

# Library Director's Report

## January 26, 2017

### Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
<b>Dec 2016</b>	<b>1,434</b>	<b>260</b>	<b>1,694</b>	<b>39</b>	<b>32</b>	<b>71</b>
Nov 2016	1,230	306	1,536	43	36	79
Oct 2016	2,245	328	2,573	44	32	76
Dec 2015	1,242	207	1,449	40	26	66

### New Patrons

<b>Dec 2016</b>	<b>112</b>
Nov 2016	130
Oct 2016	127
Dec 2015	79

### Door Count

	Main	Bus	Total
<b>Dec 2016</b>	<b>9,315 (closed 3)</b>	<b>494</b>	<b>9,809</b>
Nov 2016	7,360 (closed 2)	784	8,144
Oct 2016	9,819	1,399	11,218
Dec 2015	7,894 (closed 3 days & 3 hours)	0	7,894

### Adult Volunteer Hours

<b>Dec 2016</b>	<b>691.0</b>
Nov 2016	668.5
Oct 2016	795.0
Dec 2015	758.0

### Interlibrary Loan (ILL)

	Requested/Received/Shipped
<b>Dec 2016</b>	<b>92 / 83 / 5</b>
Nov 2016	76 / 69 / 3
Oct 2016	103 / 96 / 2
Dec 2015	78 / 68 / 5

### Teen Volunteer Hours

<b>Dec 2016</b>	<b>138</b>
Nov 2016	221
Oct 2016	261
Dec 2015	125

OverDrive	New Patrons
<b>Dec 2016</b>	<b>43</b>
Nov 2016	36
Oct 2016	54
Dec 2015	37

### Circulation Transactions

	Main	Bus	OverDrive	Total
<b>Dec 2016</b>	<b>21,644</b>	<b>1,246</b>	<b>2,163</b>	<b>25,053</b>
Nov 2016	20,536	1,525	2,261	24,322
Oct 2016	22,559	1,774	2,295	26,628
Dec 2015	18,224	0	1,449	19,673

### Meeting Room Reservations

<b>Dec 2016</b>	<b>15</b>
Nov 2016	18
Oct 2016	26
Dec 2015	12

### Circulation Snapshot (as of January 26, 2017)

Material Type	# of Items	% of Total Holdings	# items currently checked out	% checked-out of total material type	% of total checked out
<b>Adult AV</b>	5,611	12.1	1,642	29.3	16.5
<b>Adult Fiction</b>	9,834	21.3	1,533	15.6	15.4
<b>Adult Non-Fiction</b>	7,819	16.9	846	10.8	8.5
<b>Juvenile</b>	17,247	37.3	4,250	24.6	42.6
<b>Other</b>	5,696	12.3	1,694	29.7	17.0
<b>Total</b>	46,207		9,965	21.6	

### Past Events

- Approximately 300 people attended the Noon Year's Eve party.

### Upcoming Events

- Please see the attached February calendar for upcoming events.
- Sarah will attend the CTLS Youth Share workshop on Friday, January 27th.
- We will host an informal librarian networking luncheon on Monday, January 30th.
- We have been invited to attend a meeting at Bee Cave Public Library with LTISD librarians on February 24th.
- Texas Tuition Promise will have a table to distribute information during the Homeschool Program on February 7th. For more information, see [texastuitionpromisefund.com](http://texastuitionpromisefund.com).
- 2017 Lake Travis Reads *The Midnight Assassin* will conclude with an event with author Skip Hollandsworth at our library on Tuesday, February 21st at 7pm.
- The new Moe's Southwest Grill is holding a fundraiser for the library on Tuesday, February 28th with 25% of all purchases from the day to be donated to LTCL.
- We will host a Central Texas Digital Consortium OverDrive meeting on the morning of Friday, March 10th.
- The next Library District Discussion Group will take place on Friday, August 25th at Wells Branch Community Library.

### Notes

- We have purchased bookmobile magnets with the Rotary Club and Tocker Foundation donation.
- Beckwith completed the annual fire alarm system inspection earlier this month.
- Farber Specialty Vehicles sent us a holiday appreciation box of jams.
- I have started work on a TSLAC grant application to help fund year two of our bookmobile service. We are able to apply for the grant for three years.
- I have begun work on the TSLAC annual report.
- Sarah almost has the 2017 Summer Reading Program planned and booked.
- Linden has now implemented an awesome welcome email newsletter that is automatically sent to new members.
- Heroic volunteer Hansford once again lifted and re-staked our cypress tree after recent heavy winds.
- Teen volunteer Samantha Hoover has organized an electronic waste collection box at the library in February to collect old iPods and iPhones, used ink-cartridges, cameras, etc.
- The Traugott family, Danielle, and I shifted children's books on December 18th to address the overcrowded juvenile fiction section. Four cupcake chairs also were donated to LTISD librarians. Space is an ongoing problem, but things are better!
- As you know, OverDrive is no longer selling Nook periodicals and our current e-magazine and e-newspapers subscriptions will expire over the next six months. Linden and I investigated other products and have purchased an annual subscription to PressReader. We will launch the product over the next month and Linden will present an introductory class in March.
- Value Line is now available as an online resource with three licenses for in-library use.
- The TLA Annual Conference is in San Antonio in mid-April. Karen will present on a panel about outreach services on April 20th and other staff members will attend according to interest and availability.
- I would like to attend the ALA conference in Chicago in late June to attend PLA committee meetings and more.
- Sarah has completed the Texas food handler certification class and Sue is registered and will complete it soon.
- I plan to take vacation days February 15-17.

- LTCL gave out 40 TexShare cards in December 2016. In December 2015, 34 were distributed.
- The LTCL website had 10,088 unique visitors and 33,040 visits in the month of December.
- LTCL currently has 10,941 active cardholder accounts.

Morgan McMillian  
1/25/2017

## Circulation Snapshot – Wednesday, January 25, 2017

Type	Holdings	Out	Titles	Main	Main Out	Bus	Bus Out	% of Total Out
1 - Default	1	1	1	1	1	0	0	0
2 - Caldecott	146	48	77	137	46	9	2	0.5
3 - Bluebonnet	60	27	20	43	22	17	5	0.3
5 - Lone Star	57	14	20	47	14	10	0	0.1
6 - Tayshas	0	0	0	0	0	0	0	0
7 - Feature Films	0	0	0	0	0	0	0	0
8 - Music CD	225	31	224	223	29	2	2	0.3
9 - Audio	1742	349	1668	1668	341	74	8	3.5
10 - Magazine	1235	51	150	1233	49	2	2	0.5
11 - Reference	36	0	8	36	0	0	0	0
12 - Beginning Reader	1560	424	1371	1388	375	172	49	4.3
13 - DVD	3270	1190	2783	2983	1067	287	123	11.9
14 - Fiction	9328	1468	8587	9110	1415	218	53	14.7
16 - CD-ROMs	0	0	0	0	0	0	0	0
17 - Juvenile	2769	526	2464	2616	488	153	38	5.3
18 - NF DVD	197	49	191	185	46	12	3	0.5
19 - NF Audio	374	72	364	340	67	34	5	0.7
20 - J Audio	415	64	404	384	62	31	2	0.6
21 - Kits	192	82	183	189	79	3	3	0.8
22 - YA	1571	207	1466	1481	176	90	31	2.1
23 - Board Books	1200	525	1067	1058	457	142	68	5.3
24 - Picture Books	6430	1699	5954	5718	1461	712	238	17
25 - Large Print	506	65	492	430	48	76	17	0.7
26 - NF Juvenile	2434	535	2280	2238	463	196	72	5.4
27 - J Video	0	0	0	0	0	0	0	0
28 - Professional	23	1	20	23	1	0	0	0
29 - Oversize	30	0	30	30	0	0	0	0
30 - Biography	729	51	713	700	47	29	4	0.5
31 - Summer Reading	0	0	0	0	0	0	0	0
32 - CTLS	0	0	0	0	0	0	0	0
33 - 000 - 099	122	13	121	122	13	0	0	0.1
34 - 100 - 199	217	36	210	211	35	6	1	0.4
35 - 200 - 299	246	26	241	233	22	13	4	0.3
36 - 300 - 399	1259	116	1222	1250	115	9	1	1.2
37 - 400 - 499	60	14	59	55	9	5	5	0.1
38 - 500 - 599	141	31	140	137	27	4	4	0.3
39 - 600 - 699	1395	209	1374	1370	198	25	11	2.1
40 - 700 - 799	673	82	663	662	80	11	2	0.8
41 - 800 - 899	219	24	211	209	19	10	5	0.2

42 - 900 - 919	408	66	400	406	66	2	0	0.7
43 - 920 - 921	22	3	20	22	3	0	0	0
44 - 922 - 999	866	75	773	841	70	25	5	0.8
45 - Book Club	0	0	0	0	0	0	0	0
46 - Spanish - Children	413	103	380	311	78	102	25	1
47 - Flash Drive	0	0	0	0	0	0	0	0
48 - Equipment	0	0	0	0	0	0	0	0
49 - J DVD	791	382	713	664	310	127	72	3.8
50 - Story Time	11	1	11	11	1	0	0	0
51 - Book Buddy	0	0	0	0	0	0	0	0
52 - YA Graphic Novel	149	11	149	145	11	4	0	0.1
53 - J Graphic Novel	740	258	633	637	224	103	34	2.6
54 - Laptop	6	0	1	6	0	0	0	0
55 - J Biography	352	66	332	332	58	20	8	0.7
56 - Adult Graphic Novel	33	7	33	33	7	0	0	0.1
57 - Spanish - Adult	85	17	84	43	7	42	10	0.2
58 - Lake Travis Reads	0	0	0	0	0	0	0	0
59 - Mass Market	0	0	0	0	0	0	0	0
60 - YA Audio	93	7	92	90	7	3	0	0.1
61 - Chapter Book	2125	625	1811	1877	546	248	79	6.3
62 - Scouts	145	17	145	143	15	2	2	0.2
63 - Online Database	0	0	0	0	0	0	0	0
64 - J Foreign Language	16	0	16	16	0	0	0	0
65 - TV	1090	301	1023	1016	274	74	27	3
<b>Total</b>	<b>46,207</b>	<b>9,969</b>	<b>41,321</b>	<b>43,103</b>	<b>8,949</b>	<b>3,116</b>	<b>1,040</b>	