	0	0.6
22 - YA	1539	228	1434	1456	201	83	27	2.5
23 - Board Books	1176	596	1049	1065	547	111	49	6.5
24 - Picture Books	6273	1652	5864	5648	1429	625	223	18.1
25 - Large Print	497	68	485	426	51	71	17	0.7
26 - NF Juvenile	2360	391	2215	2234	336	126	55	4.3
27 - J Video	0	0	0	0	0	0	0	0
28 - Professional	23	1	20	23	1	0	0	0
29 - Oversize	30	1	30	30	1	0	0	0
30 - Biography	723	56	705	707	53	16	3	0.6
31 - Summer Reading	0	0	0	0	0	0	0	0
32 - CTLS	0	0	0	0	0	0	0	0
33 - 000 - 099	119	11	118	118	11	1	0	0.1
34 - 100 - 199	240	38	236	233	36	7	2	0.4
35 - 200 - 299	262	17	256	249	15	13	2	0.2
36 - 300 - 399	1218	90	1184	1202	84	16	6	1
37 - 400 - 499	57	13	56	53	9	4	4	0.1
38 - 500 - 599	133	15	132	130	12	3	3	0.2
39 - 600 - 699	1363	144	1345	1343	137	20	7	1.6
40 - 700 - 799	661	67	653	651	60	10	7	0.7
41 - 800 - 899	256	19	248	254	18	2	1	0.2
42 - 900 - 919	452	53	441	444	47	8	6	0.6
43 - 920 - 921	19	1	17	19	1	0	0	0
44 - 922 - 999	849	74	758	830	70	19	4	0.8
45 - Book Club	0	0	0	0	0	0	0	0
46 - Spanish - Children	366	73	340	293	49	73	24	0.8
47 - Flash Drive	0	0	0	0	0	0	0	0
48 - Equipment	0	0	0	0	0	0	0	0
49 - J DVD	774	314	698	684	274	90	40	3.4

50 - Story Time	11	0	11	10	0	1	0	0
51 - Book Buddy	0	0	0	0	0	0	0	0
52 - YA Graphic Novel	152	15	152	148	14	4	1	0.2
53 - J Graphic Novel	709	244	608	621	205	88	39	2.7
54 - Laptop	6	0	1	6	0	0	0	0
55 - J Biography	349	61	329	333	58	16	3	0.7
56 - Adult Graphic Novel	32	4	32	32	4	0	0	0
57 - Spanish - Adult	74	6	73	57	1	17	5	0.1
58 - Lake Travis Reads	0	0	0	0	0	0	0	0
59 - Mass Market	0	0	0	0	0	0	0	0
60 - YA Audio	103	7	101	100	7	3	0	0.1
61 - Chapter Book	2076	504	1767	1869	462	207	42	5.5
62 - Scouts	145	24	145	142	21	3	3	0.3
63 - Online Database	0	0	0	0	0	0	0	0
64 - J Foreign Language	15	2	15	15	2	0	0	0
65 - TV	1101	230	1037	1028	202	73	28	2.5
Total	45,339	9,120	40,597	42,593	8,243	2,746	877	