

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
March 23, 2017

At 3:30 p.m., President Carol Black called to order the two hundred and ninth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, PK Chatterjee, Nancy Pencsak, Sharon Rogers, and Alan Gober. Attendees were Morgan McMillian, Karen Ballinger, Mikus Grinbergs, and Maureen Mulrooney.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Nancy Pencsak asked for the approval of the February 23, 2017 minutes. Sharon Rogers made a motion to approve the minutes as corrected. Alan Gober seconded the motion. The motion passed unanimously.

4. CITIZENS PARTICIPATION: None.

5. There was no Art donation to consider.

6. The Board has great interest in pursuing Outreach Services to better serve the outlying areas of the LTCLD. Karen Ballinger presented the Bookmobile and Outreach update and the April calendar of stops. The bookmobile is planning on being at SpringFest on Saturday, April 29th. The summer schedule is being planned, as some of the preschools do not meet over the summer. There will be stops at LTISD Summer Squires, Mobile Loaves and Fishes at Armadillo RV Park, and possibly more stops at Sweetwater and the Goddard School.

CITIZENS PARTICIPATION: None.

7. Library Director's Report. Morgan McMillian stated that compared to February 2016, the door count is not available and circulation is up 27%. Overdrive Transactions were up 36%. Program attendance is up 9%. The library currently has 11,188 active card holder accounts. The LTCL website unique visitor count was 8,323 and these statistics reflect bookmobile statistics as well. The April art exhibit will showcase work created by students for the annual Scholastic Regional Art and Writing competition. A reception to celebrate these young artists will be held Monday, April 3rd from 5 p.m. to 6:30 p.m. It was suggested that the library needs a handicap keypad for the main entrance.

CITIZENS PARTICIPATION: None.

8. Tuscan Village HOA coordination. Alan Gober presented information about the Tuscan Village HOAs. There are seven HOAs; the library is one and the commercial section is another. The remaining five intend to combine into a larger HOA.

CITIZENS PARTICIPATION: None.

9. PK Chatterjee presented the January Treasurer's report, February sale tax receipts were \$102,702 and the March receipts were \$78,090. The District is in very good financial condition. Alan Gober made a motion to approve the Treasurer's report. Sharon Rogers seconded the motion.

CITIZENS PARTICIPATION: None. The motion passed unanimously

10. Approving Investment Policy

PK Chatterjee made a motion to approve the Investment Policy, as written, for both Public and Non-Public funds. Alan Gober seconded the motion.

CITIZENS PARTICIPATION: None. The motion passed unanimously

11. Executive session:

Carol Black adjourned the meeting at 4:53 p.m. to go into Executive Session for one agenda item.
Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee.

This closed session ended on March 23, 2017 at 4:57 p.m.

12. At 4:58 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item. No action was taken.

CITIZENS PARTICIPATION: None.

13. Comments –Board Trustees: None.

14. Closing: Future meetings

April 27, 2017 – 3:30 p.m.

May 25, 2017 – 3:30 p.m

15. Since there was no further business the meeting was adjourned at 4:59 p.m.

Nancy Pencsak
Secretary, Lake Travis Community Library District