

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
June 22, 2017

At 3:30 p.m., President Carol Black called to order the two hundred and twelfth meeting of the Trustees of the Lake Travis Community Library District. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Nancy Pencsak, and Alan Gober. Sharon Rogers and PK Chatterjee were absent. Attendees were Morgan McMillian, Karen Ballinger, Sue Gilman, and Mikus Grinbergs.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

3. Nancy Pencsak asked for the approval of the May 25, 2017 minutes. Alan Gober made a motion to approve the minutes as presented. Carol Black seconded the motion. The motion passed unanimously.

4. CITIZENS PARTICIPATION: None.

5. There were two bronze sculpture donations to consider. Board members will view the sculptures and consider this item at the next board meeting.

6. The Board has great interest in pursuing Outreach Services to better serve the outlying areas of the LTCLD. Karen Ballinger presented the Bookmobile and Outreach update and the July calendar of stops. The summer schedule is complete, as some of the preschools do not meet over the summer. There will be stops at LTISD Summer Squires, Mobile Loaves and Fishes at Armadillo RV Park, and more stops at Sweetwater, the Goddard School, Deer Creek, and LTISD Summer School. The Summer Reading Program for the Bookmobile is in full swing with reading logs and a treasure box. The bookmobile is planning on being in the Lakeway Fourth of July Parade.

CITIZENS PARTICIPATION: None.

8. Sue Gilman presented information on the November 7, 2017 General Election. There are two positions up for election, those now held by Alan Gober and Sharon Rogers. Alan Gober made a motion to call for an election to be held on November 07, 2017. Nancy Pencsak seconded the motion.

CITIZENS PARTICIPATION: None. The motion passed unanimously.

7. Library Director's Report Morgan McMillian stated that compared to May 2016, the door count is not available and circulation is up 19%. Overdrive Transactions were up 24%. Program attendance is up 40%. The library currently has 11,308 active card holder accounts. The LTCL website unique visitor count was 9,159, these statistics reflect bookmobile statistics as well. We have signed proposals from Door Control Systems and Startech Electric to install automatic handicap doors including four door controllers. The estimated total cost is \$5,000. Installation is expected to start in 4 -6 weeks. The door cost is higher to include the electric work as well. TSLAC has recommended for our \$72,722 Special Projects grant to be funded to help with year two of the bookmobile service. The grant will pay salaries for the Outreach Librarian and a new Outreach Library Assistant position. Local artist Sherri Lipman McCauley will exhibit her fiber art work during the month of July. An art reception will be on Friday, July 7th from 4 p.m. to 5:30 p.m. and an art demonstration on Monday, July 24 at 10:30 a.m.

CITIZENS PARTICIPATION: None.

9. There was no Treasurer's report.

CITIZENS PARTICIPATION: None.

10. Executive session:

Carol Black adjourned the meeting at 4:16 p.m. to go into Executive Session for one agenda item.
Agenda Item #1: The Board of Trustees will meet in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.074 – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. A discussion regarding the appointment, employment, evaluation, reassignment and/or duties of an employee.

This closed session ended on June 22, 2017 at 4:55 p.m.

11. At 4:56 p.m., Carol Black reconvened the Board of Trustees of the Lake Travis Community Library District to take action on any executive session item.

CITIZENS PARTICIPATION: None.

12. Comments –Board Trustees: None.

13. Closing: Future meetings

July 27, 2017 – 3:30 p.m.

August 23, 2017 – 3:30 p.m.

14. Since there was no further business the meeting was adjourned at 4:59 p.m.

Nancy Pencsak
Secretary, Lake Travis Community Library District