

Library Director's Report

June 22, 2017

Program Attendance & Number of Programs Offered

	Children	Adults	Total Attendance	Children	Adults	Total Offered
May 2017	1,524	448	1,972	43	49	92
April 2017	932	407	1,339	39	52	91
March 2017	1,245	386	1,631	42	42	84
May 2016	1,076	336	1,412	37	44	81

New Patrons

May 2017	123
April 2017	114
March 2017	97
May 2016	103

Door Count

	Main	Bus	Total
May 2017	7,528	998	8,526
April 2017	6,609	1,073	7,682
March 2017	7,401	894	8,295
May 2016	9,263	0	9,263

Adult Volunteer Hours

May 2017	746.5
April 2017	1,044.5
March 2017	895.5
May 2016	739.0

Interlibrary Loan (ILL)

	Requested/Received/Shipped
May 2017	128 / 106 / 5
April 2017	135 / 107 / 5
March 2017	128 / 111 / 4
May 2016	101 / 95 / 4

Teen Volunteer Hours

May 2017	145.5
April 2017	189.5
March 2017	221.0
May 2016	165.0

OverDrive	New Patrons
May 2017	45
April 2017	35
March 2017	37
May 2016	46

Circulation Transactions

	Main	Bus	OverDrive	Total
May 2017	24,919	1,650	2,415	28,984
April 2017	22,443	1,582	2,188	26,213
March 2017	25,964	1,663	2,333	29,960
May 2016	22,494	0	1,945	24,439

Meeting Room Reservations

May 2017	15
April 2017	21
March 2017	22
May 2016	11

Circulation Snapshot (as of June 16, 2017)

Material Type	# of Items	% of Total Holdings	# items currently checked out	% checked-out of total material type	% of total checked out
Adult AV	5,883	12.3	1,993	33.9	15.0
Adult Fiction	10,054	21.0	1,647	16.4	12.4
Adult Non-Fiction	7,453	15.5	1,084	14.5	8.2
Juvenile	18,479	38.5	5,966	32.3	44.9
Other	6,073	12.7	2,591	42.7	19.5
Total	47,942		13,281	27.7	

Past Events

- The Summer Reading Program launched on June 3rd with approximately 650 people in attendance.

Upcoming Events

- Please see the attached July calendar for upcoming events.
- The next Library District Discussion Group will take place on Friday, August 25th at Wells Branch Community Library.
- Trained Travis County volunteer voter registrars will staff a table in the entry for two hours on both September 19th and September 23rd.

Notes

- TSLAC has recommended for our \$72,722 Special Projects grant to be funded to help with year two of the bookmobile service! Please see the attached notification email. The grant will pay salaries for the Outreach Librarian and a new Outreach Library Assistant position.
- Landscape Resources is no longer interested in maintaining our irrigation system after one month on the job. I am in talks with Weigelt Enterprises to take over this service.
- ABC has been invited to submit a proposal to take over maintenance of the butterfly garden.
- KISS cleaned the interior and exterior glass windows in mid-June.
- ABC serviced our HVAC system on June 15th. Two units need the evaporator coils replaced and refrigerant was added to a number of units.
- Our septic alarm went off a number of times early this month and Water District 17 made many repairs. One grinder pump was replaced.
- We are struggling to find the correct replacement for a chipped light cover in the workroom.
- We have requested for US Energy Services to replace burned out light bulbs.
- We have signed proposals from Door Control Systems and Startech Electric to install automatic handicap doors. The detailed specs were approved and installation is expected in 4-6 weeks.
- We have approved TFE's bid for \$10,261.50 to purchase and install new switches and access points. Work will be scheduled as soon as E-rate funding comes through.
- We have signed TFE's quote for a new digital signage player and connections to all four of our TV displays.
- TFE is gathering information to present a justification and proposal to replace all staff PCs.
- The Westlake Rotary Club installed a Little Free Library in Briarcliff Park on June 3rd. We are working to install two more LFLs in our district as well.
- Earlier this month we received this Google review: "Wonderful library, have great children's programs and great selection of children's books. We go every week."
- I will serve on the TLA Public Library Division Scholarship committee.
- In the month of May, 228 users viewed 478 issues on PressReader.
- Jordan and I are investigating the Gabbie texting function through Apollo for a cost of \$200 per year.
- I am investigating the purchase of mobile printing with Envisionware.
- I will attend ALA from June 23-27.
- I plan to take a vacation day on July 3.
- I will attend the TLA Annual Assembly to attend the Council meeting on Sunday, July 9.
- LTCL gave out 28 TexShare cards in May 2017. In May 2016, 25 were distributed.
- The LTCL website had 9,159 unique visitors and 23,742 visits in the month of May.
- LTCL currently has 11,308 active cardholder accounts.

Morgan McMillian
6/21/2017

Circulation Snapshot – Friday, June 16, 2017

Type	Holdings	Out	Titles	Main	Main Out	Bus	Bus Out	% of Total Out
1 - Default	0	0	0	0	0	0	0	0
2 - Caldecott	148	26	78	142	23	6	3	0.2
3 - Bluebonnet	65	40	21	47	38	18	2	0.3
5 - Lone Star	52	31	19	39	27	13	4	0.2
6 - Tayshas	0	0	0	0	0	0	0	0
7 - Feature Films	0	0	0	0	0	0	0	0
8 - Music CD	225	17	224	225	17	0	0	0.1
9 - Audio	1756	383	1705	1690	376	66	7	2.9
10 - Magazine	947	108	138	945	108	2	0	0.8
11 - Reference	36	0	8	36	0	0	0	0
12 - Beginning Reader	1670	818	1441	1466	758	204	60	6.2
13 - DVD	3508	1505	2909	3167	1337	341	168	11.3
14 - Fiction	9531	1576	9000	9298	1484	233	94	11.9
16 - CD-ROMs	0	0	0	0	0	0	0	0
17 - Juvenile	2961	1092	2641	2773	1025	188	67	8.2
18 - NF DVD	203	49	197	186	45	17	4	0.4
19 - NF Audio	394	88	383	367	86	27	2	0.7
20 - J Audio	445	75	434	407	70	38	5	0.6
21 - Kits	195	105	186	195	105	0	0	0.8
22 - YA	1699	391	1588	1652	367	47	24	2.9
23 - Board Books	1310	700	1133	1165	631	145	69	5.3
24 - Picture Books	6941	1950	6242	6262	1720	679	230	14.7
25 - Large Print	523	71	510	450	55	73	16	0.5
26 - NF Juvenile	2540	631	2370	2308	527	232	104	4.8
27 - J Video	0	0	0	0	0	0	0	0
28 - Professional	20	1	17	20	1	0	0	0
29 - Oversize	30	4	30	30	4	0	0	0
30 - Biography	611	67	599	579	63	32	4	0.5
31 - Summer Reading	0	0	0	0	0	0	0	0
32 - CTLS	0	0	0	0	0	0	0	0
33 - 000 - 099	125	18	125	123	16	2	2	0.1
34 - 100 - 199	234	63	225	230	63	4	0	0.5
35 - 200 - 299	260	40	256	256	37	4	3	0.3
36 - 300 - 399	1269	153	1235	1242	139	27	14	1.2
37 - 400 - 499	60	12	59	53	8	7	4	0.1
38 - 500 - 599	145	29	145	138	26	7	3	0.2
39 - 600 - 699	1448	256	1431	1431	246	17	10	1.9
40 - 700 - 799	592	80	581	579	76	13	4	0.6
41 - 800 - 899	230	33	222	227	31	3	2	0.2
42 - 900 - 919	425	75	417	421	73	4	2	0.6
43 - 920 - 921	22	2	21	22	2	0	0	0
44 - 922 - 999	852	95	775	824	92	28	3	0.7
45 - Book Club	0	0	0	0	0	0	0	0
46 - Spanish - Children	453	107	412	239	44	214	63	0.8
47 - Flash Drive	0	0	0	0	0	0	0	0
48 - Equipment	0	0	0	0	0	0	0	0
49 - J DVD	856	467	776	754	425	102	42	3.5

50 - Story Time	13	3	13	12	2	1	1	0
51 - Book Buddy	0	0	0	0	0	0	0	0
52 - YA Graphic Novel	161	36	160	160	35	1	1	0.3
53 - J Graphic Novel	840	539	704	702	463	138	76	4.1
54 - Laptop	6	0	1	6	0	0	0	0
55 - J Biography	361	92	340	347	90	14	2	0.7
56 - Adult Graphic Novel	33	12	33	33	12	0	0	0.1
57 - Spanish - Adult	102	13	101	65	4	37	9	0.1
58 - Lake Travis Reads	0	0	0	0	0	0	0	0
59 - Mass Market	0	0	0	0	0	0	0	0
60 - YA Audio	104	12	104	104	12	0	0	0.1
61 - Chapter Book	2209	1092	1842	1993	999	216	93	8.2
62 - Scouts	145	48	145	132	35	13	13	0.4
63 - Online Database	0	0	0	0	0	0	0	0
64 - J Foreign Language	19	0	19	18	0	1	0	0
65 - TV	1168	276	1108	1079	240	89	36	2.1
Total	47,942	13,281	43,046	44,639	12,037	3,303	1,246	