

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
May 25, 2017

At 3:30 p.m., Vice-President Sharon Rogers called to order the two hundred and eleventh meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Nancy Pencsak, Alan Gober, and Sharon Rogers. Carol Black and PK Chatterjee were absent. Attendees were Morgan McMillian, Karen Ballinger, Sarah Traugott, Joyce Botta, and Mikus Grinbergs.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Nancy Pencsak asked for the approval of the April 27, 2017 minutes. Alan Gober made a motion to approve the minutes as presented. Sharon Rogers seconded the motion. The motion passed unanimously.

4. CITIZENS PARTICIPATION: None.

5. There was no Art donation to consider.

6. The Board has great interest in pursuing Outreach Services to better serve the outlying areas of the LTCLD. Karen Ballinger presented the Bookmobile and Outreach update and the June calendar of stops. The bookmobile was a great success at SpringFest on Saturday, April 29th. The summer schedule is complete, as some of the preschools do not meet over the summer. There will be stops at LTISD Summer Squires, Mobile Loaves and Fishes at Armadillo RV Park and possibly more stops at Sweetwater, the Goddard School, and Deer Creek. A Stuffed Animal Road Trip was completed with the two oldest classes at Bee Loved Preschool. The bookmobile is planning on being in the Lakeway Fourth of July Parade. Karen has graduated from Leadership Lake Travis.

CITIZENS PARTICIPATION: None.

7. Library Director's Report. Morgan McMillian stated that compared to April 2016, the door count is not available and circulation is up 15%. OverDrive transactions were up 11%. Program attendance is down slightly. The library currently has 11,308 active card holder accounts. The LTCL website unique visitor count was 13,283, these statistics reflect bookmobile statistics as well. Local photographer Cheri Lomonte will exhibit her work during the month of June. Her reception will be on Sunday, June 4th from 1:30pm to 3pm. A Little Free Library is scheduled to be installed in Briarcliff Park on June 3rd. The digital signage player system needs to be replaced and a TV display pole mount added for the cost of \$4,000. It will soon be necessary to replace staff computers. There was some discussion about a TLA conference program related to eliminating library fines and fees. Sarah Traugott presented a report on teen programs and technology from the TLA Conference. Progress is being made on the installation of automatic handicap doors including four door controllers. The estimated total cost is \$5,000. The door cost is higher to include the electric work as well.

CITIZENS PARTICIPATION: Mikus Grinbergs suggested allowing checkout privileges if the fine is small.

8. There was no Treasurer's report. April sale tax receipts are \$74,241.

CITIZENS PARTICIPATION: None.

9. Executive session:

Sharon Rogers adjourned the meeting at 4 p.m. to go into Executive Session for one agenda item. Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee.

This closed session ended on May 25, 2017 at 4:04 p.m.

10. At 4:05 p.m., Sharon Rogers reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item. No action was taken.

CITIZENS PARTICIPATION: None.

11. Comments –Board Trustees: None.

12. Closing: Future meetings

June 22, 2017 – 3:30 p.m.

July 27, 2017 – 3:30 p.m.

13. Since there was no further business the meeting was adjourned at 4:06 p.m.

Nancy Pencsak
Secretary, Lake Travis Community Library District