

# Library Director's Report

## April 27, 2017

### Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
<b>March 2017</b>	<b>1,245</b>	<b>386</b>	<b>1,631</b>	<b>42</b>	<b>42</b>	<b>84</b>
Feb 2017	1,133	502	1,635	38	42	80
Jan 2017	1,097	414	1,511	37	47	84
March 2016	1,300	240	1,540	40	30	70

### New Patrons

<b>March 2017</b>	<b>97</b>
Feb 2017	147
Jan 2017	201
March 2016	100

### Door Count

	Main	Bus	Total
<b>March 2017</b>	<b>7,401</b>	<b>894</b>	<b>8,295</b>
Feb 2017	6,386	935	7,321
Jan 2017	7,351 (closed 2)	922	8,273
March 2016	9,513	0	9,513

### Adult Volunteer Hours

<b>March 2017</b>	<b>895.5</b>
Feb 2017	843.5
Jan 2017	801.5
March 2016	791.0

### Interlibrary Loan (ILL)

	Requested/Received/Shipped
<b>March 2017</b>	<b>128 / 111 / 4</b>
Feb 2017	122 / 116 / 3
Jan 2017	115 / 98 / 3
March 2016	100 / 90 / 4

### Teen Volunteer Hours

<b>March 2017</b>	<b>221.0</b>
Feb 2017	191.5
Jan 2017	214.0
March 2016	156.5

OverDrive	New Patrons
<b>March 2017</b>	<b>37</b>
Feb 2017	47
Jan 2017	48
March 2016	54

### Circulation Transactions

	Main	Bus	OverDrive	Total
<b>March 2017</b>	<b>25,964</b>	<b>1,663</b>	<b>2,333</b>	<b>29,960</b>
Feb 2017	23,428	1,800	2,102	27,330
Jan 2017	24,080	1,854	2,528	28,462
March 2016	21,915	0	1,806	23,721

### Meeting Room Reservations

<b>March 2017</b>	<b>22</b>
Feb 2017	20
Jan 2017	11
March 2016	10

### Circulation Snapshot (as of April 25, 2017)

Material Type	# of Items	% of Total Holdings	# items currently checked out	% checked-out of total material type	% of total checked out
<b>Adult AV</b>	5,836	12.4	1,635	28.0	16.5
<b>Adult Fiction</b>	10,031	21.3	1,528	15.2	15.4
<b>Adult Non-Fiction</b>	7,428	15.8	851	11.5	8.6
<b>Juvenile</b>	17,951	38.1	4,246	23.7	42.8
<b>Other</b>	5,909	12.5	1,667	28.2	16.8
<b>Total</b>	47,155		9,927	21.1	

## **Past Events**

- The Glass of Wine Book Club Skyped with author Chris Bohjalian on March 30th.
- The annual Stuffed Animal Sleepover was held on April 18th. See the attached cute photos!
- During National Library Week earlier this month, Smoothie King dropped off smoothies in appreciation of the library.

## **Upcoming Events**

- Please see the attached May calendar for upcoming events.
- The bookmobile and library will attend SpringFest on Saturday, April 29th.
- Sarah and I will attend a librarian networking luncheon on Monday, May 8th.
- A Summer Reading Program staff meeting will take place Thursday, May 11th at 8:30am.
- The 2017 Summer Reading Program Kickoff Event will take place on Saturday, June 3rd.
- The next Library District Discussion Group will take place on Friday, August 25th at Wells Branch Community Library.

## **Notes**

- Mary Jo Finch and lobbyist Robert Johnson continue to monitor Texas legislature bills that are currently being reviewed by committees.
- The Westlake Rotary Club has offered to install three Little Free Libraries around our library district. I am trying to find volunteers and library supporters who will serve as stewards for the libraries.
- Two LTCL bookmobile photos were prominently featured in the recent Texas Book Festival newsletter promoting their library grants.
- The FY2017 TexShare Value Report for LTCL is attached and provides information about our participation in TexShare programs. In state fiscal year 2017, it would have cost the 643 libraries participating in the TexShare Database program almost \$119 million to purchase the database subscriptions that were licensed by TSLAC for \$9.3 million. \$2.3 million in funding came from the participation fees paid by TexShare members, with the remaining \$7 million coming from state and federal funds. In other words, TexShare participation fees are matched almost 3:1 by other funding.
- I recently completed the U.S. government census of LTCLD employees.
- Thanks to Sarah, we have received \$165 and \$175 from the Texas Commission on the Arts for Kim Lehman and Lucas Miller programs.
- I have signed us up to participate in the TSLAC ILL Lending Reimbursement program for FY 2018.
- ABC will remove a dead tree on May 4th for the cost of \$1,000. The City of Lakeway has given permission for the removal.
- Urban Ecological Works can no longer monitor our irrigation system, so I am in talks with Tony Bennett of Texas Native Environmental.
- Alan and I are making progress on automatic handicap doors and have two bids for the project. The automation will require electricians, door installation, and painting after cutting access panels in the ceiling.
- In the month of March, 692 users viewed 819 issues on PressReader. The most popular titles were *The Washington Post*, *The Austin American-Statesman*, *The LA Times*, and *USA Today*.
- Jordan and I are investigating the Gabbie texting function through Apollo for a cost of \$200 per year.
- A new Managed Service Agreement with TFE was signed that will expire on September 30, 2017.
- The BrightSign digital signage player in the front display window broke. We are getting a quote from TFE to install players on all four TVs around the library.

- TFE recommends a purchase of new switches and access points. We will actually need eight access points instead of the initially quoted six, so the TFE bid is \$10,261.50.
- I am investigating the purchase of mobile printing with Envisionware.
- We have begun the annual staff evaluation process.
- Karen, Kim, Sarah, and I were all able to attend the TLA Annual Conference for one or more days. We will present reports about the conference at next month's board meeting.
- I plan to take vacation days May 26-30.
- I have registered for the ALA conference in late June.
- LTCL gave out 28 TexShare cards in March 2017. In March 2016, 14 were distributed.
- The LTCL website had 11,059 unique visitors and 26,354 visits in the month of March.
- LTCL currently has 11,235 active cardholder accounts.

Morgan McMillian  
4/26/2017

## Circulation Snapshot – Tuesday, April 25, 2017

Type	Holdings	Out	Titles	Main	Main Out	Bus	Bus Out	% of Total Out
1 - Default	0	0	0	0	0	0	0	0
2 - Caldecott	148	27	78	147	27	1	0	0.3
3 - Bluebonnet	65	23	21	47	23	18	0	0.2
5 - Lone Star	38	9	18	38	9	0	0	0.1
6 - Tayshas	0	0	0	0	0	0	0	0
7 - Feature Films	0	0	0	0	0	0	0	0
8 - Music CD	225	16	224	225	16	0	0	0.2
9 - Audio	1800	380	1727	1736	374	64	6	3.8
10 - Magazine	930	98	146	926	94	4	4	1
11 - Reference	36	0	8	36	0	0	0	0
12 - Beginning Reader	1609	474	1403	1431	387	178	87	4.8
13 - DVD	3421	1144	2861	3111	1000	310	144	11.5
14 - Fiction	9511	1460	8943	9283	1395	228	65	14.7
16 - CD-ROMs	0	0	0	0	0	0	0	0
17 - Juvenile	2874	550	2569	2727	522	147	28	5.5
18 - NF DVD	201	46	195	192	42	9	4	0.5
19 - NF Audio	390	95	379	359	92	31	3	1
20 - J Audio	440	78	429	407	72	33	6	0.8
21 - Kits	194	42	185	193	41	1	1	0.4
22 - YA	1651	253	1539	1586	239	65	14	2.5
23 - Board Books	1260	564	1103	1134	498	126	66	5.7
24 - Picture Books	6736	1669	6129	6087	1431	649	238	16.8
25 - Large Print	520	67	505	453	59	67	8	0.7
26 - NF Juvenile	2496	470	2334	2271	378	225	92	4.7
27 - J Video	0	0	0	0	0	0	0	0
28 - Professional	20	1	17	20	1	0	0	0
29 - Oversize	30	2	30	29	1	1	1	0
30 - Biography	605	43	595	573	39	32	4	0.4
31 - Summer Reading	0	0	0	0	0	0	0	0
32 - CTLS	0	0	0	0	0	0	0	0
33 - 000 - 099	125	11	124	125	11	0	0	0.1
34 - 100 - 199	232	40	221	227	40	5	0	0.4

35 - 200 - 299	257	34	253	250	32	7	2	0.3
36 - 300 - 399	1319	144	1277	1296	133	23	11	1.5
37 - 400 - 499	60	3	59	55	2	5	1	0
38 - 500 - 599	143	22	143	138	21	5	1	0.2
39 - 600 - 699	1428	165	1405	1405	151	23	14	1.7
40 - 700 - 799	583	53	570	570	49	13	4	0.5
41 - 800 - 899	223	22	215	221	20	2	2	0.2
42 - 900 - 919	418	72	410	415	72	3	0	0.7
43 - 920 - 921	23	3	21	22	2	1	1	0
44 - 922 - 999	851	93	768	822	84	29	9	0.9
45 - Book Club	0	0	0	0	0	0	0	0
46 - Spanish - Children	440	89	402	303	44	137	45	0.9
47 - Flash Drive	0	0	0	0	0	0	0	0
48 - Equipment	0	0	0	0	0	0	0	0
49 - J DVD	830	340	751	731	301	99	39	3.4
50 - Story Time	12	0	12	12	0	0	0	0
51 - Book Buddy	0	0	0	0	0	0	0	0
52 - YA Graphic Novel	155	13	154	154	13	1	0	0.1
53 - J Graphic Novel	795	310	674	670	250	125	60	3.1
54 - Laptop	6	0	1	6	0	0	0	0
55 - J Biography	359	88	340	345	84	14	4	0.9
56 - Adult Graphic Novel	33	5	33	33	5	0	0	0.1
57 - Spanish - Adult	99	17	98	58	5	41	12	0.2
58 - Lake Travis Reads	0	0	0	0	0	0	0	0
59 - Mass Market	0	0	0	0	0	0	0	0
60 - YA Audio	104	7	103	101	7	3	0	0.1
61 - Chapter Book	2157	619	1808	1898	535	259	84	6.2
62 - Scouts	145	20	145	145	20	0	0	0.2
63 - Online Database	0	0	0	0	0	0	0	0
64 - J Foreign Language	19	1	19	19	1	0	0	0
65 - TV	1139	246	1078	1056	219	83	27	2.5
<b>Total</b>	<b>47,155</b>	<b>9,928</b>	<b>42,448</b>	<b>44,088</b>	<b>8,841</b>	<b>3,067</b>	<b>1,087</b>	